



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	September 13, 2017		
Agenda Session: (Category)	<input type="checkbox"/> Closed <input type="checkbox"/> Public Hearing	<input type="checkbox"/> Regular (Information, Reports, System Recognitions) <input checked="" type="checkbox"/> Work Session (Bids, former F&F items)	
Title (Subject):	Bid 18T3, Unit Price Contract for Vehicle Repair		
Access:	<input type="checkbox"/> Private <input checked="" type="checkbox"/> Public		
Type:	<input checked="" type="checkbox"/> Action (e.g., bids) <input type="checkbox"/> Action/Consent (e.g., staffing, grants over \$25k) <input type="checkbox"/> Discussion <input type="checkbox"/> Information (e.g., grants under \$25k) <input type="checkbox"/> Report		
Aspirational Goals: (May select multiple)	<input type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation <input type="checkbox"/> 4-Family and Community Involvement <input type="checkbox"/> 5-Health and Safety		
Recommended Action:	Board approval of Bid 18T3, Unit Price Contract for Vehicle Repair		
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? <u>1</u> Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Comment: _____		
Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this agenda topic to BoardDocs is responsible for emailing the approved PPT to tim.dean@fcps.org.			

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: This recommendation is to establish a contract for the unit price contract for vehicle repair. This will cover the routine servicing and maintenance of most light, medium duty vehicles and mini buses for the Transportation Department.

PRESENTER(S) & TITLE(S):

Shane Ryberg, Purchasing Agent

Mark Maggitti, Fleet Maintenance Manager, Transportation

SUBMITTED BY:

Stephen P. Starmer, C.P.M., CSBA, Purchasing Manager

Leslie R. Pellegrino, Chief Financial Officer

BID 18T3
UNIT PRICE CONTRACT FOR VEHICLE REPAIR

FACT SHEET

A. **Overview:** This recommendation is to establish a unit price contract for vehicle repair. This will cover the routine servicing and maintenance of light, medium duty vehicles and mini-buses for the Transportation Department for Frederick County Public Schools (FCPS). Bids were opened on August 21, 2017.

1. **Bid participation:**

16 proposals downloaded
5 companies submitted a bid

2. **Bids were received from:**

Beltway Companies, LLC dba: Central Maryland International (Baltimore, MD)
Bueso & Forman dba: Dynamic Automotive (Frederick, MD)
K. Neal International Trucks, Inc. (Hyattsville, MD)
Mark's Equipment Service, Inc. (Frederick, MD)
Testerman Bus Service (Mt. Airy, MD)

3. **Other facts:**

- The contract term will be effective from the date of award through August 31, 2019, with two additional two-year renewal options available.
- Award of this contract is recommended to all vendors to fill the necessary repair capacity needs for FCPS.
- Dynamic Automotive and Mark's Equipment Services are to be awarded for light duty repair.
- Beltway Companies, K Neal International Trucks, Inc., Marks Equipment Service, Inc., and Testerman Bus Service are recommended for medium duty repair. Each vendor has a specialization needed to maintain efficiency within the department.
- This contract will be administered by Mark Maggitti, Fleet Maintenance Manager.

4. **Source of funding:** FY18 Approved Operating Budget and contingent upon Board approval of FY19 and FY20 Operating Budgets.

B. **Recommendation:** Staff recommends that Bid 18T3, Unit Price Contract for Vehicle Repair, be awarded to all vendors, per the attached bid tabulation.

C. **Action taken by the Board (Purchasing use only):**

AB Approved _____ Denied _____ Deferred _____ Other BM/ab

9.13.17 Date _____ Date _____ Date _____ Date BOE Mtg.: 09.13.17

BID 18T3, UNIT PRICE CONTRACT FOR VEHICLE REPAIR
SCORING SUMMARY

VENDOR	FINAL TECH SCORE = 70 POINTS MAX	COST SCORE = 30 POINTS MAX (AGGREGATE)	TOTAL SCORE 100% AGGREGATE COST
Beltway Companies	67.2	21.98	89.1
KNEAL	56.7	28.02	84.7
Marks Equip.	56	30	86
Testerman	62.5	30	92.5
Dynamic Light Duty	69.3	30	99.3
Marks Equip. Light Duty	46.8	23.18	70

Bid 18T3
Unit Price Contract for Vehicle Repairs
Bid Tabulation

			Beltway Co. dba: Central MD	Bueso & Forman dba: Dynamic Auto	K. Neal	Mark's Equipment	Testerman Bus
	<u>Labor</u>	<u>Unit</u>	<u>Flat Labor Rate</u>	<u>Flat Labor Rate</u>	<u>Flat Labor Rate</u>	<u>Flat Labor Rate</u>	<u>Flat Labor Rate</u>
A.	Labor Rate per hour for Mechanical Repairs on (Light Duty) Vehicles with GVW rating up to 15,000 lbs.	1 hour	\$ -	\$ 110.00	\$ -	\$ 85.00	\$ 85.00
B.	Labor Rate per hour for Mechanical Repairs on (Medium Duty) Vehicles & Buses	1 hour	\$ 116.00	\$ -	\$ 91.00	\$ 85.00	\$ 85.00