

BID 16M5
PROPANE GAS
(RENEWAL)

FACT SHEET

A. **Overview:** This recommendation is to renew the contract for the supply and delivery of propane gas to various Frederick County Public Schools.

1. **Other Facts:**

- The renewal period will be effective from January 1, 2018 through December 31, 2019, with no renewal options remaining.
- Approximately \$25,000 was spent in FY17 for propane.
- Prices are based on a cost plus margin basis.
- The contract will be administered by Charles Dalphon, Energy and Utility Coordinator.

2. **Source of Funding:** FY18 Approved Operating Budget and contingent upon Board approval of FY19 and FY20 Operating Budget.

B. **Recommendation:** Staff recommends the renewal of Bid 16M5, Propane Gas, to AmeriGas Propane, L.P. dba: AmeriGas, Frederick, MD, with a fixed margin of \$.22 over wholesale price for tank wagon delivery and \$.18 over wholesale price for transport delivery.

C. **Action taken by the Board (Purchasing Use Only):**

_____ Approved	_____ Denied	_____ Deferred	_____ Other	BL/kl
_____ Date	_____ Date	_____ Date	_____ Date	BOE Mtg.: 12.13.17