

Purchasing Office
191 South East Street
Frederick, Maryland 21701
301-644-5116 phone
301-644-5213 fax



Stephen P. Starmer, C.P.M., CSBA,
Purchasing Manager
Kim Miskell, Assistant Purchasing Manager
Billie Laughland, Purchasing Agent
Bill Meekins, CPPB, CPCP, Purchasing Agent
Shane Ryberg, Purchasing Agent

ADDENDUM

April 4, 2017

ADDENDUM # 1

RFP 17M9, On Call Paint Services

DUE DATE: FCPS Main Lobby, Tuesday, April 25, 2017, prior to and time stamped no later than 3:00 P.M.

This addendum is being issued to provide additions, corrections, clarifications and answers to certain questions raised referencing the original bid packages and any resultant contracts for the above bid.

1. Section II, Specific Terms and Conditions, Pages 25 - 26, #3. Contract Terms:

~~Delete (b): Work under this contract will be performed on a lump sum basis as needs arise throughout the contract period. No guarantee of any work is expressed or implied.~~

~~Delete (d): If an awarded contractor fails to respond to a request for quote on more than two occasions, they may be subject to contract termination or non-renewal. FCPS reserves the right to replace a terminated/non-renewed vendor with another vendor from the original proposal ranking and cost evaluation, by mutual agreement.~~

~~Delete (h): Annually, at the discretion of the FCPS Purchasing Department, requests to become qualified under this solicitation may be accepted during the month of December.~~

2. Section II, Specific Terms and Conditions, Pages 26 – 27:

~~Delete #5. QUALIFICATION CRITERIA: Firms must meet the following minimum qualifications in order to be considered for final rankings by the evaluation committee:~~

- ~~• Licensed to perform business in the State of Maryland~~
- ~~• Meet FCPS minimum insurance requirements~~
- ~~• Must be in the painting business for a minimum of five (5) years~~
- ~~• Must fully complete FCPS Questionnaire form.~~
- ~~• Must provide a complete listing of five (5) projects on FCPS questionnaire form~~

~~Delete #8. COST PROPOSAL: The enclosed Cost Proposal form is for informational purposes only.~~

~~Delete #9. POST AWARD PROCEDURE FOR SOLICITING SERVICES:~~

- ~~a. Only vendors that have been awarded under this solicitation will be eligible to receive a request for quotation (RFQ) when services are required.~~
- ~~b. The RFQ will include, but is not limited to, a quotation due date, project summary and/or written scope of work, schedule (if applicable) and specifications for the required project.~~
- ~~c. Vendors will be required to make a site visit and attend a pre-proposal meeting if scheduled.~~
- ~~d. Vendors requiring clarification or interpretation of the RFQ shall make a written request. Any clarification or interpretations to the RFQ will be made to all vendors.~~
- ~~e. Vendors shall submit their proposal by the date and time stated in the RFQ.~~
- ~~f. After receipt of quotations, discussions may be conducted with an offeror to ensure full understanding of the requirements set forth in the request and to obtain the best price for FCPS.~~

3. Section II, Specific Terms and Conditions, Pages 26 – 27: Replace 6 and 7 with the following:

6. PREPARATION OF PROPOSAL

- a. Due to possible changes and/or additions to the solicitation package, FCPS requests that bidders delay submission of their bid package until after the date of the pre-bid meeting or the date that questions are due to allow time for the possible issuance of an addendum. All changes will be processed through appropriate addenda.
- b. The Technical and Cost proposals will be submitted in separate envelopes.
- c. **Technical Proposal:**
 - i. Submit one original Technical Proposal in a sealed envelope, properly labeled on the outside with the bidder's name and "TECHNICAL PROPOSAL".
 - ii. The Technical Proposal will include the following forms completed:
 - Questionnaire
 - Signature Page
 - Statutory Affidavit and Non-Collusion Certification
 - Certification of Compliance
 - Supporting documents, if any
- d. **Cost Proposal:**
 - i. Submit one original Cost Proposal in a sealed envelope, properly labeled on the outside with the bidder's name and "COST PROPOSAL".
 - ii. The Cost Proposal will include the following form(s) completed:
 - Form of Proposal Part 2—Pricing
 - iii. No separate costs for travel, mileage, overhead or miscellaneous are acceptable. All costs are to be included in the hourly rates on the Form of Proposal Part 2.

7. EVALUATION CRITERIA AND AWARD

- a. A committee of FCPS staff will independently review and evaluate each technical proposal.
- b. The process for determining which vendor(s) to approve may take the form of either a questionnaire, interview, and/or site visit, and includes appraisals of various aspects of the supplier's business including capacity, financials, quality assurance, organizational structure and processes and performance.
- c. 70 points will be assigned for the technical proposal and will be assigned among the following areas:
 - Company Profile
 - Experience and Capabilities
 - Licensing and Insurance
 - Financials
 - References
- d. Based on the information obtained via the evaluation, a supplier is scored and is either approved or not approved as one from whom to procure materials or services. There may be an approved supplier list to which a qualified supplier is then added.
- e. Points will be deducted for incomplete or missing responses, or responses that do not follow the required format. Extraneous marketing materials or irrelevant information is not to be submitted.
- f. If not approved, the supplier will not be considered further in price evaluations.
- g. If approved, cost proposals will be evaluated on a weighted basis. 30 total points will be awarded with the maximum points given for the lowest overall calculated costs.
- h. Final ranking will be made on the basis of the criteria and rubric listed above.
- i. An interview may be required to obtain more information prior to recommendation for award.

4. Section II, Specific Terms and Conditions, ADD the following:

37. ORDERING PROCEDURE

- a. The Project Manager will notify the contractor. The contractor shall respond within 48 hours by calling the Maintenance Department and scheduling an appointment to visit the work site with FCPS staff. During the visit, staff will define the scope of work, schedule for starting and finishing the project, estimated quantities of work units, applicable unit prices and the estimated total cost of the project. The contractor is responsible for his/her own measurements. An official purchase order would then be issued. The begin and end work dates, applicable units of work, estimated quantities, unit prices, and estimated total cost, along with other pertinent information, will be noted on the purchase order, becoming contractually legal and binding.**
- b. The contractor shall notify the Project Manager at least 24 hours in advance of commencing work.**
- c. State law required that all visitors to a school report to the main office upon entering.**
- d. The contractor and Project Manager shall jointly inspect the completed work. FCPS staff will note any problems or issues regarding the materials or workmanship with the contractor.**

5. This Addendum includes the following attachments:

- a. Revised Section II, Specific Terms and Conditions (19 Pages)
- b. Revised Form of Proposal (1 Page)

Thank you for your interest in bidding with Frederick County Public Schools and we apologize for any inconvenience this may have caused.

Sincerely,

Bill Meekins

Bill Meekins CPPB, CPCP
Purchasing Agent

BM/ab

cc: Bill Kosola, Paint Foreman
Bid File

**RFP 17M9, ON CALL PAINT SERVICES
FREDERICK COUNTY PUBLIC SCHOOLS (FCPS)
SPECIFIC TERMS AND CONDITIONS
SECTION II**

1. SCOPE

The intent of this solicitation is to qualify and select vendors who will provide labor, supervision, supplies, and equipment to perform full, or partial, painting projects, as needed, by FCPS. All required surface preparations are included before all necessary priming and top coatings. The scope includes interior and/or exterior painting. Surfaces may include, but are not limited to, wood, fiber board, acoustic tile, concrete, plaster, masonry, and metal surfaces.

2. CONTRACT PERIOD

The contract term will be effective from date of award through February 28, 2020, with two additional two - year renewal periods remaining.

3. CONTRACT TERMS

- a. The following General Terms and Conditions from Section I are not applicable for the qualification process but may be applicable for the post-award process.
 - i. #2, Pre-Bid Meeting
 - ii. #7, Standard of Quality, "Or Equal Clauses," and Substitutions
 - iii. #8, Samples
 - iv. #9, Bid Pricing
 - v. #25, Packaging and Delivery Requirements
 - vi. #32, Technology-Based Instructional Products
- b. Work performed under this contract shall be in accordance with all applicable ordinances, building codes, statutes, regulations and guidelines of all federal, state and local government authorities having jurisdiction over the project.
- c. Liquidated Damages:
 - i. In the event that the Contractor does not achieve Substantial Completion as stipulated, including approved extensions, the Contractor and the Contractor's surety shall be liable for and shall pay liquidated damages to the Owner.
 - ii. The liquidated damages sum will be a minimum of \$500.00 per day.
- d. FCPS reserves the right to require on a per project basis that the contractor demonstrate that it has the skills, equipment, and other resources to satisfactorily perform the nature and magnitude of work to complete the project within the propose contract schedule.
- e. FCPS reserves the right to bid projects if in its best interest to do so.

4. INVOICING

The vendor will submit invoices to the Contract Administrator at 7446 Hayward Road, Frederick, Maryland 21702 for payment approval. All invoices will identify pertinent information such as purchase order number and building name where the work was performed. The Contract Administrator shall submit invoices and reports to Accounts Payable to process payments.

5. PREPARATION OF PROPOSAL

- a. Due to possible changes and/or additions to the solicitation package, FCPS requests that bidders delay submission of their bid package until after the date of the pre-bid meeting or the date that questions are due to allow time for the possible issuance of an addendum. All changes will be processed through appropriate addenda.
- b. The Technical and Cost proposals will be submitted in separate envelopes.
- c. Technical Proposal:
 - i. Submit one original Technical Proposal in a sealed envelope, properly labeled on the outside with the bidder's name and "TECHNICAL PROPOSAL".
 - ii. The Technical Proposal will include the following forms completed:
 - Questionnaire
 - Signature Page
 - Statutory Affidavit and Non-Collusion Certification
 - Certification of Compliance
 - Supporting documents, if any
- d. Cost Proposal:
 - i. Submit one original Cost Proposal in a sealed envelope, properly labeled on the outside with the bidder's name and "COST PROPOSAL".
 - ii. The Cost Proposal will include the following form(s) completed:
 - Form of Proposal Part 2—Pricing
 - iii. No separate costs for travel, mileage, overhead or miscellaneous are acceptable. All costs are to be included in the hourly rates on the Form of Proposal Part 2.

6. EVALUATION CRITERIA AND AWARD

- a. A committee of FCPS staff will independently review and evaluate each technical proposal.
- b. The process for determining which vendor(s) to approve may take the form of either a [questionnaire](#), interview, and/or site visit, and includes appraisals of various aspects of the supplier's business including capacity, financials, [quality assurance](#), organizational structure and processes and performance.
- c. 70 points will be assigned for the technical proposal and will be assigned among the following areas:
 - Company Profile
 - Experience and Capabilities
 - Licensing and Insurance
 - Financials
 - References
- d. Based on the information obtained via the evaluation, a supplier is scored and is either approved or not approved as one from whom to procure materials or services. There may be an approved supplier list to which a qualified supplier is then added.

- e. Points will be deducted for incomplete or missing responses, or responses that do not follow the required format. Extraneous marketing materials or irrelevant information is not to be submitted.
- f. If not approved, the supplier will not be considered further in price evaluations.
- g. If approved, cost proposals will be evaluated on a weighted basis. 30 total points will be awarded with the maximum points given for the lowest overall calculated costs.
- h. Final ranking will be made on the basis of the criteria and rubric listed above.
- i. An interview may be required to obtain more information prior to recommendation for award.

7. PROJECT INITIATION

- a. An official purchase order will be issued to the lowest submitted project proposal. The begin and end work dates, applicable units of work, estimated quantities, unit prices, and estimated total cost, along with other pertinent information, will be noted on the purchase order, becoming contractually legal and binding.
- b. The vendor will notify the Contract Administrator at least 24 hours in advance of commencing work.
- c. State law requires that all visitors to a school report to the main office upon entering.
- d. The vendor and the Contract Administrator, or designee, will jointly inspect the completed work.

8. PERFORMANCE

- a. The vendor will specify whether they can provide services during periods outside of normal business hours to include evenings and weekends. FCPS anticipates that work will usually occur during normal business hours. However, some projects, to be determined on a case-by-case basis, may require the vendor to perform work other than during normal business hours.
- b. The vendor may be asked to provide painting services for multiple school sites concurrently.
- c. The vendor will provide, to the Contract Manager, contact information for the project manager(s) handling a project to facilitate communication.
- d. Work is to be completed in a timely workmanlike manner; fumes, odors, materials, and work procedures will be controlled to protect occupants and property from harm and damages.
- e. The vendor will furnish the services of an experienced supervisor, who will be in charge of the work and provide direction to the crew at all times. The supervisor will provide constant direction to the crew. The vendor will provide the names of the crew assigned to each project. The crew and supervisor must remain the same throughout each project. After the project has started, and employee changes must be approved by the Contract Administrator prior to the employee reporting to the job.
- f. All work will be scheduled to the mutual satisfaction of the FCPS to avoid conflicts with school activities.
- g. Upon completion of all work, any and all damage to the school building and grounds as a result of the work will be restored to a condition as good as existed prior to damaging. Damaged lawns will

be re-sodded; damaged shrubs and trees will be replaced.

- h. The work area will be left clean, and ready for use, after the painting and installation. The vendor will remove all debris generated by the work from the premises daily.

9. VENDOR PERFORMANCE EVALUATION

- a. The Contract Manager and Administrator shall confer periodically to discuss the status of the contract. Issues of noncompliance may arise throughout the contract term and shall be brought to the attention of the Contract Manager as they occur.
- b. The Contract Manager or Administrator may request multiple metrics, from the vendor, to evaluate contract performance. Metrics may include, but are not limited to:
 - i. Delivery
 - ii. Response time
 - iii. Backorders
 - iv. Quality of deliverables
 - v. Invoicing
 - vi. Sales data (Contract data, non-contract data)
 - vii. Financial
- c. Where technical, construction or performance specifications have been identified in the RFP document, the contract administrator shall utilize these specifications as the basis of determining contract compliance.
- d. If noncompliance occurs, it shall be documented in a timely manner, including actions taken and final resolution. Copies of the correspondence will be maintained in the Purchasing Department bid documents.
- e. Issues of noncompliance will be handled on a case by case basis. This may include, but is not limited to, written correspondence, face-to-face meetings, and/or an agreed upon performance management plan. FCPS retains the right to terminate the contract, in whole or in part, if the noncompliance issue is not resolved to the satisfaction of FCPS.

10. CHANGES IN WORK

- a. No changes in the work covered by the approved contract documents will be made without having prior written approval of FCPS. The contract sum may be adjusted according to the approved changes. Consent of the Surety may be required.
- b. Charges or credits for the work covered by the approved change will be determined by one or more of the following methods:
 - i. Unit bid prices
 - ii. Lump sum
 - iii. Time and materials

In the event the vendor is directed to proceed with extra work, on a time and material basis, an itemized proposal shall be submitted including material and rental invoices and/or any other backup as requested by FCPS.

- c. A fixed fee may be negotiated, and must be agreed upon and added to the costs listed above. The fee will be compensation to cover the cost of supervision, overhead, surety, profit, and any other general expenses.

11. PROJECT CLOSE OUT

- a. Punch-out List
 - i. The vendor will notify the Contract Administrator when the work is ready for punch-out inspection. Punch-out will occur sufficiently in advance of any completion date as to afford the vendor time to rectify punch list corrections. Before calling for a punch-out work will be completed and all areas will be clear of materials and debris.
 - ii. During punch-out, the following individuals will be present: the Contract Administrator, or his designee, and the vendor.
 - iii. Upon completion of a punch-out, a written punch-out list will be prepared by the vendor and submitted to FCPS within five workdays.
- b. The vendor will notify the Contract Administrator for a final inspection once all related punch-out items have been completed. All punch-out and final inspections will be performed in advance of the completion date to allow for corrections.
- c. The vendor will provide a list of all materials/products used on a project, with color, finish and vendor identification, written warranty statements indicating start and end of warranty dates, to be signed by both the vendor and the Contract Administrator.

12. LEAD SAFE WORK PRACTICES

All coatings, preparation, and painting must conform to all applicable federal, state and local regulations for Lead Based Paint (LBP). In the absence of an existing LBP report indicating no lead in surfaces scheduled to be painted, bidders must either include certification from an EPA risk assessor that the surfaces to be painted are lead free or that they are EPA Renovation, Repair and Painting (RRP) certified.

13. DAMAGES/RESPONSIBILITIES FOR ITEMS TENDERED

- a. The vendors will be held responsible for and shall be required to make good, at their own expense, any or all damages done or caused by them or their workers in the execution of the contract.
- b. The vendors will be responsible for the items covered by this contract until they are delivered and/or installed/assembled at the designated place of delivery.

14. CONTRACTOR'S AND SUBCONTRACTOR'S INSURANCE

FCPS requires insurance certificates evidencing the compliance of insurance requirements at least ten (10) calendar days after receipt of the Notice of Award. The vendor will not commence work until a notice to proceed letter, or purchase order, is issued, nor will the vendor allow any subcontractor to commence work on their subcontract until the insurance required of the subcontractor has been obtained and approved.

a. Worker's Compensation

The vendor will procure and maintain, during the life of the contract, Worker's Compensation Insurance, as required by applicable State laws. In the case of sublet work, the vendor will require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees to be engaged in such work unless such employees are covered by the protection afforded by the vendor's Worker's Compensation Insurance.

b. Employers' Liability Insurance

The vendor will procure and maintain, during the life of the contract, Employers' Liability Insurance in the following amounts:

E.L. Each Accident	\$100,000.00
E.L. Disease - Each Employee	\$100,000.00
E.L. Disease - Policy Limit	\$500,000.00 each employee

The vendor will require any subcontractor to procure and maintain Employer's Liability Insurance during the life of the contract. It will be the responsibility of the vendor to ensure that all subcontractors comply with this provision, and the vendor will indemnify, and hold harmless, the Board of Education of Frederick County for the failure of the vendor, or any subcontractor, to comply with these provisions.

c. Commercial General Liability Insurance

The vendor will procure and maintain, during the life of the contract, Commercial General Liability Insurance including premises and operations, completed operations and products, on a per occurrence basis, with at least the following limits:

General Aggregate	\$2,000,000 per project
Products-Completed Operations Aggregate	\$2,000,000
Personal & Advertising Injury Each Occurrence	\$1,000,000 each occurrence \$1,000,000
Fire Damage	\$50,000
Medical Expense	\$5,000 any one person

The "X, C, U" Coverage for explosion, collapse, and underground property damage shall not be excluded from the policy.

Completed operations liability coverage shall be in force for one year after completion of work.

d. Scope of Insurance and Special Hazards

The insurance required in C. and E. will provide adequate protection for the vendor and subcontractors, respectively, against damage claims which may arise from operations under the contract, whether such operations be by the insured or by anyone directly or indirectly employed by them and, also against any of the special hazards which may be encountered in the performance of this contract as enumerated in C. above. Insurance coverage required under C. above shall specifically include property damage caused by conditions otherwise subject to exclusions "X, C, U" (Explosion, Collapse or Underground Damage) as defined by the National Bureau of Casualty Underwriters. Exceptions: contracts that do not require excavation or underground work are not required to have the above "X, C, U" coverage.

e. Comprehensive Automobile Liability

The vendor shall maintain Comprehensive Automobile Liability Insurance including all automotive equipment owned, non-owned and hired, operated, rented, or leased. Minimum limits of Automobile Liability Insurance shall be:

Bodily Injury	\$1,000,000 per person/\$1,000,000 accident
Property Damage	\$1,000,000 each occurrence, or
Combined Single Limit Bodily Injury and Property Damage Liability	\$1,000,000

f. Subcontractor's Insurance

The vendor will either:

- i. Require each of their subcontractors to procure and maintain, during the life of the subcontracts, Liability Insurance of the type and in the same amounts as specified above; or
 - ii. Insure the activities of the subcontractors in their own policies. It will be the responsibility of the vendor to insure that all subcontractors comply with this provision, and the vendor will indemnify and hold harmless the Board of Education of Frederick County for the failure of the vendor, or any subcontractor, to comply with these provisions.
- g. Builder's Insurance
FCPS shall provide and maintain Builder's Risk Protection.
- h. Proof of Carriage of Insurance
The vendor will furnish FCPS with certificates showing the type, amount, class of operations covered, effective dates and dates of expiration of policies. Such certificates also shall contain substantially the following statement: "The insurance covered by this certificate will not be cancelled or materially altered, except after thirty days written notice has been received by FCPS."
- i. Additional Insured
The Owner, Board of Education of Frederick County, the Frederick County Council, and other entities stipulated by the Owner, shall be named as additional insured on all vendor's policies, other than Worker's Compensation Insurance policy. The vendor's insurance will be primary and non-contributory to any insurance carried by the Board of Education of Frederick County or other entity. Waiver of subrogation applies to above policies in favor of the certificate holder. Insurance providers must have an AM Best Company rating of at least A-/VIII.

15. SURVEYS AND PERMITS

- a. The Board shall furnish all surveys unless otherwise specified.
- b. Permits and licenses necessary for the execution of the work will be secured and paid for by the vendor.

16. LOCAL LICENSING OF TRADE PERSONS

All trade persons performing work under this contract as a general contractor or a subcontractor must be licensed in accordance with the requirements of the local subdivision and State. Any cost incurred as a result of this licensing requirement shall be borne by the vendor.

17. INSPECTION OF SITE

- a. All visitors must report to and register in the main office. Each bidder should visit the site and become informed fully as to the condition under which the work is to be done. Failure to do so will not relieve a successful bidder of their obligation to supply all material and labor necessary to carry out the provisions of the contract documents at the price(s) bid.
- b. The bidder will perform field measurements, if applicable, and FCPS assumes no responsibility for errors in measurements. The bidder will be responsible for any costs associated as a result of an error in their measurements.
- c. Site visits will not be made after regular working hours, on Sundays, school holidays, or legal holidays, unless previously agreed to by the Contract Administrator.

18. USE OF FCPS SERVICES AND FACILITIES

- a. It is understood that, except as otherwise stated in the contract documents, the vendor will provide and pay for all materials, labor, tools, equipment, water, light, power, transportation, superintendence, temporary construction and all other services and facilities of every nature necessary to execute, complete and deliver the work within the specified time.
- b. Any work necessary to be performed after regular working hours, on Sundays or legal holidays, will be performed with the approval of and without additional expense to FCPS, unless previously agreed to.

19. PROVISION OF PORTABLE SANITATION AND REMOVAL OF DEBRIS

- a. Vendors are responsible for removal of trash and debris and will confine their apparatus, materials, supplies, and equipment in such orderly fashion at the work site so that it will not unduly interfere with the progress of the work of any other vendor.
- b. It will be the vendor's responsibility to provide portable sanitation facilities on the work site and secure Health Department or local subdivision approval, when required.
- c. They will not interfere with FCPS personnel or students in the performance of this contract. FCPS reserves first right of salvage on all materials removed from FCPS facilities and no salvage values should be assumed in bidding on the project unless so stated in the specifications. Vendors will pay all disposal fees and can recuperate them only by including them in their bid pricing.
- d. At the completion of the work, and before final payment is made, vendors will remove all rubbish and debris and will leave the work site clean, including site restoration. Vendors will remove all tools, scaffolding and surplus materials from and about the building. In case of dispute, FCPS may remove the rubbish and/or repair property and charge such costs to the vendor.

20. PROTECTION OF WORK AND PROPERTY

- a. The vendor will be solely responsible for initiating, maintaining and supervising all safety precautions and programs in the performance of this contract and will be responsible for observing the safety regulations of MOSHA, OSHA, and local life safety agencies.
- b. The vendor will erect and maintain, as required by conditions and progress of the work, all necessary safeguards for safety and protection, including fences, railing, barricades, lighting, posting of danger signs and other warnings against hazards.
- c. The vendor will comply with applicable laws, ordinances, regulations and orders of governing authorities having jurisdiction for the safety of persons and property to protect them from damage, injury or loss. Any damage, loss or injury resulting from the failure of the vendor to safe guard their work and FCPS property will be borne by the vendor.
- d. In the case of inclement weather, or an emergency that threatens the loss or damage of property or life safety, the vendor will be allowed to act in a diligent manner without instructions from FCPS. The vendor will notify the Contract Administrator of their actions as soon as possible. Any claim for compensation by the vendor due to such extra work will be submitted promptly to FCPS for approval.

21. WORK SITE SUPERVISION

- a. The awarded vendor will provide full time onsite supervision, by a construction superintendent or foreman, who will have full authority to act on behalf of the vendor. The onsite superintendent or foreman will not be changed except with the written consent of the Contract Administrator. The

superintendent will represent the vendor in their absence and all directions/instructions given to them will be as binding as if given to the vendor. FCPS shall not be responsible for the acts or omissions of the superintendent or foreman.

- b. The vendor will immediately report to the Contract Administrator any error, inconsistency or omission which they discover. The vendor will not be liable to FCPS for damages resulting from any errors or deficiencies in the contract documents or other instructions given by FCPS.

22. INSPECTIONS AND CORRECTION OF WORK

- a. All work, all materials, whether incorporated into the work or not, all processes of manufacture, and all methods of construction will be, at all times and places, subject to the inspection of FCPS, whose representatives shall be the final judge of the quality and suitability. Should these fail to meet this approval they will be forthwith reconstructed, made good, replaced and/or covered, as the case may be, by the vendor at their own expense. Rejected material will be removed immediately from the site. If, in the opinion of FCPS, it is undesirable to replace any defective or damaged materials, or to reconstruct or correct any portion of the work, the compensation to be paid to the vendor shall be reduced by such amount as in the judgment of FCPS shall be equitable.
- b. If the specifications, laws, ordinances, or any public authority require any work to be specially tested or approved, the vendor will give FCPS timely notice of its readiness for observations. If the inspection is by another authority, the vendor will notify FCPS of the date fixed for such inspection and shall use the required Certificate of Inspection.
- c. FCPS may order re-examination of questioned work and, if so ordered, the vendor must uncover the work at their expense. If such work is found not to be in accordance with the contract documents, the vendor will pay all costs to correct the work, to the satisfaction of FCPS. If another vendor employed by FCPS caused the defect in the work, FCPS shall pay such cost and recover the charges from the other vendor.

23. INTENT

These specifications are intended to cover the requirements for full and partial painting of various interior and exterior surfaces of FCPS facilities on and as needed basis. The project may include, but is not limited to the following and repairs such as scrapping, caulking, power washing and sanding of various surfaces, re-glazing of windows, etc. to make project complete.

Vendors will be asked to provide proposals to perform work based on the individual hourly labor rates, plus cost of material. The proposals will include each line item and quantities utilized to develop project cost. All proposals must be itemized identifying all labor, material, etc., required to complete the project.

24. EXECUTION

The Scope of Work is that the vendor agrees to paint all previously painted and/or varnished wooden surfaces and/or currently painted surfaces with the manufacturer and model of paint specified by FCPS. The work is typical for painting and will include ALL surfaces inside and/or outside the site that have been previously painted, unless specifically excluded by this solicitation and/or as directed by FCPS.

The vendor will be responsible for providing all materials, labor, equipment, tools, supplies, and supervision for services required to successfully complete the work specified. In the event any item(s) is not specified, but is needed to complete the work properly, the bidder must include these at no additional charge.

Painting products will be applied in strict accordance with FCPS specifications herein, manufacturer

instructions and industry standards in reference to preparation of surfaces, environmental conditions, applications.

25. TYPICAL INTERIOR AREAS REQUIRING PAINTING AT SCHOOL/FACILITIES

Paint all previously painted interior surfaces to include, but not limited to: all drywall and/or plaster, block surfaces, all areas normally requiring painting or finishing for either protective or decorative reasons. All wood that has a stain and/or clear coat finish, including but not limited to shelving, paneling, window sashes and cabinetry.

These areas will be finished the same unless otherwise stated or specifically excluded from a project scope of work or by FCPS representative.

a. Main Office Suite and All Connected Rooms

Paint all ceilings, walls, door frames and jambs, previously painted hardware, electrical wire molding, conduits, boxes, panel covers, radiators, and radiator/shelf system combination units.

b. Health Suite and All Connected Rooms

Paint all ceilings, walls, door frames and jambs, previously painted hardware, electrical wire molding, conduits, boxes, panel covers, radiators, and radiator/shelf system combination units.

c. Media Rooms and All Connected Rooms

Paint all ceilings, ceiling vents and diffusers, walls, wall vents, interior side of exterior doors, door frames and jambs, door transom panels door vents, steel window frames, window wall frames and panels, previously painted hardware, electrical wire molding, conduits, boxes, panels, radiators.

d. Conference Room and All Connected Rooms

Paint all walls, wall vents, closet shelving and supports, door frames and jambs, previously painted hardware, electrical wire molding, conduits, boxes, panel covers, radiators, radiator/shelf system combination units.

e. Physical Education Office and All Connected Rooms

Paint all ceilings, walls, door frames and jambs, previously painted hardware, electrical wire molding, conduits, boxes, panel covers, radiators, and radiator/shelf system combination units.

f. Multi-Purpose Room including Storage and Chair Rooms

Paint all ceilings, ceiling vents and diffusers, walls, wall vents, steel doors under front of stage, interior side of exterior doors, door frames and jambs, previously painted hardware, electrical wire molding, conduits, boxes and panel covers.

g. Stage Area

Paint all ceilings, ceiling vents and diffusers, walls, wall vents, previously painted concrete at stairs, stair railings and stair risers.

h. Kitchen and All Connected Rooms

Paint all previously painted ceilings, ceiling vents and diffusers, walls, wall vents, previously

painted storage shelving and supports, interior side of exterior doors, screen door, door frames and jambs, previously painted hardware, electrical wire molding, conduits, boxes, panel covers, radiators, pipes, sinks, fan hoods, radiators, previously painted components of service counter, cabinets and tables, prep tables, sink cabinets and counters, ovens, racks, and cabinets.

i. All Custodial Closets

Paint all ceilings, ceiling vents and diffusers, walls, wall vents, closet shelving and supports, door frames and jambs, previously painted hardware, electrical wire molding, conduits, boxes, panel covers and pipes.

j. All Storage Rooms

Paint all ceilings, ceiling vents and diffusers, walls, wall vents, closet shelving and supports, door frames and jambs, previously painted hardware, electrical wire molding, conduits, boxes, panel covers and pipes.

k. Reading Room and all Connected Rooms

Paint all walls, wall vents, door frames and jambs, previously painted hardware, electrical wire, molding conduits, boxes, panel covers, radiators, and radiator/shelf system combination units.

l. Classrooms and All Shared Prep Storage Rooms, Bathrooms, and All Connected Rooms

Paint all ceilings, ceiling vents and diffusers, walls, wall vents, door frames and jambs, steel window and transom frames, previously painted hardware, electrical wire molding, conduits, boxes, panel covers, radiators, radiator/shelf system combination units.

m. Teacher's Room and All Connected Rooms

Paint all walls, wall vents, door frames and jambs, previously painted hardware, electrical wire, molding conduits, boxes, panel covers, radiators, and radiator/shelf system combination units.

n. All Lavatories (Corridor Bathrooms)

Paint all ceilings, ceiling vents and diffusers, walls, wall vents, door frames and jambs, previously painted hardware, electrical wire molding, conduits, boxes, panel covers and lavatory stall partitions.

o. Building Supervisor's Office and All Connected Rooms

Paint all ceilings, ceiling vents and diffusers, walls, wall vents, previously painted closet shelving and supports, door frames and jambs, previously painted hardware, electrical wire molding, conduits, panel boxes, panel covers, and radiators.

p. All Corridors, Hallways, Stairwells and Vestibules

Paint all ceilings in corridor – needlepoint tile only, ceiling vents and diffusers, previously painted walls, wall vents, interior side of exterior doors, door frames and jambs, previously painted hardware, electrical wire molding, conduits, boxes, panel covers, radiators, metal frames, steel gates, railings, and fire extinguisher cabinets.

q. Boiler Room

Power wash, walls pipes, dampers, flues; protect burners, outside air dampers, all electrical

- wiring and junction boxes and apply primer and a high gloss-mildew resistant latex paint.
- r. Polyurethane all existing interior wood doors and paint all metal doors throughout the building.
 - s. Do Not Paint
 - i. Aluminum or stainless steel surfaces previously unpainted
 - ii. Over unpainted ceramic tile
 - iii. Over murals, unless directed by FCPS

26. TYPICAL EXTERIOR AREAS REQUIRING PAINTING AT SCHOOL/FACILITIES

Paint all previously painted exterior surfaces to include, but not limited to: all block, masonry, and/or stucco and plaster surfaces, wood / wood work trim, steel structural or ornamental and all areas normally requiring painting or finishing for either protective or decorative reasons. All wood / wood work trim that has a stain and/or clear coat finish. Including, but not limited to, window trim and sashes, door and casings, and decks.

These areas will be finished the same unless otherwise stated or specifically excluded from a project scope of work or by FCPS representative.

- a. All previously painted masonry surfaces, i.e., piers, abutments, foundation walls, block and brick walls.
- b. All soffits and ceilings will be spot primed with an approved stain killing primer where staining has occurred.
- c. All previously painted steel and metal work, i.e., structural steel, roof perimeter, steel, soffit channels (full prime roof perimeter and soffit channels), lintels, posts, columns, horizontal beams and tubes, connecting plates and flanges, window wall horizontal and vertical members including bottom sills and all canopy roof components.
- d. Wall vents and louvers.
- e. Doors, window and door frames and trim, including transom and side light frames.
- f. Window sills, sashes and panels, wall panels, previously painted door and window hardware.
- g. Previously painted electrical fixture covers, brackets, conduits (prime and paint new conduit), plumbing, piping, meters, and air conditioner support brackets.
- h. Access doors and covers and wood bench support frames.
- i. Railings, protective posts at doors and walkways and pipe doorstops.
- j. Ladders, including sing rung ladders.
- k. Flashing, vent pipes, vent caps, vent hoods, drain covers and grates, hatch covers and chimney screens.
- l. Rooftop equipment housings and ductwork, structural supports, down spouts and drain pipes and boots.
- m. Metal roof surfaces, fascia, soffits, and ceilings.

- n. Outdoor education equipment such as grandstand, bleachers, basketball hoop and poles, etc.
- o. Do NOT paint stainless steel, aluminum, copper, bronze or galvanized surfaces not previously painted.
- p. All wood structural members, i.e., posts, columns, beams, and bracing.
- q. All woodwork, i.e., basketball hoop backboards, plywood window transom and window all panels.
- r. School name, sign, letters and backboard.
- s. Courtyard exterior surfaces are included in items to be painted.

28. FCPS APPROVED PAINTING MANUFACTURERS

Bidder shall provide a paint from the following manufacturers: McCormick Paints, Sherwin Williams or PPG.

29. ENVIRONMENTS

- a. HAZARDOUS MATERIALS: All cleaning rags, solvents and waste materials will be deposited in metal containers have tight covers, and they will be safely disposed of off FCPS property, at the end of each workday in accordance with EPA regulations.
- b. Climatic conditions-painting will be performed under conditions suitable for the production of good durable work.
- c. Paint will not be applied to either wet or damp surfaces.
- d. Interior painting will not be applied when the temperature is below 50°F.
- e. Enamel will not be applied when the temperature is below 50°F.
- f. Exterior painting will not be performed in frosty, foggy, excessively humid weather, or when the temperature is below 50°F.

27. SURFACE EXAMINATIONS

All surfaces will be examined prior to painting. Surfaces which cannot be put into proper condition to receive paint or finish will be reported to the Contract Administrator. Failure to submit a report and obtain FCPS approval will constitute acknowledgement by the vendor that all existing conditions and work are in good condition. The vendor assumes, full, unconditional responsibility for existing conditions.

28. SURFACE PREPARATION

Painting is intended to include all exposed surfaces which are "NORMALLY" painted or finished on the job site as necessary to produce a properly finished product including, jam and window sill tracks. It is not intended to include factory finished projects or products normally field finished, such as glass, brick, etc.

All surfaces to be painted will be prepared and conditioned to assure proper adhesion and function of the paint to be applied. Prepare all surfaces to be painted by removing all loose and scaling paint. All patching and replacement required in the substrates will be accomplished prior to coating operations.

Remove all existing runs, tears and drips from previously painted or varnished surfaces. Spackle and/or putty all holes, cracks and defects flush with existing surfaces. Sand smooth all surfaces that are to be painted. Apply correct primer and undercoat for proper adherence of succeeding coats. Prepare all surfaces and apply all materials as per the manufacturers' specifications.

- a. Grease, loose, disintegrated and/or foreign material will be removed from all surfaces before paint is applied. The use of high-pressure washer is recommended when applicable on exterior projects. Where existing paint and factory finish provided by other trades have become abraded or damaged, they will be restored as required prior to receiving final coatings. Freshly painted surfaces will be protected. All enclosed surfaces will be broom cleaned before painting operations begin.
- b. Demountable items and hardware on substrates will be removed prior to coating operations and, after surfaces behind these items have been coated and the coatings have dried; demountable items will be reinstalled in their original location.
- c. Defective putty, caulking, and other sealants will be removed; and new putty or caulking or sealing compounds will be installed prior to priming.
- d. Metal surfaces will be made thoroughly clean, using vinegar or acid as required removing all foreign matter including loose, paint grease, oil, etc., before painting. All painted surfaces will be primed before applying paint.
- e. All loose peeling paint, scaling, cracked, chipped, blistered, defective paint will be removed and edges sandpapered smooth to a feathered edge.
- f. Painting Piping & Conduit Scrape to remove all loose and scaling paint. Mask all lettering and markings prior to painting.
- g. The vendor will mask, protect, and/or otherwise properly cover all surfaces not scheduled or intended to be painted or finished.
- h. Plaster surfaces will be handled in the following manner Cracks less than 1/8" wide will be filled with patching plaster. Cracks 1/8" wide or more will be dovetail cut patch plastered. Broken or loose plaster will be removed and re-plastered. Efflorescent plaster will be cut out and re-plastered.
- i. Remove mildew and stain by scrubbing the surface with the following solutions: Five percent Hypo Chlorine Water into which should be added 1 quart of liquid bleach containing 5% sodium hypo chlorine (e.g. Clorox) plus 2/3 cup detergent (e.g. Tide). Seventy Percent Available Chlorine OR - One gallon of warm water into which should be put 5 level tablespoons of a dry granular chlorine-bearing material having 70% available chlorine...2/3 cup tri-sodium phosphate...1/3 cup detergent.

29. PREPARATION OF CONCRETE, CEMENTIOUS AND WOOD SURFACES

a. Dirt, Grease, and Oil

Wash new and existing uncoated surfaces with a solution composed of three ounces (2/3 Cup) trisodium phosphate, one ounce (1/3 Cup) liquid household detergent, and three quarts of warm water. Rinse thoroughly with fresh water. Wash existing coated surface with a suitable detergent

and rinse thoroughly with fresh water. For large areas, water blasting may be used.

b. Fungus and Mold

Wash new and existing uncoated surfaces with a solution composed of three ounces (2/3 Cup) trisodium phosphate, one ounce (1/3 Cup) liquid household detergent, and one quart 5% sodium hypochlorite solution (household bleach) and three quarts of warm water. Rinse thoroughly with fresh water.

c. Glaze and Loose Particles

Remove by wire brushing. Surface glazed, or very smooth surfaces, will be roughened. Cracks, holes, and honeycomb will be filled with masonry patching compounds and sealed.

d. Efflorescence

Remove by scraping or wire brushing, followed by washing with a five to ten percent by weight aqueous solution of hydrochloric (muriatic) acid. Do not allow acid to remain on the surface for more than five minutes before rinsing with fresh water. Do not acid clean more than four square feet of surface, per workman, at one time.

Efflorescence and latency will be removed by wetting with water, applying with a solution of one part hydrochloric acid and 5 parts water, and, scouring off deposits with a stiff brush for 5 minutes, followed by a thorough rinsing with clean water.

e. Cosmetic Repair and Minor Defects

Repair or fill mortar joints and minor defects, including but not limited to walls, in accordance with manufacturer's recommendations and prior to coating application.

f. Masonry Surfaces

Make surface free of loose mortar, scaling and other foreign matter by cleaning with a wire brush. All voids in the work will have been pointed and all mortar blotches and streaks removed. Surfaces will be lightly sprayed with water to improve adhesion for water-thinned products.

g. Concrete Surfaces

Surfaces will be thoroughly cleaned and spackled, as required, to produce a smooth surface.

h. Wood Surfaces

Scrape and sand prior to priming. Priming will be done, as required, to produce a smooth surface. When patched areas are dry, they will be flushed, sealed, and spot primed with a prime coat material.

Wood, including plywood surfaces to be painted, will be sanded smooth with cracks, and holes filled with glazing putty or plastic wood compound and sealed. Knots will be thinly coated with knot sealer.

All natural wood to be painted will be washed and/or sanded to remove tape, dirt, wax, etc. before varnishing. The finish coat will be a polyurethane varnish as specified in the project contract.

30. PAINT APPLICATION

- a. Coatings will be factory, mixed and delivered to the job in original unopened containers marked with the brand name, type, color, and date of manufacture.
- b. Application will be done by experienced workers in strict accordance with the manufacturer's printed instructions using an approved method, such as spray, brush or roller method.
- c. Paint will be applied to dry surfaces only and no succeeding coat will be applied for at least twenty-four hours or longer, if required, to allow thorough drying of the preceding coat.
- d. All paints and clear coats will be smoothly and evenly applied free from runs, sags, holidays, variations in sheen or color, and other defects. Edging edges of paint adjoining other materials or colors will be sharp and clean cut without overlapping.
- e. All surfaces will be sanded smooth between coats if required by the manufacturer's instructions. Paint will be worked thoroughly into all points, angles and crevices without clogging. Each coat will be worked out evenly and the finished work will be uniform, smooth, and free from runs, sags, and other marks.
- f. Over spray will be kept off doorframes and trim, otherwise it will be sanded off. It will not serve as a trim undercoater.
- g. Adulteration will not be permitted. Adulteration is hereby defined as the substitution (in part or all) of a material, without authorization.
- h. Any painting done on unsuitable surfaces will be removed and the surfaces properly prepared and re-painted or re-finished by the vendor to the satisfaction of the FCPS representative without additional cost to FCPS.

31. PROTECTING PAINTING AREAS

The vendor will furnish and lay drop cloths in all areas where painting is being done. All adjacent surfaces not being painted will be carefully protected. Drop cloths are to be thoroughly cleaned prior to use and cover all floor surface where all preparation and painting is being performed. Failure to properly protect FCPS property may result in termination of contract.

- a. Protections will be made for all light fixtures, furniture, blinds, curtains, window shades, sprinkler heads, fire detector heads, fire extinguisher, chalkboards, dry erase boards, cork boards, sinks, counters, cabinets, closets, wall outlets/switches, desk chairs, band equipment, computers, wire molding, wall clocks, speakers and other items shall be fully protected during painting by suitable masking or covering.
- b. All free-standing items (items not attached firmly to the walls and/or floors) in the school such as bookcases, storage cases, files, screens, etc. except radiators, or items that form solid surfaces, will be removed, and surfaces behind them painted and then re-set in the condition or position originally found. Removal of furnishing must be coordinated with FCPS and removed by FCPS personnel only.
- c. Prior to painting the vendor will have hardware accessories, switch plates, receptacle plates and similar, items removed or covered.
- d. If painted, sprinkler heads and fire detector heads will be replaced by the vendor, at no expense to FCPS.

32. GENERAL PAINTING INSTRUCTIONS

Brush or roller will apply all paints and finishes. Spraying is only permitted for auditoriums ceilings and beams, gym ceilings and beams, boiler rooms and lockers.

Caulking of all doors and window frames can be included in contracts. Wherever there is loose caulking or wherever the existing has shrunk, it will be completely removed and new caulking installed.

a. Exterior

- i. Outside of building will be scraped and sanded.
- ii. All loose caulking will be removed and re-caulked.
- iii. All windows will be scraped, all loose caulking and glazing will be removed and re-caulked and re-glazed. Priming is required before re-glazing.
- iv. Two coats of paint will be applied. One coat of oil base or latex primer will be applied and one coat of premium grade exterior white or tinted color as needed to match the existing finish coat.
- v. All metal surfaces on the school roof, (such as air conditioning units, vent fans, and roof top equipment), will be properly prepared and painted with aluminum paint.
- vi. Exterior metals previously painted, will be properly prepared, primed as required and have a finish coat or high gloss latex paint applied.
- vii. Exterior wood previously painted, will be properly prepared, primed as required and have a finish coat of oil or exterior latex premium house and trim paint applied.

b. Interior

- i. Apply two coats of paint on walls to be painted. The first coat will be an approved undercoat, if needed, tinted to match the finish coat. The finish coat will be the best grade of latex paint as specified.
- ii. All walls will be painted with the colors as selected by the Contract Administrator.
- iii. All metal windows and metal bathroom partitions will have one coat of metal primer and one coat of the best grade of semi-gloss urethane paint as specified.
- iv. Some interior painting may need to be done by spraying. Example; gym ceilings, shower rooms, metal lockers (electrostatic), etc. The vendor will obtain the Contract Administrator's approval prior to any spraying.

33. WORKING, RE-INSTALLATION AND DAILY CLEANING

- a. At the end of each working day and before leaving the site, the vendor will reinstall all removed items to their original place in the room so the classroom or area is ready for use the following day.

- b. Each day at the completion of work, the Award Bidder will remove from the building all surplus painting materials and all debris created. The vendor will clean off all paint spots or laps on glass or other surfaces adjacent to the painting work, whether, caused in this or previous work and leave this part of the work in a clean and finished condition.
- c. The vendor will be given a designated clean-up space. No other area/space should be used for clean-up. Under no circumstances are paint, paint products, varnish, etc to be flushed down storm or sewage drains
- d. Paint pots will not be cleaned at sinks or other drainage facilities (nor will debris be allowed to run into drainage lines) of the building as is stated above.

34. TOUCH UP

- a. Upon completion of other phases of the work, all painted and finished work will be touched up and restored where damaged or defaced. The entire work will be left free from blemishes and in perfect condition to the satisfaction of the coordinator.
- b. The vendor will furnish the Contract Administrator with a report of the particular coat applied when completed for inspection and approved to comply with the above.

35. WORK SAFETY AND PERFORMANCE

All work will be done in a safe manner and comply with all governing regulations concerning safety. This will include, but is not limited to OSHA and MOSHA, etc. All work to conform to the Frederick County Building Code, latest edition, and amendments in all respects and all other applicable codes.

- a. Use of scaffolding/ladders/scissor jacks will be in accordance with OSHA & MOSHA requirements.
- b. All existing mechanical and electrical systems and mechanisms within that area of the work will not be disturbed by the vendor. All switchboard and junction boxes must be adequately protected.
- c. Adequate natural ventilation will be provided for the proper drying of the materials applied. Adequate fire and other damage protection on the job will be solely the vendor's responsibility.
- d. The vendor will have an on-site supervisor on the premises during all work who will be fully empowered to act on his behalf in his absence.

36. FIRE PRECAUTION

- a. The awarded bidder(s) will keep all volatile materials in tightly sealed metal containers. At the end of the work day all drop cloths, wiping cloths, oil rags, blow torches, etc. will be placed in covered metal containers for safekeeping.
- b. All empty cans and other, debris caused by vendor work will be promptly removed from the job site.
- c. A suitable room on the premises will be assigned to the vendor in which they will store all their tools and materials. The floor, and walls, will be properly, protected with drop cloths, etc. All

approved regulations and precautions to prevent fire will be followed. Inflammable materials will not be stored in or about the building.

- d. Copies of the Material Safety Data Sheets (MSDS) must be forwarded to the FCPS representative prior to beginning any work. The vendor's on-site supervisor should have a copy, in his possession at all times on the job-site.

37. ORDERING PROCEDURE

- a. The Project Manager will notify the contractor. The contractor shall respond within 48 hours by calling the Maintenance Department and scheduling an appointment to visit the work site with FCPS staff. During the visit, staff will define the scope of work, schedule for starting and finishing the project, estimated quantities of work units, applicable unit prices and the estimated total cost of the project. The contractor is responsible for his/her own measurements. An official purchase order would then be issued. The begin and end work dates, applicable units of work, estimated quantities, unit prices, and estimated total cost, along with other pertinent information, will be noted on the purchase order, becoming contractually legal and binding.
- b. The contractor shall notify the Project Manager at least 24 hours in advance of commencing work.
- c. State law required that all visitors to a school report to the main office upon entering.
- d. The contractor and Project Manager shall jointly inspect the completed work. FCPS staff will note any problems or issues regarding the materials or workmanship with the contractor.

COST PROPOSAL RFP 17M9, ON CALL PAINT SERVICES

Line Item	Regular Rate Includes M-F 8:00 A.M. - 5:00 P.M.	UNIT	COST
A1	Supervisor / Forman:	Reg. Hr. Rate	\$
A2	Painter:	Reg. Hr. Rate	\$
A3	Painter Helper:	Reg. Hr. Rate	\$
A4	Carpenter (This item will be used to address non-typical repairs that exceed minor repairs typically performed when preparing to paint):	Reg. Hr. Rate	\$
A5	Drivit Repairs:	Reg. Hr. Rate	\$
A6	Certified Lead Abatement Worker	Reg. Hr. Rate	\$
Line Item	Overtime Rate Includes SAT, SUN/M-F AFTER 5:00 P.M.	UNIT	COST
B1	Supervisor / Forman:	O.T Hr. Rate	\$
B2	Painter:	O.T Hr. Rate	\$
B3	Painter Helper:	O.T Hr. Rate	\$
B4	Carpenter (This item will be used to address non-typical repairs that exceed minor repairs typically performed when preparing to paint):	O.T Hr. Rate	\$
B5	Drivit Repairs:	O.T Hr. Rate	\$
B6	Certified Lead Abatement Worker	O.T Hr. Rate	\$
C1	Percentage of mark-up above cost for additional materials not included in above work:	%	%
C2	Percentage of mark-up above cost for work not specified:	%	%
C3	Percentage of mark-up above cost for rental cost:	%	%
C4	Disposal of Hazardous Materials:	Per Gal.	\$

Vendor Name: _____