A. Overview: This recommendation is to renew the contract for the purchase of fresh produce to be served by the Food and Nutrition Services.

1. Other facts:
   - This renewal period will be effective from October 1, 2019 through September 30, 2020, or until the awarded farm/orchard has exhausted its supply of produce they are able to sell to Frederick County Public Schools (FCPS).
   - This is the final renewal on the contract.
   - This is an open requirement type contract. FCPS is not obligated to purchase any specific quantity or dollar amount.
   - Our pricing will remain the same throughout the renewal period.
   - Approximately $45,000 was spent in FY19.
   - This contract will be administered by Robert Kelly, Senior Manager, Food and Nutrition.

2. Source of funding: FY20 Approved Operating Budget and contingent upon Board approval of FY21 Operating Budget.

B. Recommendation: Staff recommends that Bid 18FS2, Fresh Farm Food Products, be renewed to Catoctin Mountain Orchard, per the attached summary of renewal.

C. Action taken by the Board (Purchasing use only):

   _____Approved   _____Denied   _____Deferred   _____Other   SR/kl
   _____Date       _____Date       _____Date       _____Date       BOE Mtg.: 09.11.19
## BID 18FS2, FRESH FARM FOOD PRODUCTS
### SUMMARY OF RENEWAL

<table>
<thead>
<tr>
<th>ITEM</th>
<th>GRADE</th>
<th>PRODUCE</th>
<th>SIZES</th>
<th>PURCHASING UNIT OF MEASURE OR WEIGHT</th>
<th>TOTAL EST. CASES NEEDED</th>
<th>AVG. PURCHASE QTY</th>
<th>PRICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apples</td>
<td>U.S. Fancy or Better</td>
<td>Fresh, very firm, solid color, 60% not striped, firm bright and crisp - <strong>Approved Varities</strong>: Fuji, Goldrush, Gala, Golden Delicious, Red Delicious (east coast only) Jonathon, Empire, Stayman (Winesap), Pink Lady, Granny Smith</td>
<td>Average Size 3&quot; diameter</td>
<td>Bushel: 125 Count</td>
<td>3000</td>
<td>200</td>
<td>$21.00</td>
<td>$63,000.00</td>
</tr>
<tr>
<td>Nectarines</td>
<td>U.S. #1 or Better</td>
<td>Fresh, mature but not soft or overripe, which are well formed, clean, and free from decay, broken skins which are not healed, worms, worm holes</td>
<td>½ Bushel: 60 Count</td>
<td>80</td>
<td>80</td>
<td>$23.00</td>
<td></td>
<td>$1,840.00</td>
</tr>
<tr>
<td>Peaches</td>
<td>U.S. Extra #1 or Better</td>
<td>Fresh, mature, but not overripe, thin skinned, peel has a fuzzy smooth texture, juicy sweet</td>
<td>Average Size 2 1/4&quot; diameter</td>
<td>½ Bushel: 70 Count</td>
<td>280</td>
<td>35</td>
<td>$23.00</td>
<td>$6,440.00</td>
</tr>
<tr>
<td>Pears</td>
<td>U.S. #1 or Better</td>
<td>Fresh, firm, thin skinned, peel is smooth texture, slightly Granular Flesh</td>
<td>Bushel: 110 Count</td>
<td>200</td>
<td>50</td>
<td>$46.00</td>
<td></td>
<td>$9,200.00</td>
</tr>
<tr>
<td>Plums</td>
<td>U.S. #1 or Better</td>
<td>Fresh, firm, medium size, globose to oval, juicy, peel is smooth, with a natural waxy surface that adheres to the flesh</td>
<td>Average Size 2&quot; diameter</td>
<td>½ Bushel: 70 Count</td>
<td>320</td>
<td>40</td>
<td>$30.00</td>
<td>$9,600.00</td>
</tr>
</tbody>
</table>

CATOCTIN MOUNTAIN ORCHARD, INC.

BOE Meeting: 09.11.19
SR/kl
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