

**Purchasing Office**  
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## INVITATION

June 18, 2018

RFQ 18MISC17, Qualification for English Language Interpreters

The Board of Education of Frederick County is seeking individual applicants (not agencies) to provide oral English language interpreting services for Frederick County Public Schools (FCPS). **Only individuals who do not have an approved application currently on file and are interested in providing English language interpreting services for the 2018-2021 period are requested to submit an application.** Individuals whose applications have already been approved do not need to respond to this RFQ. They will be sent a letter requesting them to update their availability and contact information. The qualification period will be effective from the date of approval through July 30, 2021.

Applications should be sent in a sealed envelope, with the individual's name and address, and "RFQ 18MISC17, QUALIFICATION OF ENGLISH LANGUAGE INTERPRETERS" to FCPS Purchasing Department, 191 South East Street, Frederick, MD 21701, **prior to and no later than 2:00 P.M., local time, July 10, 2018.** Applicants do not need to deliver the applications in person; however faxed or emailed applications are not acceptable except during the open enrollment period.

**To view and/or download this solicitation package please visit our webpage at <http://www.fcps.org/bidlist>.**

Questions may be sent to the Purchasing Agent, Billie Laughland, at: [billie.laughland@fcps.org](mailto:billie.laughland@fcps.org).

FCPS System does not discriminate in admissions, access, treatment, or employment in its programs or activities on the basis of race, color, gender, age, national origin, religion, or disability. For more information, contact the Executive Director of Legal Services at 301-696-6851.

The Board of Education of Frederick County, Maryland, reserves the right to reject any and all applications and to waive any informalities or irregularities.

By order of the Board of Education of Frederick County, Maryland.

Billie Laughland  
Purchasing Agent