

RFP 18MISC1
SIGN LANGUAGE INTERPRETING AGENCY SERVICES

FACT SHEET

A. **Overview:** This recommendation is to select one agency to provide sign language interpreting services for Frederick County Public Schools (FCPS). Bids were received on August 10, 2017.

1. **Bid participation:**

43 bids downloaded
9 companies submitted a bid

2. **Bids were received from:**

AllWorld Language Consultants, Inc. (Rockville, MD)
American Sign Language, Inc. (New York, NY)
ASL Interpreter Corps, LLC (Sykesville, MD)
Friends Interpreting Service, LLC (Ranson, WV)
The Hearing and Speech Agency of Metropolitan Baltimore, Inc. (Baltimore, MD)
HIS Sign, LLC (Ashburn, VA)
Maryland Interpreting Services, Inc. dba: WeInterpret.net (Libertytown, MD)
Purple Communications, Inc. (Rockville, MD)
Sign Language USA, LLC (Rockville, MD)

3. **Other facts:**

- The contract term will be effective from date of award through July 31, 2018, with two one-year renewal options available.
- FCPS has staff interpreters who provide the majority of communication services to 67 schools during school, after-school and weekend events. FCPS also requires contracted services to assure communication access for students and their families during school sponsored events.
- Approximately \$125,885 was spent in FY17 for these services.
- This contract will be administered by Amy Brooks, Coordinator of Interpreting Services.

4. **Source of funding:** FY18 Approved Operating Budget and contingent upon Board approval of FY19 Operating Budget.

B. **Recommendation:** Staff recommends the contract for RFP 18MISC1, Sign Language Interpreting Agency Services, be awarded to Sign Language USA, LLC (Rockville, MD), per the attached bid tabulation.

C. **Action taken by the Board (Purchasing use only):**

_____ Approved	_____ Denied	_____ Deferred	_____ Other	BL/kl
_____ Date	_____ Date	_____ Date	_____ Date	BOE Meeting 09.13.17

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SCORING SUMMARY

	TECHNICAL AVERAGE (70 Points)	COST (30 Points)	GRAND TOTAL
Sign Language USA, LLC	57.00	30	87.00
Purple Communications, Inc.	55.00	24.5	79.50
The Hearing and Speech Agency of Metropolitan Baltimore, Inc.	48.00	26	74.00
ASL Interpreter Corps, LLC	47.67	26	73.67
American Sign Language, Inc.	40.33		
Maryland Interpreting Services, Inc. dba: WeInterpret.net	37.67		
HIS Sign, LLC	33.00		
Friends Interpreting Service, LLC	22.67		
AllWorld Language Consultants, Inc.	32.00		

Technical Evaluation Components:

- Business Structure
- Employee Qualification and Training
- Licensing and Insurance
- Legal Issues
- References

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BID TABULATION

CATEGORY	DESCRIPTION		ASLIC	HASA	PURPLE	SIGN USA
A	General (ASL, PSE, SEE, Cued Speech)	36 Hours or More Advanced Notice				
1		Weekday Assignments				
		Hourly Rate	\$ 80.00	\$ 80.00	\$ 85.00	\$ 70.00
2		Weekends and Holidays				
		Hourly Rate	\$ 90.00	\$ 85.00	\$ 95.00	\$ 70.00
3		Tactile Signing Option	\$ 85.00	\$ 80.00	\$ 95.00	\$ 70.00
4		CDI Option	\$ 90.00	\$ 80.00	\$ 85.00	\$ 70.00
B	General (ASL, PSE, SEE, Cued Speech)	Less Than 36 Hours Notice				
1		Weekday Assignments				
		Hourly Rate	\$ 90.00	\$ 90.00	\$ 95.00	\$ 70.00
2		Weekends and Holidays				
		Hourly Rate	\$ 90.00	\$ 90.00	\$ 95.00	\$ 70.00
3		Tactile Signing	\$ 90.00	\$ 90.00	\$ 95.00	\$ 70.00
4		CDI Option	\$ 90.00	\$ 90.00	\$ 95.00	\$ 70.00