



## BoardDocs Cover Page

*(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)*

Meeting Date:	February 13, 2019		
Agenda Session: (Category)	<input type="checkbox"/> Closed <input type="checkbox"/> Public Hearing	<input type="checkbox"/> Regular (Information, Reports, System Recognitions) <input checked="" type="checkbox"/> Work Session (Bids, former F&F items)	
Title (Subject):	RFQ 19C5, Security Vestibules for Monocacy Middle, Ballenger Creek Middle and Catoctin High Schools		
Access:	<input type="checkbox"/> Private <input checked="" type="checkbox"/> Public		
Type:	<input checked="" type="checkbox"/> Action (e.g., bids) <input type="checkbox"/> Action/Consent (e.g., staffing, grants over \$25k) <input type="checkbox"/> Discussion <input type="checkbox"/> Information (e.g., grants under \$25k) <input type="checkbox"/> Report		
Aspirational Goals: (May select multiple)	<input type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation <input type="checkbox"/> 4-Family and Community Involvement <input checked="" type="checkbox"/> 5-Health and Safety		
Recommended Action:	Board approval of RFQ 19C5, Security Vestibules for Monocacy Middle, Ballenger Creek Middle and Catoctin High Schools		
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? _____ Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Comment: _____ <b>Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this agenda topic to BoardDocs is responsible for emailing the approved PPT to <a href="mailto:tim.dean@fcps.org">tim.dean@fcps.org</a>.</b>		

**PURPOSE OF PRESENTATION:** Staff has reviewed the attached contract and recommends approval by the Board of Education of Frederick County.

**BACKGROUND/SUMMARY:** This recommendation is to establish a contract for new security vestibules at Monocacy Middle, Ballenger Creek Middle and Catoctin High Schools.

**PRESENTER(S) & TITLE(S):**

Kim Miskell, CSBO, Assistant Purchasing Manager  
 Brad Ahalt, Senior Project Manager, Construction Management

**SUBMITTED BY:**

Stephen P. Starmer, C.P.M., CSBA, Purchasing Manager  
 Leslie R. Pellegrino, Chief Financial Officer

**RFQ 19C5**  
**SECURITY VESTIBULES FOR MONOCACY MIDDLE, BALLENGER CREEK MIDDLE AND CATOCTIN HIGH**  
**SCHOOLS**  
**FACT SHEET**

A. **Overview:** This recommendation is to establish a contract for new security vestibules at Monocacy Middle, Ballenger Creek Middle and Catoctin High Schools. Bids were opened on November 8, 2018.

1. **Bid participation:**

- 3 proposals downloaded
- 3 companies submitted a quote

2. **Bids were received from:**

**Callas Contractors, LLC (Hagerstown, MD)**  
Keller Brothers, Inc. (Mt. Airy, MD)  
Waynesboro Construction Company, Inc. (Frederick, MD)

3. **Other Facts:**

- Cost proposals were solicited from the three awarded firms under RFP 17MISC1, Qualifications of General Construction Contractors for Minor Construction Projects.
- The scope of work includes providing all labor, materials, equipment, services and incidentals as necessary to provide new security vestibules.
- It is anticipated that construction would commence on or around June 10, 2019, with substantial completion achieved by August 23, 2019.
- The contract will be administered by Brad Ahalt, Senior Project Manager, Construction Management.

4. **Source of Funding:** FY19 Approved Capital Improvement Projects Budget.

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B. **Recommendation:** Staff recommends that RFQ 19C5, Security Vestibules for Monocacy Middle, Ballenger Creek Middle and Catoctin High Schools, be awarded to Callas Contractors, LLC (Hagerstown, MD), at a total cost of \$379,400 (Base Bid + Alternates 1A & 1B).

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C. **Action taken by the Board (Purchasing use only):**

<u>AB</u> Approved	<u>        </u> Denied	<u>        </u> Deferred	<u>        </u> Other	KM/ab
2.13.19 <u>        </u> Date	<u>        </u> Date	<u>        </u> Date	<u>        </u> Date	BOE Meeting: 02.13.19

**RFQ 19C5, SECURITY VESTIBULES FOR MONOCACY MIDDLE, BALLENGER CREEK MIDDLE AND CATOCTIN HIGH  
SCHOOLS  
QUOTE TABULATION**

<b><u>MONOCACY MIDDLE SCHOOL</u></b>	<b><u>Callas Contractors</u></b>	<b><u>Keller Brothers</u></b>	<b><u>Waynesboro Construction</u></b>
Total Base Bid:	\$ 113,900.00	\$ 128,000.00	\$ 159,000.00
Alternate 1A: Electronic Hardware and Timers to control accessibility.	\$ 5,000.00	\$ 5,500.00	\$ 2,400.00
Alternate 1B: Card Readers	\$ 11,000.00	\$ 17,700.00	\$ 7,800.00
TOTAL BASE BID + ALTERNATES	\$ 129,900.00	\$ 151,200.00	\$ 169,200.00
<b><u>BALLENGER CREEK MIDDLE SCHOOL</u></b>			
Total Base Bid:	\$ 113,500.00	\$ 142,200.00	\$ 157,000.00
Alternate 1A: Electronic Hardware and Timers to control accessibility.	\$ 5,000.00	\$ 5,500.00	\$ 2,400.00
Alternate 1B: Card Readers	\$ 11,000.00	\$ 18,500.00	\$ 7,800.00
TOTAL BASE BID + ALTERNATES	\$ 129,500.00	\$ 166,200.00	\$ 167,200.00
<b><u>CATOCTIN HIGH SCHOOL</u></b>			
Total Base Bid:	\$ 104,000.00	\$ 111,500.00	\$ 142,000.00
Alternate 1A: Electronic Hardware and Timers to control accessibility.	\$ 5,000.00	\$ 5,500.00	\$ 2,400.00
Alternate 1B: Card Readers	\$ 11,000.00	\$ 17,200.00	\$ 7,680.00
TOTAL BASE BID + ALTERNATES	\$ 120,000.00	\$ 134,200.00	\$ 152,080.00
GRAND TOTAL:	\$ 379,400.00	\$ 451,600.00	\$ 488,480.00