Purchasing Office 191 South East Street Frederick, Maryland 21701 301-644-5209 phone 301-644-5213 fax



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## **INVITATION TO BID**

March 23, 2017

RFP 17M10, Building Automation Parts, Service and Maintenance

The Board of Education of Frederick County will receive bids for RFP 17M10, Building Automation Parts, Service and Maintenance. Bids will be received and time stamped in the main lobby of Frederick County Public Schools (FCPS) at 191 South East Street, Frederick, MD 21701, prior to and time stamped no later than 2:00 P.M., local time, April 27, 2017. Bids received after this time will be returned unopened. Vendors will be escorted to the Purchasing Department Conference Room 4A, at which time and place bids will be publicly opened and read aloud.

A pre-bid meeting will be held at 11:00 A.M., local time, April 5, 2017, 7446 Hayward Road, Frederick, MD 21702. Attendance at the pre-bid meeting is not mandatory; however vendors are strongly encouraged to attend.

To view and/or download this solicitation package please visit our webpage at: http://www.fcps.org/bidlist.

All Frederick County Public School vendors and or contractors interested in bidding on FCPS projects must register at <u>www.emarylandmarketplace.com</u>, prior to contract award. FCPS will no longer accept bidder's applications.

FCPS System does not discriminate in admissions, access, treatment, or employment in its programs or activities on the basis of race, color, gender, age, national origin, religion, or disability. For more information, contact the Executive Director of Legal Services at 301-696-6851.

The Board of Education of Frederick County, Maryland, reserves the right to reject any and all bids and to waive any informalities or irregularities in bidding.

By order of the Board of Education of Frederick County, Maryland.

Purchasing Agent: Billie Laughland Purchasing Associate