

**Purchasing Office**  
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Purchasing Agent  
Shane Ryberg, Purchasing Agent

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## INVITATION TO BID

October 16, 2017

RFP 18M7, HVAC Filters

The Board of Education of Frederick County will receive bids for RFP 18M7, HVAC Filters. Bids will be received and time stamped in the main lobby of Frederick County Public Schools (FCPS) at 191 South East Street, Frederick, MD 21701, prior to and time stamped no later than 2:00 P.M., local time, November 7, 2017. Bids received after this time will be returned unopened. Vendors will be escorted to the Purchasing Department Conference room, at which time and place bids will be publicly opened and read aloud.

A pre-bid meeting will be held at 2:00 P.M., local time, October 30, 2017, 191 South East Street, Frederick, MD 21701. Potential bidders will meet in the main lobby and will be escorted to the Purchasing Department. Attendance at the pre-bid meeting is not mandatory; however vendors are strongly encouraged to attend. Parking is available in Deck #5, All Saints Street.

To view and/or download this solicitation package please visit our webpage at: <http://www.fcps.org/bidlist>.

All Frederick County Public School vendors and or contractors interested in bidding on FCPS projects must register at [www.emarylandmarketplace.com](http://www.emarylandmarketplace.com), prior to contract award. FCPS will no longer accept bidder's applications.

FCPS System does not discriminate in admissions, access, treatment, or employment in its programs or activities on the basis of race, color, gender, age, national origin, religion, or disability. For more information, contact the Executive Director of Legal Services at 301-696-6851.

The Board of Education of Frederick County, Maryland, reserves the right to reject any and all bids and to waive any informalities or irregularities in bidding.

By order of the Board of Education of Frederick County, Maryland.

Billie Laughland  
Purchasing Agent