



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	March 27, 2019	
Agenda Session: (Category)	<input checked="" type="checkbox"/> Work Session (Bids, former F&F items, etc.) <input type="checkbox"/> Closed <input type="checkbox"/> Regular, Preliminary Items (System Recognitions)	<input type="checkbox"/> Regular, Action/Consent <input type="checkbox"/> Board Items <input type="checkbox"/> Public Hearing
Title (Subject):	RFP 19T1, Mobile Literacy Classroom	
Access:	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public
Type:	<input type="checkbox"/> Business Item <input type="checkbox"/> Policy Item <input type="checkbox"/> Strategic Plan Item <input type="checkbox"/> System Recognition <input checked="" type="checkbox"/> Action (e.g., bids, action/consent items) <input type="checkbox"/> Consent (e.g., staffing, policies, grants over \$25k)	<input type="checkbox"/> Information (e.g., grants under \$25k) <input type="checkbox"/> Discussion <input type="checkbox"/> Minutes <input type="checkbox"/> Report <input type="checkbox"/> Special Agenda Type <input type="checkbox"/> Procedure
Aspirational Goals: (May select multiple)	<input type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation	<input type="checkbox"/> 4-Family and Community Involvement <input type="checkbox"/> 5-Health and Safety
Recommended Action:	Board approval of RFP 19T1, Mobile Literacy Classroom.	
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? <u>1</u> Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
	Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Comment: _____ Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this item to BoardDocs is responsible for emailing the approved PPT to jeremy.eccard@fcps.org and kelly.gordon@fcps.org.	

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: This recommendation is to establish a contract for the purchase of a mobile literacy classroom. Frederick County Public Schools has been awarded a \$100,000 grant from Farmers Insurance *Thank America's Teachers Dream Big Teacher Challenge*.

PRESENTER(S) & TITLE(S):

Stephen P. Starmer, C.P.M, CSBA, Purchasing Manager
 Doreen Bass, Grant Coordinator, School Administration & Leadership

SUBMITTED BY:

Stephen P. Starmer, C.P.M., CSBA, Purchasing Manager
 Leslie R. Pellegrino, Chief Financial Officer

RFP 19T1
MOBILE LITERACY CLASSROOM
FACT SHEET

A. **Overview:** This recommendation is to establish contract for the purchase of a Class C recreational vehicle (RV) to serve as a mobile classroom for Valley Elementary School.

1. **Request for Proposals participation:**

68	proposals downloaded
1	company submitted a proposal

2. **Request for Proposal was received from:**

Beckley's Camping Center (Thurmont, MD)

3. **Other Facts:**

- Frederick County Public Schools has been awarded a grant from Farmers Insurance *Thank America's Teachers Dream Big Teacher Challenge*.
- The technical proposal was evaluated and scored based on various factors. A walkthrough of the RV was completed and given the maximum points.
- The contract will be administered by Doreen Bass, Grants Coordinator, School Administration and Leadership.

4. **Source of Funding:** Farmers Insurance *Thank America's Teachers Dream Big Teacher Challenge Grant*.

B. **Recommendation:** Staff recommends that RFP 19T1, Mobile Literacy Classroom, be awarded to Beckley's Camping Center (Thurmont, MD), at a total cost of \$49,999.

C. **Action taken by the Board (Purchasing use only):**

<u>SS/mg</u> Approved	<u> </u> Denied	<u> </u> Deferred	<u> </u> Other	SS/mg
<u>3.27.19</u> Date	<u> </u> Date	<u> </u> Date	<u> </u> Date	BOE Meeting: 03.27.19

RFP 19T1 Mobile Literacy Classroom		
Name of Firm: Beckley's Camping Center		
Technical Evaluation		
<i>Design, Quality and Warranty</i>	<i>Points Possible</i>	<i>Score:</i>
Overall presentation that should include the wiring diagram, roof material, chassis description, etc. This should consider the overall quality of the presentation in terms of professional looking, accuracy of descriptions, and depth of answers to all questions. Points can be given for extra information provided by the bidder. Presentations exceeding 20 pages may have points taken off	15	14.3
Notes: no roof material specified		
The layout of the RV. This is most important and subjective depending on your individual taste. This should also include a booth type kitchen table vs. stand alone table and chairs, cupboards and shelving. Overall aesthetics and best suited for literacy classroom use.	25	23
Notes: similar to another one they like except this one does not have a booth table		
Higher weight capacities, including tire and load requirements, tank sizes (fuel, grey, black, other).	5	4.7
Notes: remaining tire life????		
Age and mileage of vehicle. More points given if less than 15,000 miles and newer than 2015	5	3.7
Notes: Although a 2019 this model has 29,000 miles, well over the spec 15,000		
Geographic proximity to FCPS. Important for warranty work and serviceability	10	10
Notes:		
Warranty period and any additional service offered. Longer warranty is better. Added perks are a plus	10	9.3
Notes:		
Total technical score	70	65
Notes:		
If a walk through is necessary, additional points will be given after costs are opened.	20	20
Overall Technical Total		85