

RFP 17A1
ROOFING DESIGN AND CONSULTING SERVICES

FACT SHEET

A. **Overview:** This recommendation is to establish contracts with licensed consultants for architectural, structural design and engineering services associated with roofing projects.

1. **Bid Participation:**

48 proposals downloaded
6 companies submitted a bid

2. **Proposals were received from:**

Bushey Feight Morin Architects, Inc. (Hagerstown, MD)
Colimore Architects, Inc. (Baltimore, MD)
Frederick Ward Associates, Inc. (Bel Air, MD)
Noelker & Hull Associates, Inc. (Chambersburg, PA)
REI Engineers, Inc. (Raleigh, NC)
Restoration Engineering, Inc. (Fairfax, VA)

3. **Other Facts:**

- The contract will be effective from date of award through October 31, 2019, with one additional three-year renewal option available.
- This is an open requirement type contract. Frederick County Public Schools makes no commitment to a specific number of assignments or value of work. No guarantee of any work is expressed or implied.
- Selection was based on a total score of each vendors technical and price proposals.
- All prices are to remain firm through the initial contract period.
- The contract will be administered by Brian Staiger, Senior Project Manager, Planning & Construction Management.

2. **Source of funding:** FY17 Approved Operating and Capital Improvement Projects Budgets and contingent upon Board approval of FY18 and FY19 Operating and Capital Improvement Projects Budgets.

B. **Recommendation:** Staff recommends the contract for RFP 17A1, Roofing Design and Consulting Services be awarded to the highlighted vendors, as indicated on the attached Scoring Summary.

C. **Action taken by the Board (Purchasing use only):**

<u>KM/ru</u> Approved	_____ Denied	_____ Deferred	_____ Other	KM/ru
<u>11.2.16</u> Date	_____ Date	_____ Date	_____ Date	BOE Mtg.: 11.02.16

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SCORING SUMMARY

Vendor	FINAL TECHNICAL SCORE 70 POINTS MAX	FINAL PRICE SCORE 30 POINTS MAX	TOTAL SCORE
Bushey Feight Morin Architects	70.0	29.5	99.5
Colimore Architects	62.8	30.0	92.8
Restoration Engineering Inc.	65.6	26.3	91.9
Noelker & Hull Associates Inc.	62.8	27.3	90.1
Frederick Ward & Associates	57.3	29.6	86.9
REI Engineering	59.4	24.7	84.1