

Purchasing Office
191 South East Street
Frederick, Maryland 21701
301-644-5208 phone
301-644-5213 fax
kim.miskell@fcps.org



Stephen P. Starmer C.P.M., CSBA,
Purchasing Manager
**Kim Miskell, CSBO, Assistant Purchasing
Manager**
Bill Meekins CPPB, CSBO, CPCP,
Purchasing Agent
Shane Ryberg, Purchasing Agent

INVITATION TO BID

May 15, 2019

Bid 19C15, Design Build for Fire Alarm System at Glade Elementary School

The Board of Education of Frederick County will receive sealed bids for Bid 19C15, Design Build for Fire Alarm System at Glade Elementary School. Bids will be received and time stamped in the main lobby of Frederick County Public Schools (FCPS) at 191 South East Street, Frederick, MD 21701, prior to and time stamped no later than 10:00 a.m., local time, June 11, 2019. Recent security upgrades at the FCPS Central Office Building will require visitors to request entry utilizing the phone buzzer/button system. Please allow enough time to ensure access to the building prior to the bid due time. Bids received after this time will be returned unopened. Vendors will be escorted to Conference Room 2B, at which time and place bids will be publicly opened and read aloud.

A pre-bid meeting will be held at 10:00 a.m., local time, May 29, 2019, at Glade Elementary School, 9525 Glade Road, Walkersville, MD 21793. Attendance at the pre-bid meeting is not mandatory; however, vendors are strongly encouraged to attend.

To view and/or download this solicitation package please visit our webpage at: <http://www.fcps.org/bidlist>.

All Frederick County Public School vendors and or contractors interested in bidding on FCPS projects must register at www.emarylandmarketplace.com, prior to contract award. FCPS will no longer accept bidder's applications.

Certified Minority Business Enterprises are encouraged to respond to this solicitation notice. The contractor or supplier who provides materials, supplies, equipment and/or services for this construction project shall attempt to achieve the specific overall MBE goal 5% established for this project. All prime contractors, including certified MBE firms, when submitting bids or proposals as general or prime contractors, are required to attempt to achieve this goal from certified MBE firms.

The bidder or offeror shall submit with its bid or proposal a completed "Certified MBE Utilization and Fair Solicitation Affidavit" (Attachment A) and "MBE Participation Schedule" (Attachment B), as described in the solicitation documents.

The Frederick County Public Schools System does not discriminate in admissions, access, treatment, or employment in its programs and activities on the basis of race, color, gender, age, national origin, religion, or disability. For more information, contact the Executive Director of Legal Services.

The Board of Education of Frederick County, Maryland, reserves the right to reject any and all bids and to waive any informalities or irregularities in bidding.

By order of the Board of Education of Frederick County, Maryland.

**Purchasing Agent: Kim Miskell, CSBO,
Assistant Purchasing Manager**