ADDENDUM

May 23, 2019

ADDENDUM # 2
RFP 19A4, Request for Letter of Interest Oakdale Middle School Addition
DUE DATE & TIME: FCPS Main Lobby, Tuesday, June 4, 2019, prior to and time stamped no later than 2:00 P.M.

This addendum is being issued to provide additions, corrections, clarifications and answers to certain questions raised referencing the original RFP and any resultant contracts for the above RFP.

1. This Addendum includes the following attachment(s):
   a. Responses to Questions (1 page)
   b. AIA Document A305 - 1986, Contractor’s Qualification Statement (6 pages)
   c. Drawing, Site Plan Oakdale Middle School Addition (1 page)

Thank you for your interest in bidding with Frederick County Public Schools and we apologize for any inconvenience this may have caused.

Sincerely,

Kim Miskell

Kim Miskell, CSBO
Assistant Purchasing Manager

km/ab

pc: Adnan Mamoon, Director of Capital Programs
   Beth Pasierb, Supervisor, Facilities Planning
   Holly Nelson, AICP, Facilities Planner, Operations Division
<table>
<thead>
<tr>
<th>Item #</th>
<th>Question</th>
<th>FCPS Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Please provide existing site plan</td>
<td>To be issued as addendum #2</td>
</tr>
<tr>
<td>2</td>
<td>Will there be a pre-proposal meeting scheduled to allow networking among prime proposers and subcontractors?</td>
<td>There will not be a pre-proposal meeting during the letter of interest phase. Once the offerors are shortlisted, and the full RFP is issued, FCPS will hold a pre-proposal meeting</td>
</tr>
<tr>
<td>3</td>
<td>Can you let me know if at this time with the letter of interest you need a SF 330 form from all the firms on the team or just a SF 330 from the contractor with section C identifying the project team.</td>
<td>For the letter of interest, the Contractor should fill out form A305–1986 Contractor’s Qualification Statement; and the Architect of Record (AOR) should provide SF 330 Part 1, with section C identifying the project design team.</td>
</tr>
<tr>
<td>4</td>
<td>Could you please confirm whether the SF330 is required for the Design/Builder firm and personnel or whether another format might be acceptable, as this is typically only required for A/E firms</td>
<td>Please use A305-1986; Contractor’s Qualification Statement; and the Architect of Record (AOR) should provide SF 330 Part 1, with section C identifying the project design team.</td>
</tr>
<tr>
<td>5</td>
<td>At what point will bridging documents be available?</td>
<td>The approved site plan is issued with addendum #2. Design drawings from the original construction will be made available to the shortlisted offerors during the full RFP process.</td>
</tr>
<tr>
<td>6</td>
<td>In order to assemble a team for RFP 19A4, would FCPS allow one architect to submit with multiple construction teams?</td>
<td>For the letter of interest, the architect may chose to submit with multiple construction teams. However, FCPS does not envision the Contractor, and Architect of Record (AOR) to be part of more than one shortlisted Design Build Entity for the full RFP phase. This does not apply to all other members of the design team (i.e. the MEP, civil, structural, life safety, and other design consultants can be part of multiple teams that are short listed for the full RFP Phase)</td>
</tr>
<tr>
<td>7</td>
<td>Could you also provide a copy of the contract you plan to use?</td>
<td>FCPS Plans to use Standard form of Agreement Between Owner and Design Builder (AIA A141 - 2014), with some modifications. Form of agreement will be issued as an exhibit during the full RFP process.</td>
</tr>
<tr>
<td>8</td>
<td>Does FCPS anticipate interviewing firms for this project?</td>
<td>FCPS does not anticipate interviewing firms during the letter of interest phase. Interviews will likely be held with shortlisted Design Build teams during the full RFP stage.</td>
</tr>
<tr>
<td>9</td>
<td>Will this project need to be designed to achieve LEED Silver certification?</td>
<td>While FCPS expects the design to meet all the current standards of LEED, and actual LEED certification is not required.</td>
</tr>
<tr>
<td>10</td>
<td>Does FCPS anticipate the need for a geotechnical engineer, traffic engineer, and hazardous materials consultant to be included on the team?</td>
<td>Yes</td>
</tr>
<tr>
<td>11</td>
<td>Will the project require Commissioning Services and who is the hiring party? Design Builder? If so how do I learn who is participating?</td>
<td>The project will require commissioning services. FCPS will be hiring the Commissioning Agent directly.</td>
</tr>
<tr>
<td>12</td>
<td>Will the project be built to LEED certification standards, who is responsible for hiring / providing the LEED Agent for the project? And what level of LEED are you looking to achieve?</td>
<td>While FCPS expects the design to meet all the current standards of LEED, and actual LEED certification is not required.</td>
</tr>
</tbody>
</table>
Contractor's Qualification Statement

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

SUBMITTED TO:

ADDRESS:

SUBMITTED BY:

NAME:

ADDRESS:

PRINCIPAL OFFICE:

[ ] Corporation
[ ] Partnership
[ ] Individual
[ ] Joint Venture
[ ] Other

NAME OF PROJECT: (If applicable) Oakdale Middle Addition

TYPE OF WORK: (File separate form for each Classification of Work)

[ ] General Construction
[ ] HVAC
[ ] Electrical
[ ] Plumbing
[ ] Other: (Specify)

§ 1 ORGANIZATION
§ 1.1 How many years has your organization been in business as a Contractor?

§ 1.2 How many years has your organization been in business under its present business name?

§ 1.2.1 Under what other or former names has your organization operated?

§ 1.3 If your organization is a corporation, answer the following:

§ 1.3.1 Date of incorporation:
§ 1.3.2 State of incorporation:
§ 1.3.3 President’s name:
§ 1.3.4 Vice-president’s name(s)

§ 1.3.5 Secretary’s name:
§ 1.3.6 Treasurer’s name:

§ 1.4 If your organization is a partnership, answer the following:
   § 1.4.1 Date of organization:
   § 1.4.2 Type of partnership (if applicable):
   § 1.4.3 Name(s) of general partner(s)

§ 1.5 If your organization is individually owned, answer the following:
   § 1.5.1 Date of organization:
   § 1.5.2 Name of owner:

§ 1.6 If the form of your organization is other than those listed above, describe it and name the principals:

§ 2 LICENSING
§ 2.1 List jurisdictions and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable.

§ 2.2 List jurisdictions in which your organization’s partnership or trade name is filed.

§ 3 EXPERIENCE
§ 3.1 List the categories of work that your organization normally performs with its own forces.

§ 3.2 Claims and Suits. (If the answer to any of the questions below is yes, please attach details.)
   § 3.2.1 Has your organization ever failed to complete any work awarded to it?

   § 3.2.2 Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?

   § 3.2.3 Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years?

§ 3.3 Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.)
§ 3.4 On a separate sheet, list major construction projects your organization has in progress, giving the name of project, owner, architect, contract amount, percent complete and scheduled completion date.

§ 3.4.1 State total worth of work in progress and under contract:

§ 3.5 On a separate sheet, list the major projects your organization has completed in the past five years, giving the name of project, owner, architect, contract amount, date of completion and percentage of the cost of the work performed with your own forces.

§ 3.5.1 State average annual amount of construction work performed during the past five years:

§ 3.6 On a separate sheet, list the construction experience and present commitments of the key individuals of your organization.

§ 4 REFERENCES
§ 4.1 Trade References:

§ 4.2 Bank References:

§ 4.3 Surety:
   § 4.3.1 Name of bonding company:

§ 4.3.2 Name and address of agent:

§ 5 FINANCING
§ 5.1 Financial Statement.
   § 5.1.1 Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items:

   Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepaid expenses);

   Net Fixed Assets;

   Other Assets;
Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes);

Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).

§ 5.1.2 Name and address of firm preparing attached financial statement, and date thereof:

§ 5.1.3 Is the attached financial statement for the identical organization named on page one?

§ 5.1.4 If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsidiary).

§ 5.2 Will the organization whose financial statement is attached act as guarantor of the contract for construction?

§ 6 SIGNATURE

§ 6.1 Dated at this day of

Name of Organization:

By:

Title:

§ 6.2

I, being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this day of

Notary Public:

My Commission Expires:
Additions and Deletions Report for
AIA® Document A305™ – 1986

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 14:08:47 ET on 05/17/2019.

PAGE 1

NAME OF PROJECT: (if applicable) Oakdale Middle Addition
Certification of Document's Authenticity
AIA® Document D401™ – 2003

I, , hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 14:08:47 ET on 05/17/2019 under Order No. 7642102590 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A305™ – 1986, Contractor's Qualification Statement, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)