

RFP 1611
REPAIR SERVICES FOR MUSICAL INSTRUMENTS
(RENEWAL)

FACT SHEET

A. **Overview:** This recommendation is to renew the contract for the on-site and off-site repairs and tuning services for various categories of school owned musical instruments.

1. **Other facts:**

- The renewal period will be effective from July 1, 2018 through June 30, 2020, with no more renewal options available.
- Hourly rates and parts mark-up remain unchanged.
- This is an open requirement type contract. Frederick County Public Schools is not obligated to purchase any specific dollar amount of services from any of the awarded vendors.
- Approximately \$47,256 was spent during FY17.
- This contract will be administered by Susan Thomas, Curriculum Specialist for Elementary Visual Performing Arts and Randy Rumpf, Curriculum Specialist for Secondary Visual Performing Arts.

2. **Source of funding:** FY19 Approved Operating Budget and contingent upon Board approval of FY20 Operating Budget.

B. **Recommendation:** Staff recommends the contract for RFP 1611, Repair Services for Musical Instruments, be renewed to Kramer's Piano Shop, New Midway, MD, for Category I, and to Duet with Music, Inc., Frederick, MD, for Categories, II, III, IV, V, and VI, per the attached Summary of Renewal.

C. **Action taken by the Board (Purchasing use only):**

____ Approved	____ Denied	____ Deferred	____ Other	BL/kl
____ Date	____ Date	____ Date	____ Date	BOE Mtg.: 06.27.18

**RFP 1611
REPAIR SERVICES FOR MUSICAL INSTRUMENTS**

SUMMARY OF RENEWAL

#	INSTRUMENT CATEGORY	SERVICE FEE	DUET WITH MUSIC	KRAMER PIANO
I	ACOUSTIC PIANO	Hourly Labor Rate \$ / Repair Parts % Mark-Up		PRICED BY JOB
II	ELECTRONIC KEYBOARD/DIGITAL PIANO	Hourly Labor Rate \$ / Repair Parts % Mark-Up	\$45 / 50%	
III	WIND INSTRUMENTS RE	Hourly Labor Rate \$ / Repair Parts % Mark-Up	\$45 / 50%	
IV	STRING INSTRUMENTS	Hourly Labor Rate \$ / Repair Parts % Mark-Up	\$45 / 50%	
V	BRASS INSTRUMENTS	Hourly Labor Rate \$ / Repair Parts % Mark-Up	\$45 / 50%	
VI	PERCUSSION INSTRUMENTS	Hourly Labor Rate \$ / Repair Parts % Mark-Up	\$45 / 50%	