



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

| | | |
|--|--|---|
| Meeting Date: | May 8, 2019 | |
| Agenda Session: (Category) | <input checked="" type="checkbox"/> Work Session (Bids, former F&F items, etc.) <input type="checkbox"/> Closed <input type="checkbox"/> Regular, Preliminary Items (System Recognitions) | <input type="checkbox"/> Regular, Action/Consent <input type="checkbox"/> Board Items <input type="checkbox"/> Public Hearing |
| Title (Subject): | Bid 17T4, School Bus Inspection (Renewal) | |
| Access: | <input type="checkbox"/> Private | <input checked="" type="checkbox"/> Public |
| Type: | <input type="checkbox"/> Business Item <input type="checkbox"/> Policy Item <input type="checkbox"/> Strategic Plan Item <input type="checkbox"/> System Recognition <input checked="" type="checkbox"/> Action (e.g., bids, action/consent items) <input type="checkbox"/> Consent (e.g., staffing, policies, grants over \$25k) | <input type="checkbox"/> Information (e.g., grants under \$25k) <input type="checkbox"/> Discussion <input type="checkbox"/> Minutes <input type="checkbox"/> Report <input type="checkbox"/> Special Agenda Type <input type="checkbox"/> Procedure |
| Aspirational Goals: (May select multiple) | <input type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation | <input type="checkbox"/> 4-Family and Community Involvement <input type="checkbox"/> 5-Health and Safety |
| Recommended Action: | Board approval of contract renewal - Bid 17T4, School Bus Inspection | |
| Backup Documents: | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? _____ Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Comment: _____ | |
| Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this item to BoardDocs is responsible for emailing the approved PPT to jeremy.eccard@fcps.org and kelly.gordon@fcps.org . | | |

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract renewal and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: This recommendation is to renew the contract for school bus inspections for Frederick County Public Schools.

PRESENTER(S) & TITLE(S):

Shane Ryberg, Purchasing Agent
Joseph Iannuzzi, Fleet Maintenance Manager

SUBMITTED BY:

Stephen P. Starmer, C.P.M., CSBA, Purchasing Manager
Leslie R. Pellegrino, Chief Financial Officer

BID 17T4
SCHOOL BUS INSPECTION
(RENEWAL)

FACT SHEET

A. **Overview:** This recommendation is to renew the contract for the inspection as well as additional labor and/or materials to repair a vehicle that does not pass the inspection requirements.

1. **Other facts:**

- The contract renewal will be effective from the date of award through May 31, 2021, with one additional two-year renewal option available.
- Approximately \$158,000 was expended on school bus inspections in FY19.
- An estimated 85 buses are scheduled for inspection before the start of school year 2019 - 2020.
- This contract will be administered by Joseph Iannuzzi, Fleet Maintenance Manager, Transportation.

2. **Source of Funding:** FY19 Approved Operating Budget and contingent upon Board approval of FY20 and FY21 Operating Budgets.

B. **Recommendation:** Staff recommends that Bid 17T4, School Bus Inspection, be renewed to Central Maryland International Trucks (Frederick, MD), Colonial Equipment Company (Monrovia, MD), Mark's Equipment Service, Inc. (Frederick, MD) and Testerman Bus Service (Mt. Airy, MD), per the attached Summary of Renewal.

C. **Action taken by the Board (Purchasing use only):**

AB Approved _____ Denied _____ Deferred _____ Other SR/ab

5/8/19 Date _____ Date _____ Date _____ Date BOE Mtg.: 05.08.19

**BID 17T4, SCHOOL BUS INSPECTION
SUMMARY OF RENEWAL**

| | Central Maryland International Trucks | | Colonial Equipment | | Mark's Equipment | | Testerman Bus | |
|---|--|----------------------------|--------------------|----------------------------|------------------|----------------------------|---------------|--------------------------------|
| | <u>Unit</u> | <u>Flat Labor Rate</u> | <u>Unit</u> | <u>Flat Labor Rate</u> | <u>Unit</u> | <u>Flat Labor Rate</u> | <u>Unit</u> | <u>Flat Labor Rate</u> |
| I. SCHOOL BUS INSPECTION | | | | | | | | |
| A. Cost to provide bus inspection, as required by the Motor Vehicle Administration form EP-213, School Vehicle Inspection Certification Type A: | | \$ 300.00 | | \$ 147.00 | | \$ 420.00 | | \$ 475.00 |
| II. LABOR | | | | | | | | |
| A. Labor Rate per hour for Mechanical Repairs (1 hour): | | \$ 116.00 | | \$ 98.00 | | \$ 85.00 | | \$ 75.00 |
| B. Additional labor cost per wheel to replace brake pads during the inspection: | | \$ 34.80 | | \$ 58.80 | | \$ 85.00 | | \$ - |
| C. Additional labor cost per wheel to replace brake rotor during the inspection: | | \$ 116.00 | | \$ 117.60 | | \$ 106.25 | | \$ 97.50 |
| D. Additional labor cost per wheel to replace brake caliper during the inspection: | | \$ 116.00 | | \$ 78.40 | | \$ 42.50 | | \$ 37.50 |
| E. Additional cost to pick up and deliver bus: | | \$ 70.00 | | N/C | | N/C | | \$ - |