

RFP 18MISC1
SIGN LANGUAGE INTERPRETING AGENCY SERVICES
(RENEWAL)

FACT SHEET

A. **Overview:** This recommendation is to renew the contract to provide sign language interpreting services for Frederick County Public Schools (FCPS).

1. **Other facts:**

- The renewal period will be effective from the date of renewal through July 31, 2019, with one one-year renewal option remaining.
- These services support students while they are accessing their education.
- FCPS makes no commitment for a minimum or maximum value of work.
- The contract service rates will remain the same as the last contract.
- Approximately \$116,100 was spent in FY18 for these services.
- This contract will be administered by Amy Brooks, Coordinator of Interpreting Services.

2. **Source of funding:** FY19 Approved Operating Budget and contingent upon FY20 Operating Budget Board approval.

B. **Recommendation:** Staff recommends the contract for RFP 18MISC1, Sign Language Interpreting Agency Services, be renewed to Sign Language USA, LLC (Rockville, MD), per the attached Summary of Renewal.

C. **Action taken by the Board (Purchasing use only):**

____Approved	____Denied	____Deferred	____Other	BL/kl
____Date	____Date	____Date	____Date	BOE Mtg.: 08.08.18

RFP 18MISC1, SIGN LANGUAGE INTERPRETING AGENCY SERVICES
SUMMARY OF RENEWAL

DESCRIPTION	SIGN LANGUAGE USA, LLC	
36 Hours or More Advanced Notice	2 HOUR MINIMUM RATE	HOURLY RATE AFTER INITIAL 2 HOURS
Weekday Assignments		
Hourly Rate	\$140.00	\$70.00
Weekends and Holidays		
Hourly Rate	\$140.00	\$70.00
Tactile Signing Option	\$140.00	\$70.00
CDI Option	\$140.00	\$70.00
Less Than 36 Hours Notice		
Weekday Assignments		
Hourly Rate	\$140.00	\$70.00
Weekends and Holidays		
Hourly Rate	\$140.00	\$70.00
Tactile Signing	\$140.00	\$70.00
CDI Option	\$140.00	\$70.00