

Purchasing Office
191 South East Street
Frederick, Maryland 21701
301-644-5116 phone
301-644-5213 fax



Stephen P. Starmer, C.P.M., CSBA,
Purchasing Manager
Kim Miskell, Assistant Purchasing Manager
Billie Laughland, Purchasing Agent
Bill Meekins, CPPB, CPCP, Purchasing Agent
Shane Ryberg, Purchasing Agent

ADDENDUM

April 4, 2017

ADDENDUM # 1

Bid 17MISC8, Avaya Voice System Maintenance

DUE DATE: FCPS Main Lobby, Thurs. April 27, 2017, prior to and time stamped no later than 2:00 P.M.

This addendum is being issued to provide additions, corrections, clarifications and answers to certain questions raised referencing the original bid packages and any resultant contracts for the above bid.

1. Section II, Specific Terms and Conditions, Page 26, #7. Preparation of Proposal, Cii. The Technical Proposal will include the following form to be completed: **Delete – Signature Page.**
2. Section II, Specific Terms and Conditions, Page 30, #14. System Information: **Reiterate – “Current Software Load: R016x.00.1.510.1 (Will be updated to a virtual CM 7.01 by June 30, 2017)”.**
3. FCPS has four HP DL360G7 servers and one Avaya 8510 server. Upon upgrade from CM 6 to CM 7, the hardware support for these items will not be needed. Software support will still be required. The Cost Proposal form will be updated to reflect this.
4. This Addendum includes the following attachments:
 - a. Revised Form of Proposal with Signature Acknowledging Cost Proposal (2 pages)
 - b. Pre-Bid Attendance Roster (2 pages)

Thank you for your interest in bidding with Frederick County Public Schools and we apologize for any inconvenience this may have caused.

Sincerely,

Bill Meekins

Bill Meekins CPPB, CPCP
Purchasing Agent

BM/ab

cc: Chris Bohner Supervisor of IT Infrastructure, Technology Infrastructure
Bid File

**FREDERICK COUNTY PUBLIC SCHOOLS
 BID 17MISC8, AVAYA VOICE SYSTEM MAINTENANCE
FORM OF PROPOSAL**

Submission Notes: The contract will possibly be a 3 or 5 year term. Pricing shall be submitted for one year of the contract. **A cost breakdown shall be provided with the Form of Proposal indicating how the lump sum was calculated.**

		LUMP SUM (1 YR. - BASED ON A 3 YR. TERM)	LUMP SUM(1 YR. - BASED ON A 5 YR. TERM)
1.	AVAYA PREFERRED SUPPORT ADVANTAGE (24x7); HARDWARE NEXT BUSINESS DAY WITH UPGRADE ADVANTAGE - MAIN PLATFORM (SEE ATTACHED LIST OF ACCOUNT 2803718)	\$	\$
1A.	HARDWARE SUPPORT FOR CM SERVERS PER YEAR	\$	\$
2.	AVAYA PREFERRED SUPPORT ADVANTAGE (24x7); HARDWARE NEXT BUSINESS DAY WITH UPGRADE ADVANTAGE - ESS PLATFORM (SEE ATTACHED LIST OF ACCOUNT 3712203)	\$	\$
2A.	HARDWARE SUPPORT FOR CM SERVERS PER YEAR	\$	\$

BID 17MISC8, AVAYA VOICE SYSTEM MAINTENANCE
SIGNATURE ACKNOWLEDGING COST PROPOSAL

Note: When submitting your bid/proposal, please use this page as a cover sheet for your cost proposal.

In compliance with your invitation for bidders, the undersigned proposes to furnish and deliver all labor and materials in accordance with the accompanying specifications and "Instructions and General Conditions" for the price as listed on the enclosed Proposal Sheet(s).

I/We certify that this bid/proposal is made without previous understanding, agreement, or connection with any person, firm, or corporation submitting a bid/proposal for the same goods/services and is, in all respects fair and without collusion or fraud; that none of this company's officers, directors, partners or its employees have been convicted of bribery, attempted bribery, or conspiracy to bribe under the laws of any state or federal government; and that no member of the Board of Education of Frederick County, Administrative or Supervisory Personnel or other employees of the Frederick County Public Schools, has any interest in the bidding company except as follows:

COMPANY: _____

dba: _____

REGISTERED MARYLAND CONTRACTOR NUMBER: _____

FEDERAL IDENTIFICATION: _____ DATE: _____

The undersigned has familiarized themselves with the conditions affecting the work, the specifications, and is legally authorized to make this proposal on behalf of the Contractor listed above.

NAME (please print): _____

SIGNATURE OF ABOVE: _____

TITLE: _____

ADDRESS: _____

TELEPHONE # _____ FAX # _____

E-MAIL ADDRESS (for correspondence): _____

E-MAIL ADDRESS (for receiving Purchase Orders): _____

**(DO NOT COMPLETE THIS AREA IF YOUR COMPANY IS UNABLE TO RECEIVE
PURCHASE ORDERS ELECTRONICALLY)**

ACKNOWLEDGMENT OF ADDENDA (if applicable)

The above-signed company/firm acknowledges the receipt of the following addenda for the above-referenced solicitation.

Date Received by Proposer/Bidder:

Addendum #1	_____	Addendum #2	_____
Addendum #3	_____	Addendum #4	_____
Addendum #5	_____	Addendum #6	_____
Addendum #7	_____	Addendum #8	_____

Frederick County Public Schools
Purchasing Department
PRE-BID MEETING ATTENDANCE ROSTER

BID 17MISC8, AVAYA VOICE SYSTEM MAINTENANCE

10:00 A.M., LOCAL TIME, ON APRIL 4, 2017

NAME (PLEASE PRINT)	FIRM REPRESENTED (PLEASE PRINT)	PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS
Tom James	Co. Name: Sharp Communications Address: 7184 Troy Hill Dr. Ste A Elkridge, MD 21075	410-309-7327	410-309-7333	Tjames@sharpcomm.net
Terry Goldsmith	Co. Name: Sharp Communications Address: 7184 Troy Hill Dr. Ste A Elkridge, MD 21075	410-309-7347	410-309-7303	tgoldsmith@sharpcomm.net
Charles Fontelieu	Co. Name: ConvergeOne Address: 6021 University Blvd Elkridge City, MD 21043	443-393-1515	-	cfontelieu@convergeone.com
Bill Meekins	Co. Name: Address: FCPS			
Shane Ryberg	Co. Name: Address: FCPS			
Chris Bohner	Co. Name: Address: FCPS			
	Co. Name: Address:			
	Co. Name: Address:			
	Co. Name: Address:			
	Co. Name: Address:			
	Co. Name: Address:			

Frederick County Public Schools
Purchasing Department
PRE-BID MEETING ATTENDANCE ROSTER

BID 17MISC8, AVAYA VOICE SYSTEM MAINTENANCE

10:00 A.M., LOCAL TIME, ON APRIL 4, 2017

NAME (PLEASE PRINT)	FIRM REPRESENTED (PLEASE PRINT)	PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS
Patrick Johnston	Co. Name: Optivox Technologies Address: 10820 Guilford Rd Annapolis Junction 20701	240 646 3908	240 646 3937	patrick.johnston@optivox.com
	Co. Name: Address:			
	Co. Name: Address:			
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