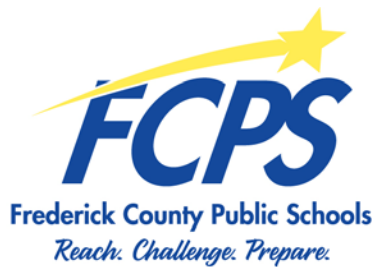


Purchasing Office
191 South East Street
Frederick, Maryland 21701
301-644-5208 phone
301-644-5213 fax
kim.miskell@fcps.org



Stephen P. Starmer, C.P.M., CSBA,
Purchasing Manager
Kim Miskell, CSBO, Assistant Purchasing Manager
Billie Laughland, Purchasing Agent
Bill Meekins CPPB, CSBO, CPCP,
Purchasing Agent
Shane Ryberg, Purchasing Agent

ADDENDUM

December 21, 2018

ADDENDUM # 2

Bid 19C10, Carroll Manor Elementary School Window and Door Replacement - Phase I

DUE DATE & TIME: FCPS Main Lobby, Monday, January 7, 2019, prior to and time stamped no later than 2:00 P.M.

This addendum is being issued to provide additions, corrections, clarifications and answers to certain questions raised referencing the original bid packages and any resultant contracts for the above bid.

1. Clarifications:

- Access to the site during Summer Months must be coordinated with FCPS. Staff hours are modified to 4 days a week 10 hours a day.
- Abatement contractor will have an increased containment area that includes the entire classroom.
- Snow days that are utilized during the remainder the year may impact the start date. An earlier start date is possible if there are fewer days than anticipated by FCPS.
- Contractor will be required to coordinate work schedule with the FCPS Abatement Contractor. Abatement contractor will build a temporary exterior wall for each space upon completion of their work. The GC is will need to maintain the wall on a time and material basis until the wall is removed by the GC for new work.
- ~~Existing plumbing to the classroom sink and control wiring~~ existing piping and power wiring to the HVAC thorough wall unit shall be cut, capped and or protected and made safe by the GC/MEP contractor. Existing control wiring to the HVAC unit shall be coiled and protected for potential reuse. Where and how this happens shall be determined by the GC with coordination of the Abatement Contractor. The contractor is responsible for labor and materials to bring service back to the HVAC through wall unit.
- New VCT floor will be installed in the abated classrooms under a separate contract.
- Access to the interior courtyard is through the main vestibule and adjoining corridor. Protection of the Interior finish of the existing facility are the responsibility of the contractor.
- Shop drawings shall be addressed well in advanced of construction start date. Construction materials need to available immediately following the completion of the Abatement contractors work.
- The grille for the through wall unit is specified in the MEP drawings. The grille is required to have a finish that matches the new metal wall panels.
- Structural steel work is limited to new steel angles and any necessary modifications to the existing steel that support the top of the walls.
- Terrazzo floor in corridor No. 113 should not require any cutting.

- HVAC Controls: The existing BAS at the school is a Schneider system with a Johnson Controls overlay. The controls for the new unit ventilators shall be provided by Johnson Controls.
- Unit Ventilators: Submit color chart to architect for selection of cabinet finish for new unit ventilators.

2. This Addendum includes the following attachment(s):

- a. Pre-Bid Meeting Notes (2 pages)
- b. Pre-Bid Meeting Attendance Roster (1 page)

Thank you for your interest in bidding with Frederick County Public Schools and we apologize for any inconvenience this may have caused.

Sincerely,

Kim Miskell

Kim Miskell, CSBO,
Assistant Purchasing Manager

km/ab

pc: Vernon Beals, Project Manager III, Construction Management
BFM Architects, Michael Gehr, Principal

Pre-Bid Meeting Notes 12/20/18 - Bid 19C10, Carroll Manor Elementary School Window and Door Replacement – Phase I

The intent of this solicitation is to establish a contract for all labor, materials, equipment, and services necessary for the replacement of windows, exterior doors, curtain walls, and cabinet unit ventilators for six classrooms at Carroll Manor Elementary School.

Bids shall be in a sealed envelope and marked Bid 19C10, Carroll Manor Elementary School Window and Door Replacement – Phase I and must be received in the Main Lobby of the FCPS building located at 191 South East Street **prior to and time stamped no later than 2:00 p.m. on January 7, 2019.**

Tentative Board Award: January 23, 2019

Contract Manager: Kim Miskell, CSBO, Assistant Purchasing Manager, kim.miskell@fcps.org
Contract Administrator: Vernon Beals, Project Manager III, Construction Management, vernon.beals@fcps.org

For information pertinent to the bidding process, the attention of all contractors, subcontractors and material supply bidders are directed to the:

- Invitation to Bid (Page 3)
- Instruction to Bidders (AIA Document A701) (Pages 8 -15)
- Supplemental Instructions to Bidders (Supplement to AIA A701) (Pages 16 - 27)
- Proposal Form and Signature Page (Page 28 - 29)
- General Conditions and Supplementary Conditions of the Contract (Pages 63 - 167)

Certified Minority Business Enterprises are encouraged to respond to this solicitation notice. The contractor or supplier who provides materials, supplies, equipment and/or services for this construction project shall attempt to achieve the specific overall MBE goal **6%** established for this project. All prime contractors, including certified MBE firms, when submitting bids or proposals as general or prime contractors, are required to attempt to achieve this goal from certified MBE firms.

In the event of inclement weather on the date when the bids are scheduled to be opened and the FCPS administrative offices are closed, bids will be opened on the next business day at the same time as previously scheduled. Often when schools are closed the administrative offices are open – when in doubt please call the purchasing department.

Please make sure that your bid submission includes the following:

- All applicable areas of the bid form of proposal are filled in carefully, completely and signed.
- Acknowledge the receipt of each and every Addendum on the Bid Form of Proposal.
- Submit one (1) original and one (1) copy of Bid Form of Proposal.
- Base bid and alternate bid prices must be submitted as a numeric value and must be written in words.
- Bid bond or cashier's check for 5% of the total bid amount is included.
- Properly completed Statutory Affidavit and Non-Collusion Certification Form.
- Certificate of Compliance Form completed and signed.

Should any bidder find discrepancies in, or omissions from, the drawings and other contract documents need to request clarification in writing. All necessary interpretations will be issued to all bidders in the form of addenda.

Directed to: Contract Manager: Kim Miskell, CSBO, Assistant Purchasing Manager, kim.miskell@fcps.org
Contract Administrator: Vernon Beals, Project Manager III, Construction Management, vernon.beals@fcps.org

No written requests received within seven (7) calendar days prior to the bid due date will be considered and no addenda will be issued later than four (4) calendar days prior to the bid opening date. (12/27/18 – 4:00 p.m. Questions Due)

Laws and Regulations:

The vendor will comply with all Federal, State, and local laws, ordinances and regulations pertaining to work under their charge. If the vendor performs any work which it knows or should know to be contrary to such laws, ordinance, and regulations and without such notices to FCPS they shall bear all costs arising therefrom.

All vendors and subcontractors must abide by the Board of Education of Frederick County policies and FCPS regulations while working on school property.

It is the contractor's responsibility to ensure that no individuals who are registered sex offenders are working on this project. This also applies to subcontractors and materials/equipment supplies as well. For projects lasting longer than a few months, the contractor shall periodically re-check the names of workers against the Maryland Sex Offender's Registry to ensure ongoing compliance.

Additionally, individuals that have been convicted of a crime of violence under §3-307 and §3-308 of the Criminal Law Article are not eligible to work on any FCPS project.

The use of tobacco and alcohol beverages in any form is prohibited on FCPS property at all times, all year.

No person shall carry or possess any rifle, gun, knife, or deadly weapon of any kind on FCPS property.

Pre-Bid Meeting Notes 12/20/18 - Bid 19C10, Carroll Manor Elementary School Window and Door Replacement – Phase I

Liquidated Damages will be assessed at \$574.00 per day for each calendar day required to achieve substantial completion beyond the substantial completion dated authorized by the contract.

Anticipated construction will commence on or around June 21, 2019.

Substantial Completion shall be achieved by August 30, 2019.

Frederick County Public Schools
Purchasing Department
PRE-BID MEETING ATTENDANCE ROSTER

BID 19C10, CARROLL MANOR ELEM. SCHOOL WINDOW AND DOOR REPLACEMENT - PHASE I

MEETING DATE/TIME: 10:00 A.M., DECEMBER 20, 2018 @ CMES; 5624 ADAMSTOWN RD., ADAMSTOWN, MD

NAME (PLEASE PRINT)	FIRM REPRESENTED (PLEASE PRINT)	PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS
TOM KRENITSKY	Co. Name: GRC GEN. CONTR. Address: 3289 WAYNECASTLE RD BOX 216 ZILLINGER PA	717 762.1116	717 762.6582	grgc.com tom@grgc.co
Eric Sklar	Co. Name: Boulevard Contractors Address: 10451 mills run Ste 105 Owings Mills, MD 21117	410-262- 7339	410-356-8061	ESklar@BLVD Contractors.com
DAVID SMITH	Co. Name: Kibart Address: 901 Pelham Valley Rd Towson MD 21204	410 494 1511		dss@Kibart.com
Don Smith	Co. Name: Bushey Feight Morin Architects Address: 473 North Potomac Street Hagerstown	301-733-5600	301-733-5602	Dsmith@Bfmarchitects.com
Vernon Beals	Co. Name: FCPS Const. mgmt. Address:	240-674-1043		vernon.beals@ fcps.org
DAN SHANAHAN	Co. Name: DENVER-ELEK Address: 8860 KELSO DRIVE BALTIMORE 21221	410 574- 8400		dshanahan@ denver-elek.com
ERIK MCKAY	Co. Name: FCPS Address: AREA #6 MAINT	240-236-6435		erik.mckay@FCPS.org
JIM SMARIGA	Co. Name: Waynesboro Construction Address: 7101 Guilford Dr. St. 203 Frederick MD 21704			
Elijah Small	Co. Name: Tito Contractors Inc Address: 7308 Georgia Ave NW Washington, DC 20012	202 291 2255		ESmail@tito contractors.com
Kim Miskell	Co. Name: FCPS Address:			
	Co. Name: Address:			