

Purchasing Office
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Stephen P. Starmer, C.P.M., CSBA,
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INVITATION TO BID

November 7, 2016

RFP 17MISC3, 403(b)/457(b) Programs and Services for Employees of Frederick County Public Schools

The Board of Education of Frederick County will receive proposals for 403(b)/457(b) Programs and Services for Employees of Frederick County Public Schools. Proposals will be received and time stamped in the main lobby of Frederick County Public Schools (FCPS) at 191 South East Street, Frederick, MD 21701, prior to and time stamped no later than 11:00 A.M., local time, on December 6, 2016. Proposals received after this time will be returned unopened. Vendors will be escorted to the Purchasing Department Conference Room C2B, at which time and place proposals will be publicly opened and read aloud.

Questions regarding this proposal shall be submitted no later than 4:00 P.M. local time, on November 17, 2016. Submit questions in writing to the Kim Miskell, Assistant Purchasing Manager at Kimberly.Miskell@fcps.org with a copy to Penny Opalka, Senior Manager, Human Resources at Penny.Opalka@fcps.org.

A pre-bid meeting conference call will be held at 11:00 A.M., local time on November 21, 2016 (conference call number to be provided to all existing contacts). All questions submitted will be answered on this call and then in writing as an addendum on November 22, 2016.

To view and/or download this solicitation package please visit our webpage at: <http://www.fcps.org/bidlist>.

All Frederick County Public School vendors and or contractors interested in bidding on FCPS projects must register at www.emarylandmarketplace.com, prior to contract award. FCPS will no longer accept bidder's applications.

FCPS System does not discriminate in admissions, access, treatment, or employment in its programs or activities on the basis of race, color, gender, age, national origin, religion, or disability. For more information, contact the Executive Director of Legal Services at 301-696-6851.

The Board of Education of Frederick County, Maryland, reserves the right to reject any and all bids and to waive any informalities or irregularities in bidding.

By order of the Board of Education of Frederick County, Maryland.

Purchasing Agent: Kim Miskell
Assistant Purchasing Manager