

RFP 18MISC7
BEFORE AND AFTER SCHOOL AND SUMMER CHILD CARE SERVICES

FACT SHEET

A. **Overview:** This recommendation is to contract with one certifiable non-profit organization to establish before, after school and summer child care programs at Butterfly Ridge and Sugarloaf Elementary schools during the 2018-2021 contract term. Bids were opened on April 5, 2018.

1. **Bid participation:**

25 bids downloaded
2 companies submitted a bid

2. **Bids were received from:**

Frederick County Corporation for Quality Child Care (Stepping Stone Centers) (Jefferson, MD)
YMCA of Frederick County, Inc. (Frederick, MD)

3. **Other facts:**

- Only non-profit organizations are eligible to submit proposals per COMAR regulation.
- The awarded vendor of this solicitation will establish programs at Butterfly Ridge and Sugarloaf Elementary schools.
- Existing programs at thirty-one elementary schools will keep their current providers.
- Selection is based on the highest average score of each vendor's technical proposal.
- This contract will be administered by Mark Pritts, Instructional Director.

4. **Source of funding:** Parents pay the providers directly for their services.

B. **Recommendation:** Staff recommends the contract for RFP 18MISC7, Before and After School and Summer Child Care Services, be awarded to the YMCA of Frederick County, Inc., per the attached Scoring Summary.

C. **Action taken by the Board (Purchasing use only):**

____ Approved	____ Denied	____ Deferred	____ Other	BL/kl
____ Date	____ Date	____ Date	____ Date	BOE Mtg.: 05.09.18

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SCORING SUMMARY

	Average
YMCA	96.3
STEPPING STONES	93.7

100 points were assigned for the technical proposals as follows:

- Business Structure - 35
- Qualification and Training - 15
- Licensing and Insurance - 15
- Legal Issues and Financials - 10
- Value Added Services - 10
- References - 15