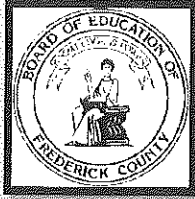


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BoardDocs Cover Page

(Due to final Cabinet-level approver on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	July 13, 2016		
Agenda Session: (Category)	<input type="checkbox"/> Closed	<input type="checkbox"/> Regular (Information, Reports, System Recognitions)	
	<input type="checkbox"/> Public Hearing	<input checked="" type="checkbox"/> Work Session (Bids, former F&F items)	
Title (Subject):	RFP 16T5, Contracted Bus Services		
Access:	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public	
Type:	<input checked="" type="checkbox"/> Action (e.g., bids)	<input type="checkbox"/> Information (e.g., grants under \$25k)	
	<input type="checkbox"/> Action/Consent (e.g., staffing, grants over \$25k)	<input type="checkbox"/> Report	
	<input type="checkbox"/> Discussion		
Aspirational Goals: (May select multiple)	<input type="checkbox"/> 1-Student Achievement	<input type="checkbox"/> 4-Family and Community Involvement	
	<input type="checkbox"/> 2-Effective and Engaged Staff	<input type="checkbox"/> 5-Health and Safety	
	<input checked="" type="checkbox"/> 3-Resource Allocation		
Recommended Action:	Board approval of contract award - RFP 16T5, Contracted Bus Services		
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? <u>1</u> Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Comment: _____ Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this agenda topic to BoardDocs is responsible for emailing the approved PPT to tim.dean@fcps.org .		

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: This recommendation is to establish a contract with qualified school bus/motor coach contractors to provide safe, reliable and efficient transportation services to students for educational and extracurricular programs.

PRESENTER(S) & TITLE(S):

Kim Miskell, Assistant Purchasing Manager
Fred Punturiero, Director of Transportation

SUBMITTED BY:

Stephen P. Starmer, C.P.M., Purchasing Manager
Leslie R. Pellegrino, Chief Financial Officer

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RFP 16T5
CONTRACTED BUS SERVICES

FACT SHEET

A. **Overview:** This recommendation is to establish a contract with qualified school bus/motor coach contractors with certified personnel and equipment to provide safe, reliable and efficient transportation services to students for educational and extracurricular programs. This contract will be utilized when Frederick County Public Schools (FCPS) own fleet is unavailable or requires coach service.

1. **Request for Proposals participation:**

12 companies notified
6 companies submitted Request for Proposals

2. **Request for Proposals were received from:**

Atlantic Coast Charters, Inc. (Linthicum, MD)
Johnson Bus Service, LLC (Westminster, MD)
Rill's Bus Service, Inc. (Westminster, MD)
Paul D. Rill dba: Rill's Bus Service (Westminster, MD)
Testerman Bus Service (Mt. Airy, MD)
Virginia Coach Company (Purcellville, VA)

3. **Other Facts:**

- The contract term will be effective from the date of award through May 31, 2019. FCPS retains the right and option to renew this contract for two additional two-year renewal periods.
- Approximately \$95,765 was spent in FY16.
- This is an open requirement type contract. FCPS is not obligated to purchase any specific quantity or dollar amount from any of the awarded vendors.
- Selection is based on a total score of each vendor's technical and cost proposals.
- The contract will be administered by Fred Punturiero, Director of Transportation.

4. **Source of Funding:** FY17 Approved Operating Budget and contingent upon Board approval of FY18 and FY19 Operating Budget.

B. **Recommendation:** Staff recommends the contract for RFP 16T5, Contracted Bus Services be awarded to the highlighted vendors, as indicated on the attached Scoring Summary.

C. **Action taken by the Board (Purchasing use only):**

<u>AB</u> Approved	_____ Denied	_____ Deferred	_____ Other	KM/ab
<u>7/13/16</u> Date	_____ Date	_____ Date	_____ Date	BOE Meeting: 07.13.16

RFP 16T5, CONTRACTED BUS SERVICES
SCORING SUMMARY

VENDOR	FINAL TECH SCORE 70 POINTS MAX	PRICE SCORE 30 POINTS MAX	TOTAL SCORE
SCHOOL BUS			
Johnson Bus Service, LLC (Westminster, MD)	59	30	89
Testerman Bus Service (Mt. Airy, MD)	64	17	81
Paul D. Rills (Westminster, MD)	62	14	76
MOTOR COACH			
Atlantic Coast Charters, Inc. (Linthicum, MD)	61	26	87
Rill's Bus Service, Inc. (Westminster, MD)	56	30	86
Virginia Coach Company (Purcellville, VA)	51	29	80

RFP 16T5, CONTRACTED BUS SERVICES
RFP TABULATION

	Atlantic Coast Charters	Johnson Bus Service	Rill's Bus Service	Paul D. Rill dba: Rill's Bus Service	Testerman Bus	Virginia Coach
SCHOOL BUS(ES):						
Cost per Hour	N/A	\$ 24.00	No Bid	\$ 50.00	\$ 45.00	No Bid
Rate per Hour (used to determine price adjustments):	N/A	\$ 24.00	No Bid	\$ 50.00	\$ 45.00	No Bid
Rate per Mile (used to determine price adjustments):	N/A	\$ 2.40	No Bid	\$ 5.00	\$ 1.50	No Bid
Cancellation Charges (if cancellation occurs within 48 hours of scheduled trip):	N/A	\$ 75.00	No Bid	\$ 200.00	4 hr. min. + mileage	No Bid
MOTORCOACH BUS(ES):						
Cost per Hour	\$ 115.00	No Bid	\$ 100.00	No Bid	\$ -	\$ 105.00
Rate per Hour (used to determine price adjustments):	\$ 115.00	No Bid	\$ 30.00	No Bid	\$ -	\$ 105.00
Rate per Mile (used to determine price adjustments):	\$ 3.20	No Bid	\$ 5.00	No Bid	\$ -	\$ 4.00
Cancellation Charges (if cancellation occurs within 48 hours of scheduled trip):	\$ 100.00	No Bid	\$ 300.00	No Bid	\$ -	full charter rate
Federal Motor Carrier (MC) number:	179244		187193	170124	512488	168428
US DOT#:	252335		170124	198193	1325085	286906