



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	March 27, 2019	
Agenda Session: (Category)	<input checked="" type="checkbox"/> Work Session (Bids, former F&F items, etc.) <input type="checkbox"/> Closed <input type="checkbox"/> Regular, Preliminary Items (System Recognitions)	<input type="checkbox"/> Regular, Action/Consent <input type="checkbox"/> Board Items <input type="checkbox"/> Public Hearing
Title (Subject):	RFP 15MISC5, Professional Auditing Services for Frederick County Government, Frederick County Public Schools and Frederick Community College	
Access:	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public
Type:	<input type="checkbox"/> Business Item <input type="checkbox"/> Policy Item <input type="checkbox"/> Strategic Plan Item <input type="checkbox"/> System Recognition <input checked="" type="checkbox"/> Action (e.g., bids, action/consent items) <input type="checkbox"/> Consent (e.g., staffing, policies, grants over \$25k)	<input type="checkbox"/> Information (e.g., grants under \$25k) <input type="checkbox"/> Discussion <input type="checkbox"/> Minutes <input type="checkbox"/> Report <input type="checkbox"/> Special Agenda Type <input type="checkbox"/> Procedure
Aspirational Goals: (May select multiple)	<input type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation	<input type="checkbox"/> 4-Family and Community Involvement <input type="checkbox"/> 5-Health and Safety
Recommended Action:	Board approval of contract renewal-RFP 15MISC5, Professional Auditing Services for Frederick County Government, Frederick County Public Schools and Frederick Community College	
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? <u>1</u> Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Comment: _____ Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this item to BoardDocs is responsible for emailing the approved PPT to jeremy.eccard@fcps.org and kelly.gordon@fcps.org.	

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract renewal and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: This recommendation is to renew the contract for professional auditing services for Frederick County Public Schools.

PRESENTER(S) & TITLE(S):

Stephen P. Starmer, C.P.M, CSBA, Purchasing Manager
 Melissa Rollison, Financial Reporting Manager

SUBMITTED BY:

Stephen P. Starmer, C.P.M., CSBA, Purchasing Manager
 Leslie R. Pellegrino, Chief Financial Officer

RFP 15MISC5
PROFESSIONAL AUDITING SERVICES FOR FREDERICK COUNTY GOVERNMENT, FREDERICK COUNTY
PUBLIC SCHOOLS AND FREDERICK COMMUNITY COLLEGE
(RENEWAL)

FACT SHEET

A. **Overview:** This recommendation is to renew the contract for professional auditing services for Frederick County Public Schools.

1. **Other facts:**

- Frederick County Government (FCG), Frederick County Public Schools (FCPS) and Frederick Community College (FCC) jointly requested proposals from qualified firms of certified public accountants to audit their financial statements for the fiscal years ending June 30, 2015 and June 30, 2016, with the option of auditing their financial statements for each of the four subsequent years.
- If approved, this renewal term will be effective from July 1, 2019 through June 30, 2020, with a final one-year renewal option remaining.
- FCG approved contract renewal on February 19, 2019, and FCC approved contract renewal at the March 20, 2019 meeting.
- FCPS spent \$56,000 for auditing FY18 financial statements.
- The contract will be administered by Melissa Rollison, Financial Reporting Manager.

2. **Source of Funding:** Contingent upon Board approval of FY20 Operating Budget.

B. **Recommendation:** Staff recommends renewal of the contract for RFP 15MISC5, Professional Auditing Services for Frederick County Public Schools to SB & Company of Hunt Valley, Maryland, at a cost of \$58,000 for auditing FY19 financial statements.

C. **Action taken by the Board** (Purchasing use only):

<u>SS/mg</u> Approved	_____ Denied	_____ Deferred	_____ Other	SS/mg
<u>3.27.19</u> Date	_____ Date	_____ Date	_____ Date	BOE Mtg 03.27.19