BoardDocs Cover Page

(Due to final Cabinet-level approver on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	August 14, 2019	
Agenda Session: (Category)	☒ Work Session (Bids, former F&F items, etc.) ☐ Closed ☐ Regular, Preliminary Items (System Recognitions)	☐ Regular, Action/Consent ☐ Board Items ☐ Public Hearing
Title (Subject):	Bid 18T3, Unit Price Contract for Vehicle Repair (Renewal)	
Access:	☐ Private	☒ Public
Type:	☐ Business Item ☐ Policy Item ☐ Strategic Plan Item ☐ System Recognition ☒ Action *(e.g., bids, action/consent items)* ☐ Consent *(e.g., staffing, policies, grants over $25k)*	☐ Information *(e.g., grants under $25k)* ☐ Discussion ☐ Minutes ☐ Report ☐ Special Agenda Type ☐ Procedure
Aspirational Goals: (May select multiple)	☐ 1-Student Achievement ☐ 2-Effective and Engaged Staff ☒ 3-Resource Allocation	☐ 4-Family and Community Involvement ☐ 5-Health and Safety
Recommended Action:	Board approval of contract renewal – Bid 18T3, Unit Price Contract for Vehicle Repair	
Backup Documents:	☒ YES ☐ NO If yes, how many? ____ Is one a PowerPoint (PPT): ☐ YES ☒ NO	Submitted: ☒ Herewith ☐ Later ☐ Both Comment: ____
	Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this item to BoardDocs is responsible for emailing the approved PPT to jeremy.eccard@fcps.org and kelly.gordon@fcps.org .	

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract renewal and recommends approval by the Board of Education of Frederick County.

BACKGROUND / SUMMARY: This recommendation is to renew the unit price contract for vehicle repair. This will cover the routine servicing and maintenance of most light, medium duty vehicles and mini buses for the Transportation Department.

PRESENTER(S) & TITLE(S):
Shane Ryberg, Purchasing Agent
Joseph Iannuzzi, Fleet Maintenance Manager, Transportation

SUBMITTED BY:
Kerrie Koopman CPPB, CPPO, Purchasing Manager
Leslie R. Pellegrino, Chief Financial Officer

BID 18T3
UNIT PRICE CONTRACT FOR VEHICLE REPAIR
(RENEWAL)

FACT SHEET

A. **Overview**: This recommendation is to renew unit price contract for vehicle repair. This will cover the routine servicing and maintenance of light, medium duty vehicles and mini-buses for the Transportation Department for Frederick County Public Schools (FCPS).

1. **Other facts**:

- The contract term will be effective from September 1, 2019 through August 31, 2021, with one additional two-year renewal options available.
- Renewal of this contract is recommended to all vendors to fill the necessary repair capacity needs for FCPS.
- Approximately $224,000 was expended in FY19.
- No price adjustments were requested.
- This contract will be administered by Joseph Iannuzzi, Fleet Maintenance Manager, Transportation Department.

4. **Source of funding**: FY20 Approved Operating Budget and contingent upon Board approval of FY21 and FY22 Operating Budgets.

B. **Recommendation**: Staff recommends that Bid 18T3, Unit Price Contract for Vehicle Repair, be renewed to all vendors, per the attached summary of award.

C. **Action taken by the Board (Purchasing use only):**

AB _____Approved	_____Denied	_____Deferred	_____Other	SR/ab
8.14.19 _____Date	_____Date	_____Date	_____Date	BOE Mtg.: 08.14.19

Bid 18T3
Unit Price Contract for Vehicle Repairs
Summary of Renewal

			Beltway Co. dba: Central MD	Bueso & Forman dba: Dynamic Auto	K. Neal	Mark's Equipment	Testerman Bus
	Labor	Unit	Flat Labor Rate	Flat Labor Rate	Flat Labor Rate	Flat Labor Rate	Flat Labor Rate
A.	Labor Rate per hour for Mechanical Repairs on (Light Duty) Vehicles with GVW rating up to 15,000 lbs.	1 hour	$ -	**$ 110.00**	$ -	**$ 85.00**	$ 85.00
B.	Labor Rate per hour for Mechanical Repairs on (Medium Duty) Vehicles & Buses	1 hour	**$ 116.00**	$ -	**$ 91.00**	**$ 85.00**	**$ 85.00**

SR/ab
BOE Mtg. 8.14.19