



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	May 8, 2019	
Agenda Session: (Category)	<input checked="" type="checkbox"/> Work Session (Bids, former F&F items, etc.) <input type="checkbox"/> Closed <input type="checkbox"/> Regular, Preliminary Items (System Recognitions)	<input type="checkbox"/> Regular, Action/Consent <input type="checkbox"/> Board Items <input type="checkbox"/> Public Hearing
Title (Subject):	Bid 19T3, Warehouse Courier Van	
Access:	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public
Type:	<input type="checkbox"/> Business Item <input type="checkbox"/> Policy Item <input type="checkbox"/> Strategic Plan Item <input type="checkbox"/> System Recognition <input checked="" type="checkbox"/> Action (e.g., bids, action/consent items) <input type="checkbox"/> Consent (e.g., staffing, policies, grants over \$25k)	<input type="checkbox"/> Information (e.g., grants under \$25k) <input type="checkbox"/> Discussion <input type="checkbox"/> Minutes <input type="checkbox"/> Report <input type="checkbox"/> Special Agenda Type <input type="checkbox"/> Procedure
Aspirational Goals: (May select multiple)	<input type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation	<input type="checkbox"/> 4-Family and Community Involvement <input type="checkbox"/> 5-Health and Safety
Recommended Action:	Board approval of Bid 19T3, Warehouse Courier Van	
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Comment: _____
Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this item to BoardDocs is responsible for emailing the approved PPT to jeremy.eccard@fcps.org and kelly.gordon@fcps.org .		

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: This recommendation is to establish a contract for the purchase of a replacement courier van for the Warehouse.

PRESENTER(S) & TITLE(S):

Bill Meekins CPPB, CSBO, CPCP, Purchasing Agent
 Roy McHaffa, Warehouse Manager

SUBMITTED BY:

Stephen P. Starmer, C.P.M., CSBA, Purchasing Manager
 Leslie R. Pellegrino, Chief Financial Officer

BID 19T3
WAREHOUSE COURIER VAN

FACT SHEET

A. **Overview:** This recommendation is to establish a contract for the purchase of a replacement courier van for the Warehouse. Bids were received on April 25, 2019.

1. **Bid participation:**

- 26 proposals downloaded
- 3 companies submitted a proposal

2. **Bids were received from:**

Apple Ford (Columbia, MD)
Lindsay Ford, LLC (Wheaton, MD)
Sheehy Auto Stores, Inc. dba: Sheehy Ford of Springfield (Springfield, VA)

3. **Other facts:**

- The contract term will be effective from date of award through June 30, 2020. Purchases may be made at any time during this period.
- This contract will be administered by Roy McHaffa, Warehouse Manager.

4. **Source of Funding:** FY19 Approved Operating Budget and contingent upon Board approval of FY20.

B. **Recommendation:** Staff recommends the contract for Bid 19T3, Warehouse Courier Van, be awarded to Apple Ford, of Columbia, MD, per the attached bid tabulation.

C. **Action taken by the Board (Purchasing use only):**

AB Approved _____ Denied _____ Deferred _____ Other _____ BM/ab

5.8.19 Date _____ Date _____ Date _____ Date _____ BOE Mtg.: 05.08.19

**BID 19T3, WAREHOUSE COURIER VAN
BID TABULATION**

	Apple Ford				
<u>COURIER VAN - WAREHOUSE</u>	<u>Qty.</u>	<u>Make/Model</u>	<u>Series</u>	<u>Production Year</u>	<u>Unit Price</u>
Chassis:	1	2019	Econoline	2019	\$37,150.00
Body:	1	Dejana Cube	Step-n-Cube	2019	
	Linday Ford, LLC				
<u>COURIER VAN - WAREHOUSE</u>	<u>Qty.</u>	<u>Make/Model</u>	<u>Series</u>	<u>Production Year</u>	<u>Unit Price</u>
Chassis:		Ford E-350SD	Econoline	2019	\$38,000.00
Body:		Dejana	FRP	2019	
	Sheehy Auto Stores, Inc.				
<u>COURIER VAN - WAREHOUSE</u>	<u>Qty.</u>	<u>Make/Model</u>	<u>Series</u>	<u>Production Year</u>	<u>Unit Price</u>
Chassis:	1	Ford	E350	2019	\$ 37,725.00
Body:	1	Dejana	Step-n-Body	2019	