

Purchasing Office
191 South East Street
Frederick, Maryland 21701
301-644-5208 phone
301-644-5213 fax
kim.miskell@fcps.org



Stephen P. Starmer, C.P.M., CSBA,
Purchasing Manager
**Kim Miskell, CSBO, Assistant Purchasing
Manager**
Bill Meekins CPPB, CSBO, CPCP,
Purchasing Agent
Shane Ryberg, Purchasing Agent

ADDENDUM

May 29, 2019

ADDENDUM # 1

Bid 19C15, Design Build for Fire Alarm System at Glade Elementary School

DUE DATE: FCPS Main Lobby, Tues., June 11, 2019, prior to and time stamped no later than 10:00 A.M.

This addendum is being issued to provide additions, corrections, clarifications and answers to certain questions raised referencing the original bid packages and any resultant contracts for the above bid.

1. Please be advised of the following date change:
Revised Question Due Date: ~~TBD~~ to **Monday, June 3, 2019, no later then 4:00 p.m., local time**
2. This Addendum includes the following attachment(s):
 - a. Pre-Bid Meeting Notes (2 pages)
 - b. Pre-Bid Meeting Attendance Roster (1 page)

Thank you for your interest in bidding with Frederick County Public Schools and we apologize for any inconvenience this may have caused.

Sincerely,

Kim Miskell

Kim Miskell, CSBO,
Assistant Purchasing Manager

Attachments

km/ab

pc: Tony Ray, Project Manager III, Construction Management

05.29.19 Pre-Bid Meeting Notes Bid 19C15, Design Build for Fire Alarm System at Glade Elementary School

The intent of this solicitation is to replace the fire alarm system at Glade Elementary School to bring the existing system up to local code and ADA standards.

Bids shall be in a sealed envelope and marked Bid 19C15, Design Build for Fire Alarm System at Glade Elementary School and must be received in the Main Lobby of the FCPS building located at 191 South East Street **prior to and time stamped no later than 10:00 a.m. on June 11, 2019.**

Please note: Questions Due was posted as TBD. Questions due no later then 4:00 P.M., local time on June 3, 2019.

Tentative Board Award: June 26, 2019

Contract Manager: Kim Miskell, CSBO, Assistant Purchasing Manager, kim.miskell@fcps.org

Contract Administrator: Tony Ray, Project Manager III, Construction Management, tony.ray@fcps.org

For information pertinent to the bidding process, the attention of all contractors, subcontractors and material supply bidders are directed to the:

- Invitation to Bid (Page 3)
- Instruction to Bidders (AIA Document A701) (Pages 8 -15)
- Supplemental Instructions to Bidders (Supplement to AIA A701) (Pages 16 - 27)
- Proposal Form and Signature Page (Page 28 - 29)
- General Conditions and Supplementary Conditions of the Contract (Pages 63 - 167)

Certified Minority Business Enterprises are encouraged to respond to this solicitation notice. The contractor or supplier who provides materials, supplies, equipment and/or services for this construction project shall attempt to achieve the specific overall **MBE goal 5%** established for this project. All prime contractors, including certified MBE firms, when submitting bids or proposals as general or prime contractors, are required to attempt to achieve this goal from certified MBE firms.

The bidder or offeror shall submit with its bid or proposal a completed "Certified MBE Utilization and Fair Solicitation Affidavit" (Attachment A) and "MBE Participation Schedule" (Attachment B), as described in the solicitation documents.

In the event of inclement weather on the date when the bids are scheduled to be opened and the FCPS administrative offices are closed, bids will be opened on the next business day at the same time as previously scheduled. Often when schools are closed the administrative offices are open – when in doubt please call the purchasing department.

Please make sure that your bid submission includes the following:

- All applicable areas of the bid form of proposal are filled in carefully, completely and signed.
- Acknowledge the receipt of each and every Addendum on the Bid Form of Proposal.
- Submit one (1) original and one (1) copy of Bid Form of Proposal.
- Base bid and alternate bid prices must be submitted as a numeric value and must be written in words.
- Certified MBE Utilization and Fair Solicitation Affidavit (Attachment A)
- MBE Participation Schedule (Attachment B)
- Bid bond or cashier's check for 5% of the total bid amount is included.
- Properly completed Statutory Affidavit and Non-Collusion Certification Form.
- Certificate of Compliance Form completed and signed.

Should any bidder find discrepancies in, or omissions from, the drawings and other contract documents need to request clarification in writing. All necessary interpretations will be issued to all bidders in the form of addenda.

Directed to: Kim Miskell, Assistant Purchasing Manager at: kim.miskell@fcps.org with a copy to Tony Ray, Project Manager III, Construction Management, tony.ray@fcps.org

No written requests received within seven (7) calendar days prior to the bid due date will be considered and no addenda will be issued later than four (4) calendar days prior to the bid opening date. (June 3, 2019 - 4:00 p.m. Questions Due)

Laws and Regulations:

The vendor will comply with all Federal, State, and local laws, ordinances and regulations pertaining to work under their charge. If the vendor performs any work which it knows or should know to be contrary to such laws, ordinance, and regulations and without such notices to FCPS they shall bear all costs arising therefrom.

All vendors and subcontractors must abide by the Board of Education of Frederick County policies and FCPS regulations while working on school property.

It is the contractor's responsibility to ensure that no individuals who are registered sex offenders are working on this project. This also applies to subcontractors and materials/equipment supplies as well. For projects lasting longer than a few months, the contractor shall periodically re-check the names of workers against the Maryland Sex Offender's Registry to ensure ongoing compliance.

05.29.19 Pre-Bid Meeting Notes Bid 19C15, Design Build for Fire Alarm System at Glade Elementary School

Additionally, individuals that have been convicted of a crime of violence under §3-307 and §3-308 of the Criminal Law Article are not eligible to work on any FCPS project.

The use of tobacco and alcohol beverages in any form is prohibited on FCPS property at all times, all year.
No person shall carry or possess any rifle, gun, knife, or deadly weapon of any kind on FCPS property.

Liquidated Damages will be assessed at \$617.00 per day for each calendar day required to achieve substantial completion beyond the substantial completion dated authorized by the contract.

Anticipated construction will commence on or around July 1, 2019.

Substantial Completion shall be achieved by October 20, 2019.

Frederick County Public Schools
Purchasing Department
PRE-BID MEETING ATTENDANCE ROSTER

19C15, DESIGN BUILD FOR FIRE ALARM SYSTEM AT GLADE ELEMENTARY SCHOOL

MAY 29, 2019 @ 10:00 A.M.; GLADE ELEM., 9525 GLADE RD., WALKERSVILLE, MD 21793

NAME (PLEASE PRINT)	FIRM REPRESENTED (PLEASE PRINT)	PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS
KURT HAUF	Co. Name: Ark Systems Address: 9176 Red Branch Rd Columbia	410 995 1820	410 997 1191	KHAUF@arksystems.com
David Milan	Co. Name: Ark Systems Address:	410 995 1220	410 997 1191	milan@arksystems.com
Mark Reedy	Co. Name: BFPE Address: 7512 Connelley Dr. Hanover MD	443-790-9772	410-768-5649	mreedy@bfpe.com
Dennis E Mitchell	Co. Name: LS Systems Address: 1417 Knecht Ave. Annapolis MD 21227	410-552-1777	866-465-2748	dmitchell@lssmd.com
MARK Scott	Co. Name: HENRY ADAMS (MEP) Address:	410.296.6500	410.296.6501	mscott@HENRYADAMS.com
CARL GENTILCORE	Co. Name: DELTA ENERGY ARCHS Address: Chevy Chase, MD	240-744-1081	301-718-9520	cgentilcore@delta-eas.com
Brent Spear	Co. Name: DIXIE ELECTRIC, INC Address: Frederick, MD	301-473-4665	301-473-4119	brent@dixiecorp.com
Evin Vannoy	Co. Name: Siemens Building Technologies Address: 2524 Lord Baltimore Drive Baltimore MD	443-431-3452	410-645-1616	Evin.Vannoy@siemens.com
Tony Ray	Co. Name: FCPS Address:	301-644-5167		Tony.Ray@FCPS.org
	Co. Name: Address:			
	Co. Name: Address:			