

Purchasing Office
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May 21, 2019

ADDENDUM 2
Bid 19M2, Heating Oil

DUE DATE: May 28, 2019, at 2:00 P.M.

Please be advised of the following additions, clarifications, and answers to questions that we have received.

1. Questions:

Who is the incumbent on this bid?

ShIPLEY Fuels Marketing

How long has the incumbent held this contract?

Since September 2009

Can you provide the bid results from the last three times this was bid?

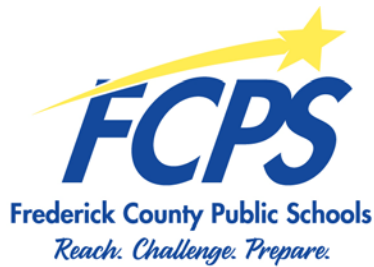
Our previous solicitation can be found at <https://apps.fcps.org/fullbids/?status=awarded>.

Can you provide few months of invoices for each type of load? Tank wagon and Transport.

We are asking that sample invoices be sent in with your proposal.

What is the average transport delivery size for each sites?

LOCATION:	AVERAGE DELIVERY
BRUNSWICK ELEM.	7000
BRUNSWICK HIGH	7000.8
BRUNSWICK MIDDLE	2232.7
LEWISTOWN ELE.	6125.5
SABILLASVILLE	4748
THURMONT ELE	6516.5
THURMONT MIDDLE	6051.33
THURMONT PRIMARY	2524.83
MYERSVILLE ELEM.	7500
WOLFSVILLE ELE	2344.58
YELLOW SPRINGS	7234.67
NEW MIDWAY ELE.	4998.5
WOODSBORO ELE	6000
LINGANORE HIGH	5557



How often do you split deliveries in order to make full loads?

At most twice a year. Once at the end of the fiscal year to top off tanks. And if two schools need oil and are in close proximity.

Please provide a BOL.

The bill of lading is a document provided to us by our vendor. We are asking a sample BOL and invoice be submitted with your proposal.

Do you use heating oil during specific months or year-round?

95% of our heating oil is used December through March.

Are you wanting to be priced off the average of the low and the high or the OPIS contract average?

OPIS Daily Rack Average Price.

Will a metered bill of lading be acceptable for the metered stamp requirement on the delivery ticket?

A metered bill of lading will be acceptable in lieu of a metered stamp on the delivery ticket.

Are bidders required to bid on both transport and tank wagon?

Yes, in order to meet the needs of FCPS both types of delivery are necessary.

Can you do better than 30 days for payment terms, i.e. Net 10 or Net 15?

No, FCPS pays Net 30.

Do you currently receive a discount for prompt payment of invoices?

We do not.

Do you consider common carriers to be subcontractors?

We consider a business or person that carries out work for a company, a subcontractor. If this carrier falls under this definition, they would be considered a subcontractor.

Regarding the Bond requirements, the Performance Bond is good, but since this is not a construction job, is the payment bond necessary?

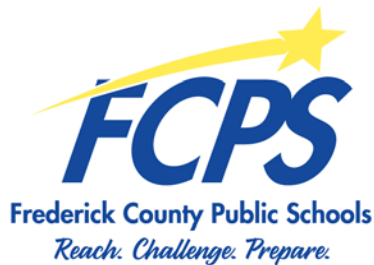
Yes, we feel a payment bond is necessary for the type of services/work provided.

What information will you be reading out loud at the bid opening?

At bid opening, we will open the submitted proposals and read the results of the submissions.

If we attend the bid opening, will we be able to review other submitted bids?

Results of the submitted proposals will be read aloud.



If we do not attend the bid opening, how and when will we be notified of the low bidder and can we receive a copy of the bid tabulations?

It is anticipated the recommendation for award will be presented on June 26th, 2019. At this time, back-up including bid tabulations will be submitted to the Board of Education for approval. After approval of the recommended vendor, non-award letters are sent to the appropriate parties.

Sincerely,

Shane Ryberg

Shane Ryberg
Purchasing Agent
shane.ryberg@fcps.org

SR/kl

cc: Charles Dalphon, Energy/Utility Services Coordinator
Bid File