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November 18, 2016

ADDENDUM 1
RFP 17MISC4, Professional Development Services for Competency Based Learning

DUE DATE: November 29, 2016 at 2:00 P.M.

As a result of the pre-bid meeting held November 16, 2016, please be advised of the following additional information and clarifications:

1. Reference, page 22, #4.c.i. Technical Proposal, should read:
“**Submit one original and four additional copies** of the Technical Proposal in a sealed envelope, properly labeled on the outside with the bidder’s name and “TECHNICAL PROPOSAL”.
2. Please be sure to read the background information made available to you through this link before preparing the technical proposal: <http://www.fcps.org/the-lynx-school.cfm>
3. The awarded vendor will be a partner to FCPS LYNX Central Office administrators and Frederick High LYNX school staff to create an action plan for implementing this new competency based program. As such, they will be expected to provide project management services, as well as assist us in developing curriculum content in a phased-in process.

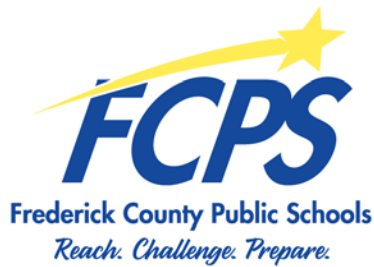
FCPS currently implements blended learning and project based learning. Our staff, at all levels, are highly motivated to use this new school instructional model to aid FCPS in eliminating the achievement gap. The high visibility of this model will necessitate a report by our Superintendent to the State government as implementation progresses.

While achievement of instructional objectives may be met through flexible means, LYNX students are bound to meet the same graduation requirements of other students.

4. Will the professional development involve only the 9th grade teachers at LYNX?
In the 2016-17 school year it will only be a few teacher leaders; in the 2017-18 school year the PL will involve teachers who have Grade 9 classes-few teachers at FHS teach Grade 9 students only.
5. If it is only for the 9th grade teachers are those that will be trained volunteered for this effort or will it involve all 9th grade teachers?
Eventually it will involve all teachers involved in the initiative-the model “moves up” with the first group of 9th graders every year so that the majority of teachers will be fully involved in four years.
6. Who from Central Office Administration will be involved in the professional development?
Mostly the curriculum team and the assessment team-approximately 25 to 30 people; this will be in addition to the school leadership.



7. How many teachers and staff will require training in 2017?
35. Future years will vary
8. At the LYNX school, will there be a grading system that will be required as part of the PD to support CBE?
Yes, although items like GPA and student transcripts won't be addressed in the first year.
9. Please confirm if FCPS intends to award this contract to a single vendor or if multiple vendors will be considered? That is, may vendors bid on just a portion of the scope or must all components be included in any response?
Single bidder. All components must be included in any response.
10. Would the district consider proposals for al a carte professional development services?
We are not soliciting for al a carte PD services. See # 9 above.
11. Does a vendor have to be registered as a business/contractor in Maryland before submitting the RFP or having been awarded the contract?
You need to be already registered, or show that you have submitted your paperwork to the State.
12. Contractually, are students locked into their program selection for the entire year or semester?
There is no contract for students. Programming will be flexible. Lynx is about options and student choice.
13. What criteria is used for student personal plan selection and what department manages that?
The school will manage the plans with assistance from the Student Information System team.
14. Are the business partners in place?
The Chamber of Commerce is assisting with this part of the plan.
15. Will companies offering apprenticeship and internships submit grades to the school?
Not grades, but feedback on the performance of the student. School staff will assign the grades.
16. Are standard Carnegie units used for credits or performance competencies?
Both will be used, depending on the course.
17. How many students are projected to enter the program in 2017?
400 or more
18. What is the budget for this project?
For the next three years the total budget is undetermined and flexible.
19. Location of training?
Frederick County (likely Frederick HS or the Staff Development Center).



21. What is the duration for each training session?

Probably in half or whole day increments.

20. What other delivery methods beside webinars/conference calls are you expecting?

Face to face, workshop style sessions.

21. What is the name of the grant that will be used to fund this project?

Title II.

22. What is the size and duration of the grant?

Only a portion of the grant will be dedicated to this professional development. Future amounts will depend on the federal allocation and the scope of additional work required. The budget figures for this work will not be communicated as part of the RFP process.

Sincerely,

Ms. Billie Laughland

Billie Laughland
Buyer Specialist
billie.laughland@fcps.org

Attachment: Pre-bid Meeting Roster

BWL/kl

cc: Kevin Cuppett, Executive Director, Curriculum Instruction & Innovation
Bid File

Frederick County Public Schools
Purchasing Department
PRE-BID MEETING ATTENDANCE ROSTER

RFP 17MISC4, PROFESSIONAL DEVELOPMENT SERVICES FOR COMPETENCY BASED LEARNING

MEETING DATE/TIME: NOVEMBER 16, 2016 at 10:00 AM

| NAME (PLEASE PRINT) | FIRM REPRESENTED (PLEASE PRINT) | PHONE NUMBER | FAX NUMBER | E-MAIL ADDRESS |
|---------------------|--|----------------------|--------------|------------------------------------|
| Bibi Landolt | FCPS - Purchasing | | | |
| Michelle Shearer | FCPS - FHS | | | |
| Kim Fleming, PhD | Co. Name: Core Education, LLC Address: 7411 Spout Hill Rd Sykesville, MD 21784 | 410-371-5906 | | KFleming@coreeducationllc.com |
| Nick Jones | Co. Name: HMT Address: 616 Colorado Ave Bldg 200 MD | 410-7926 410-7926 | 410-593 0098 | nick-jones@hmtco.com |
| Jeannine Richardson | Co. Name: Blackboard Inc Address: | | | jeannine.Richardson@blackboard.com |
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| Janie Aliveto | Co. Name: FCPS-System Address: Sect. | | | |
| KEVIN CUPPET | Co. Name: FCPS - CII Address: | | | |
| | Co. Name: Address: | | | |
| | Co. Name: Address: | | | |
| | Co. Name: Address: | | | |