



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	November 16, 2016	
Agenda Session: (Category)	<input type="checkbox"/> Closed <input type="checkbox"/> Public Hearing	<input type="checkbox"/> Regular (Information, Reports, System Recognitions) <input checked="" type="checkbox"/> Work Session (Bids, former F&F items)
Title (Subject):	Bid 17T1, Vehicle Body Repair	
Access:	<input type="checkbox"/> Private <input checked="" type="checkbox"/> Public	
Type:	<input checked="" type="checkbox"/> Action (e.g., bids) <input type="checkbox"/> Action/Consent (e.g., staffing, grants over \$25k) <input type="checkbox"/> Discussion	<input type="checkbox"/> Information (e.g., grants under \$25k) <input type="checkbox"/> Report
Aspirational Goals: (May select multiple)	<input type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation	<input type="checkbox"/> 4-Family and Community Involvement <input type="checkbox"/> 5-Health and Safety
Recommended Action:	Board approval of Bid 17T1, Vehicle Body Repair	
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? <u>1</u> Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Comment: _____ Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this agenda topic to BoardDocs is responsible for emailing the approved PPT to tim.dean@fcps.org.	

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: This recommendation is to establish a contract to cover the body repair for all light and medium duty vehicles, as well as buses, for the Transportation Department.

PRESENTER(S) & TITLE(S):

Bill Meekins CPPB, CPCP, Buyer Specialist
 Mark Maggitti, Fleet Maintenance Manager

SUBMITTED BY:

Stephen P. Starmer, C.P.M., CSBA, Purchasing Manager
 Leslie R. Pellegrino, Chief Financial Officer

RFP 17T1
VEHICLE BODY REPAIR

FACT SHEET

- A. **Overview:** This recommendation is to establish a contract for vehicle body repair on light to medium duty vehicles and buses for the Transportation Department of Frederick County Public Schools (FCPS). Bids were received on October 25, 2016.

1. **Bid Participation:**

- 14 proposals downloaded
- 2 companies submitted a bid

2. **Proposals were received from:**

Central Maryland International Trucks (Frederick, MD)
Mark's Equipment Service, Inc. (Frederick, MD)

3. **Other Facts:**

- The contract will be effective from date of award through October 31, 2018, with two additional two-year renewal options available.
- This is an open requirement type contract. FCPS makes no commitment to a specific number of assignments or value of work. No guarantee of any work is expressed or implied.
- All prices are to remain firm through the initial contract period.
- The contract will be administered by Mark Maggitti, Fleet Maintenance Manager

4. **Source of funding:** FY17 Approved Operating Budget and contingent upon Board approval of FY18 Operating Budget.

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- B. **Recommendation:** Staff recommends that RFP 17T1, Vehicle Body Repair, be awarded to Central Maryland International Trucks of Frederick, Maryland and Mark's Equipment Service, Inc. of Frederick, Maryland, per the attached Bid Tabulation.
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C. **Action taken by the Board (Purchasing use only):**

RU _____ Approved _____ Denied _____ Deferred _____ Other BM/ru
11.16.16 _____ Date _____ Date _____ Date _____ Date BOE Mtg.: 11.16.16

BID 17T1
VEHICLE BODY REPAIR
BID TABULATION

			CENTRAL MD. INT. TRUCKS	MARK'S EQUIPMENT
<u>LABOR</u>		<u>UNIT</u>	<u>HOURLY LABOR RATE</u>	<u>HOURLY LABOR RATE</u>
1.	Labor Rate per hour for Body Repairs on (Light Duty) vehicles with GVW rating of 0 lbs. to 10,000 lbs.	1 hour	\$70.00	\$70.00
2.	Labor Rate per hour for Body Repairs on (Medium Duty) Vehicles and Buses with GVW rating of 10,001 lbs. to 30,000 lbs.	1 hour	\$70.00	\$70.00