

Purchasing Office
191 South East St
Frederick, Maryland 21701
301-644-5209 phone
301-644-5213 fax



Stephen P. Starmer, C.P.M., CSBA,
Purchasing Manager
Kim Miskell, Assistant Purchasing Manager
Billie Laughland, Purchasing Agent
Bill Meekins CPPB, CPCP, Purchasing Agent

March 3, 2017

ADDENDUM 1
RFP 17M8, Tree Maintenance Services

REVISED DUE DATE: March 16, 2017, at 2:00 P.M.

Please be advised of the following additions, clarifications, and answers to certain questions raised referencing the original proposal package at the pre-bid meeting held Thursday, March 2, 2017.

1. The bid opening date is being extended to March 16, 2017, at 2:00 P.M.
2. The date for the receipt of questions is being extended to March 7, 2017, at 4:00 P.M.
3. The pre-bid attendance sheet is attached.
4. Do you have the current pricing that the school system pays for these, or similar, services. Perhaps the prior year bid tab?
This is a new bid for our system so we do not have prior pricing to go by.
5. Do you anticipate using the crew(s) year round or only on an as needed (emergency) basis?
There is no guaranteed work but typically we would have work throughout the year as needs arise.
6. What did the school system spend for similar services last year? What is the anticipated budget for this year?
We spent over \$25,000 last year. There is no assigned amount in the budget for this type of work.
7. Please confirm that the MD Tree Expert is only required to be available and NOT required to be on the crew each day during all working hours.
On larger projects there should not be a need to have the Expert on site during all hours of the work, but they would need to be available if needed during the project.

Sincerely,

Billie Laughland

Billie Laughland, Purchasing Agent
billie.laughland@fcps.org

BL/kl

Attachment: Pre-bid Attendance Sheet (1 sheet)

cc: Gary Barkdoll, Maintenance Projects and Grounds Manager
George Tracey, Maintenance Project Manager III
Bid File

Frederick County Public Schools
Purchasing Department
PRE-BID MEETING ATTENDANCE ROSTER

RFP 17M8, TREE MAINTENANCE SERVICES

MEETING DATE/TIME: MARCH 2, 2017 at 11:00 AM

NAME (PLEASE PRINT)	FIRM REPRESENTED (PLEASE PRINT)	PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS
Scott Koberg	Co. Name: Pittman Tree Address: P.O. Box 531 Pilot Mountain, VA 22630	540-683-9144	540-636-4174	SCOTT@PITTMANTREE.COM
Tom Warfield	Co. Name: The Davey Tree Experts Address: Company 18840 Woodfield Rd Gaithersburg, MD 20879	301-869-6844	301-869-6305	Tom.Warfield@Davey.com
Jeremy Baker	Co. Name: Antietam Tree Address: 405 N. Burhans Blvd Hagerstown, MD 21740	301-791-3500	301-791-3756	jeremy@antietamtree.com
Roger Finn	Co. Name: Antietam Tree Service Address: 405 Burhans Blvd - Hagerstown	301-791-3500	301-791-3756	Roger@AntietamTree.com
John Burhans	Co. Name: FCPS Address: FCPS	301-644-5142	301-644-5175	john.burhans@fcps.org
George Trueng	Co. Name: FCPS Address: FCPS	301-644-5126	301-644-5175	george.trueng@fcps.org
Shirley Ritz	Co. Name: FCPS Address: FCPS			Shirley.Ritz@fcps.org
James R. McKeever	Co. Name: FCPS Address: FCPS	301-644-5152		james.mckeever@fcps.org
Billie Lausland	Co. Name: FCPS Purchasing Address: FCPS Purchasing			
	Co. Name: Address:			
	Co. Name: Address:			