

**Purchasing Office**  
191 South East St  
Frederick, Maryland 21701  
301-644-5208 phone  
301-644-5213 fax



Stephen P. Starmer, C.P.M., CSBA,  
Purchasing Manager  
**Kim Miskell, Assistant Purchasing Manager**  
Billie Laughland, Purchasing Agent  
Bill Meekins, CPPB, CSBO, CPCP,  
Purchasing Agent  
Shane Ryberg, Purchasing Agent

---

## ***ADDENDUM***

October 6, 2017

**ADDENDUM #2**  
**RFP 18MISC3, Employee Benefit Consulting Services**  
**DUE DATE: 11:00 A.M., local time, Friday, October 20, 2017**

This addendum is being issued to provide additions, corrections, clarifications and answers to certain questions raised referencing the original bid package and any resultant contracts for the above bid.

1. Clarification: FCPS currently offers fully insured and self-insured group health and welfare benefit programs to employees of the Board of Education on an employee contribution basis.
2. Finalist interviews will be held on Tuesday, October 24.
3. Please see the attached list of questions submitted and responses.
4. This Addendum includes the following attachments:
  - a. Pre-bid Attendance Roster (1 page)
  - b. Pre-bid Questions and Answers (7 pages)
  - c. FY2018 Benefits Information Packet (20 pages)

Thank you for your interest in bidding with Frederick County Public Schools.

Sincerely,

Kim Miskell  
Assistant Purchasing Manager

KM/jc

Cc: Penny Opalka, Senior Manager, HR  
Bid File