



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	October 30, 2019	
Agenda Session: (Category)	<input checked="" type="checkbox"/> Work Session (Bids, former F&F items, etc.) <input type="checkbox"/> Closed <input type="checkbox"/> Regular, Preliminary Items (System Recognitions)	<input type="checkbox"/> Regular, Action/Consent <input type="checkbox"/> Board Items <input type="checkbox"/> Public Hearing
Title (Subject):	RFP 17A1, Roofing Design and Consulting Services (Renewal)	
Access:	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public
Type:	<input type="checkbox"/> Business Item <input type="checkbox"/> Policy Item <input type="checkbox"/> Strategic Plan Item <input type="checkbox"/> System Recognition <input checked="" type="checkbox"/> Action (e.g., bids, action/consent items) <input type="checkbox"/> Consent (e.g., staffing, policies, grants over \$25k)	<input type="checkbox"/> Information (e.g., grants under \$25k) <input type="checkbox"/> Discussion <input type="checkbox"/> Minutes <input type="checkbox"/> Report <input type="checkbox"/> Special Agenda Type <input type="checkbox"/> Procedure
Aspirational Goals: (May select multiple)	<input type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation	<input type="checkbox"/> 4-Family and Community Involvement <input type="checkbox"/> 5-Health and Safety
Recommended Action:	Board approval of contract renewal - RFP 17A1, Roofing Design and Consulting Services	
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? <u>1</u> Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Comment: _____
Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this item to BoardDocs is responsible for emailing the approved PPT to jeremy.eccard@fcps.org and kelly.gordon@fcps.org.		

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract renewal and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: This recommendation is to renew the contracts with licensed consultants for architectural, structural design and engineering services associated with roofing projects.

PRESENTER(S) & TITLE(S):

Kim Miskell, CSBO, Assistant Purchasing Manager
 Brian Staiger, Senior Project Manager, Construction Management

SUBMITTED BY:

Kerrie Koopman CPPB, CPPO, Purchasing Manager
 Leslie R. Pellegrino, Chief Financial Officer

RFP 17A1
ROOFING DESIGN AND CONSULTING SERVICES
(RENEWAL)

FACT SHEET

A. **Overview:** This recommendation is to renew the contracts with licensed consultants for architectural, structural design and engineering services associated with roofing projects.

1. **Other Facts:**

- The contract renewal will be effective from November 1, 2019 through October 31, 2022, with no further renewal option available.
- This is an open requirement type contract. Frederick County Public Schools makes no commitment to a specific number of assignments or value of work. No guarantee of any work is expressed or implied.
- The contract service rates will remain unchanged for the renewal period.
- Approximately \$76,820 was spent in FY19.
- The contract will be administered by Brian Staiger, Senior Project Manager, Planning & Construction Management.

2. **Source of funding:** FY20 Approved Operating and Capital Improvement Projects Budgets and contingent upon Board approval of FY21 and FY22 Operating and Capital Improvement Projects Budgets.

B. **Recommendation:** Staff recommends the contract for RFP 17A1, Roofing Design and Consulting Services be renewed to Bushey Feight Moring Architects, Inc. (Hagerstown, MD), Colimore Architects, Inc. (Baltimore, MD) Noelker & Hull Associates, Inc. (Chambersburg, PA) and Restoration Engineering, Inc. (Fairfax, VA).

C. **Action taken by the Board (Purchasing use only):**

AB	Approved	_____	Denied	_____	Deferred	_____	Other	_____	KM/ab
10.30.19	Date	_____	Date	_____	Date	_____	Date	_____	BOE Mtg.: 10.30.19

RFP #17A1, Roofing Design Consulting Services
Summary of Renewal

	Bushey Feight Moring Architects, Inc.	Colimore Architects, Inc.,	Noekler & Hull Associates, Inc.	Restoration Engineering, Inc.
Principal (R.A. or P.E.)/Hour	\$149.00	\$150.00	\$135.00	\$150.00
Project Manager/Hour	\$105.00	\$116.00	\$110.00	\$110.00
Designer/CADD Operator/Hour	\$88.00/\$67.00	\$78.00	\$85.00	\$110.00
Clerical/Hour	\$55.00	\$60.00	\$55.00	\$65.00
Inspector/Hour	\$105.00	\$60.00	\$135.00	\$110.00
Inspector/ 1/2 Day	\$420.00	\$240.00	\$540.00	\$440.00
Inspector/Day	\$840.00	\$480.00	\$1,080.00	\$880.00
MEP Consultant/Hour	\$100.00	\$125.00	\$100.00	\$98.00/\$180.00
Structural Engineer (P.E.)/Hour	\$100.00	\$100.00	\$145.00	\$150.00