

RFP 18T4
OCCUPATIONAL PHYSICALS AND DRUG/ALCOHOL TESTING SERVICES

FACT SHEET

A. **Overview:** This recommendation is to establish a contract with certified examiners to perform substance testing services and physicals for Frederick County Public Schools (FCPS). Bids were received on August 17, 2017.

1. **Bid participation:**

31 bids downloaded
1 company submitted a bid

2. **Bids were received from:**

Corporate Occupational Health Solutions, LLC dba: CorpOHS, LLC (Frederick, MD)

3. **Other facts:**

- The contract term will be effective from date of award through September 30, 2019, with one two-year renewal option available.
- Approximately \$36,765 was spent in FY17 for these services.
- The procurement covers required physical examinations for school bus drivers and other commercial driver license (CDL) holders, reasonable-suspicion and random drug and alcohol testing. These tests are required by Maryland Department of Transportation regulation. Additionally, the procurement includes examinations and tests for medical surveillance programs for maintenance and operations employees and for fitness-for-duty testing for support staff.
- Unit pricing was obtained for other examinations and tests, as needed, for maintenance and operations employees and for fitness-for-duty testing for support staff.
- This contract will be administered by Fred Punturiero, Director of Transportation.

4. **Source of funding:** FY18 Approved Operating Budget and contingent upon Board approval of FY19 and FY20 Operating Budgets.

B. **Recommendation:** Staff recommends the contract for RFP 18T4, Occupational Physicals and Drug/Alcohol Testing Services, be awarded to Corporate Occupational Health Solutions, LLC dba: CorpOHS, LLC (Frederick, MD), per the attached bid tabulation.

C. **Action taken by the Board (Purchasing use only):**

| | | | | |
|----------------|--------------|----------------|-------------|----------------------|
| _____ Approved | _____ Denied | _____ Deferred | _____ Other | BL/kl |
| _____ Date | _____ Date | _____ Date | _____ Date | BOE Meeting 09.13.17 |

RFP 18T4, OCCUPATIONAL PHYSICALS AND DRUG/ALCOHOL TESTING SERVICES
BID TABULATION

| I. | DETAILED COSTS FOR DRUG TESTING (5 PANEL DOT APPROVED): | | EST. ANNUAL QTY. | UNIT PRICE | EST. ANNUAL COST |
|-----------|--|--|-------------------------|-------------------|-------------------------|
| | A. | COLLECTION AT LOCAL FACILITY PER TEST, SCREENING AND CONFIRMATION AND MEDICAL REVIEW OFFICER (MRO) SERVICES COMBINED COST | 250 | \$40.00 | \$10,000.00 |
| | B. | M.I.S. REPORTS ON A YEARLY BASIS FOR APPROXIMATELY 500 INDIVIDUALS | 1 | Included | |
| | C. | FLAT FEE FOR BRINGING A MOBILE COLLECTION UNIT ON SITE FOR RANDOM SELECTION TESTING PER OCCURRENCE. FCPS HAS THE RIGHT TO SELECT THIS AS AN OPTION | 5 | Included | |
| | D. | EXPERT WITNESS AND CONSULTATION SERVICE PER HOUR | 1 | \$250.00 | \$250.00 |
| | E. | AFTER HOUR D.O.T. AND NON-D.O.T. URINE DRUG SCREENING | 0 | * \$200.00 | |

| II. | DETAIL COSTS FOR BREATH ALCOHOL TESTING: | | | | |
|------------|---|--|----|-------------------------------|-------------------------------|
| | A. | SCREENING PER TEST (10 PER PULL X 5 PULLS) | 50 | \$29.00 | \$1,450.00 |
| | B. | CONFIRMATION, ADDITIONAL CHARGE, PER TEST | 50 | \$20.00 | \$1,000.00 |
| | C. | AFTER HOUR BREATH ALCOHOL (BAT) PER TEST | 2 | *Included if UDS is performed | *Included if UDS is performed |

| III. | D.O.T. REQUIRED PHYSICALS WITH CERTIFICATE PREPARATION BY A CERTIFIED MEDICAL EXAMINER--FOR BUS DRIVERS AND OTHER CLASS B COMMERCIAL OR CLASS C DRIVER'S LICENSES (Pre-employment and annual veteran driver) | | | | |
|-------------|---|--|-----|---------|-------------|
| | | | 350 | \$60.00 | \$21,000.00 |
| | FOLLOW UP EXAM FOR QUALIFIED MEDICAL CERTIFICATE | | 5 | \$30.00 | \$150.00 |

| IV. | OPTIONAL EXAMS: | | | | |
|------------|------------------------|---|----|---------|------------|
| | A. | PRE-EMPLOYMENT PHYSICAL EXAM AND REPORT PREPARATION BY LICENSED PHYSICIAN OR PRACTITIONER--FOR MAINTENANCE AND OPERATIONS PERSONNEL: | 20 | \$58.00 | \$1,160.00 |
| | B. | WORK STEPS (or equivalent) PRE-EMPLOYMENT EXAM | 2 | \$70.00 | \$140.00 |

| V. | MISCELLANEOUS OPTIONAL EXAMS AND TESTS: | | | | |
|-----------|--|---|---|----------|----------|
| | A.1. | RETURN TO WORK COMPLETE PHYSICAL EXAM | 1 | \$220.00 | \$220.00 |
| | A.2. | FUNCTIONAL CAPACITY EXAM (or equivalent) | 1 | \$220.00 | \$220.00 |
| | B.1. | FIT-FOR-DUTY EXAM | 2 | \$220.00 | \$440.00 |
| | B.2. | FUNCTIONAL CAPACITY EXAM (or equivalent) | 1 | \$220.00 | \$220.00 |
| | C. | RESPIRATOR EXAM INCLUDING PULMONARY FUNCTION TEST | 1 | \$127.07 | \$127.07 |
| | D. | QUANTITATIVE RESPIRATOR FIT TEST | 1 | \$40.46 | \$40.46 |
| | E. | EKG | 1 | \$46.21 | \$46.21 |
| | F. | CHEST X-RAY (2 VIEW) | 1 | \$77.41 | \$77.41 |
| | G. | AUDIOGRAM, ON-SITE (FCPS WORKPLACE AS DESIGNATED) | | No Bid | |