



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	September 11, 2019	
Agenda Session: (Category)	<input checked="" type="checkbox"/> Work Session (Bids, former F&F items, etc.) <input type="checkbox"/> Closed <input type="checkbox"/> Regular, Preliminary Items (System Recognitions)	<input type="checkbox"/> Regular, Action/Consent <input type="checkbox"/> Board Items <input type="checkbox"/> Public Hearing
Title (Subject):	Bid 17M3, Water Testing/Treatment HVAC Systems (Renewal)	
Access:	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public
Type:	<input type="checkbox"/> Business Item <input type="checkbox"/> Policy Item <input type="checkbox"/> Strategic Plan Item <input type="checkbox"/> System Recognition <input checked="" type="checkbox"/> Action (e.g., bids, action/consent items) <input type="checkbox"/> Consent (e.g., staffing, policies, grants over \$25k)	<input type="checkbox"/> Information (e.g., grants under \$25k) <input type="checkbox"/> Discussion <input type="checkbox"/> Minutes <input type="checkbox"/> Report <input type="checkbox"/> Special Agenda Type <input type="checkbox"/> Procedure
Aspirational Goals: (May select multiple)	<input type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation	<input type="checkbox"/> 4-Family and Community Involvement <input type="checkbox"/> 5-Health and Safety
Recommended Action:	Board approval of contract renewal – 17M3, Water Testing/Treatment HVAC Systems	
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? _____ Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Comment: _____
Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this item to BoardDocs is responsible for emailing the approved PPT to jeremy.eccard@fcps.org and kelly.gordon@fcps.org.		

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract renewal and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: This recommendation is to renew the contract for water testing and treatment in heating, ventilation, and air-conditioning systems in all Frederick County Public School buildings.

PRESENTER(S) & TITLE(S):

Bill Meekins CPPB, CSBO, CPCP, Purchasing Agent
 Randy Connatser, Maintenance Project Manager IV

SUBMITTED BY:

Kerrie Koopman CPPB, CPPO, Purchasing Manager
 Leslie R. Pellegrino, Chief Financial Officer

BID 17M3
WATER TESTING/TREATMENT – HVAC SYSTEMS
(RENEWAL)

FACT SHEET

A. **Overview:** This recommendation is to renew the contract for water testing and treatment in heating, ventilation, and air-conditioning systems in all Frederick County Public School buildings.

1. **Other facts:**

- The contract renewal term will be effective from September 1, 2019 through August 31, 2021, with one additional two-year renewal option available.
- No price adjustments were requested.
- Approximately \$38,400 was spent in FY19.
- This contract will be administered by Randy Connatser, Maintenance Project Manager IV.

2. **Source of funding:** FY20 Approved Board Operating Budget and contingent upon Board Approval of FY21 and FY22 Operating Budgets.

B. **Recommendation:** Staff recommends that Bid 17M3, Water Testing/Treatment – HVAC Systems, be renewed to Waterpro, Inc., of Sykesville, MD, per the attached summary of renewal.

C. **Action taken by the Board (Purchasing use only):**

<u>AB</u> Approved	_____ Denied	_____ Deferred	_____ Other	BM/ab
<u>9.11.19</u> Date	_____ Date	_____ Date	_____ Date	BOE Mtg.: 09.11.19

**BID 17M3, WATER TESTING/TREATMENT - HVAC SYSTEMS
SUMMARY OF RENEWAL**

LOCATION	WATERPRO, INC.
Ballenger Creek Elementary School	\$ 240.00
Ballenger Creek Middle School	\$ 240.00
Brunswick Elementary School	\$ 240.00
Brunswick High School	\$ 1,020.00
Brunswick Middle School	\$ 240.00
Butterfly Ridge Elementary School	\$ 480.00
Career and Technology Center	\$ 480.00
Carroll Manor Elementary School	\$ 480.00
CASI	\$ -
Catoctin High School	\$ 1,000.00
Centerville Elementary School	\$ 480.00
Crestwood Middle School	\$ 480.00
Deer Crossing Elementary School	\$ 480.00
Emmitsburg Elementary School	\$ 480.00
ESSL	\$ 480.00
Frederick High School	\$ 1,000.00
Glade Elementary School	\$ 780.00
Gov. Thomas Johnson High School	\$ 1,230.00
Gov. Thomas Johnson Middle School	\$ 480.00
Green Valley Elementary	\$ 480.00
Heather Ridge School	\$ 480.00
Hillcrest Elementary School	\$ 240.00
Kemptown Elementary School	\$ 480.00
Lewistown Elementary School	\$ 300.00
Liberty Elementary School	\$ 480.00
Lincoln Elementary School	\$ 240.00
Linganore High School	\$ 1,000.00
Middletown Elementary School	\$ 780.00
Middletown High School	\$ 1,000.00
Middletown Middle School	\$ 780.00
Middletown Primary School	\$ 480.00
Monocacy Elementary School	\$ 240.00
Monocacy Middle School	\$ 240.00
Myersville Elementary School	\$ 480.00
New Market Elementary	\$ 780.00
New Market Middle School	\$ 480.00
New Midway Elementary School	\$ 240.00
North Frederick Elementary School	\$ 480.00
Oakdale Elementary School	\$ 480.00
Oakdale High School	\$ 1,000.00
Oakdale Middle School	\$ 480.00
Orchard Grove Elementary School	\$ 480.00

**BID 17M3, WATER TESTING/TREATMENT - HVAC SYSTEMS
SUMMARY OF RENEWAL**

LOCATION	WATERPRO, INC.
Parkway Elementary School	\$ 480.00
Psychological Services	\$ -
Rock Creek Center	\$ 780.00
Sabillasville Elementary School	\$ 300.00
Spring Ridge Elementary School	\$ 240.00
Sugarloaf Elementary School	\$ 480.00
Thurmont Elementary School	\$ 300.00
Thurmont Middle School	\$ 240.00
Thurmont Primary School	\$ 480.00
Tuscarora Elementary School	\$ 480.00
Tuscarora High School	\$ 1,000.00
Twin Ridge Elementary School	\$ 480.00
Urbana Elementary School	\$ 240.00
Urbana High School	\$ 1,000.00
Urbana Middle School	\$ 480.00
Valley Elementary School	\$ 780.00
Walkersville B Building	\$ 240.00
Walkersville Elementary School	\$ 480.00
Walkersville High School	\$ 1,000.00
Walkersville Middle School	\$ 480.00
Waverly Elementary School	\$ 780.00
West Frederick Middle School	\$ 480.00
Whittier Elementary School	\$ 480.00
Windsor Knolls Middle School	\$ 480.00
Wolfsville Elementary School	\$ 500.00
Woodsboro Elementary	\$ 240.00
Yellow Springs Elementary	\$ 300.00
115 East Church St.	\$ 240.00
Central Office 191 S. East St.	\$ 780.00
TOTAL COST:	\$ 36,670.00
Price per Gallon: Glycol	\$ 18.95
Labor Rate/per Hour: Additional work not included in contract	\$ 85.00