

Purchasing Office
191 South East Street
Frederick, Maryland 21701
301-644-5209 phone
301-644-5213 fax



Stephen P. Starmer, C.P.M., Purchasing Manager
Kim Miskell, Assistant Purchasing Manager
Billie Laughland, Buyer Specialist
Bill Meekins, Buyer Specialist
Scott Bachtell, Buyer Specialist

REQUEST FOR PROPOSAL

April 26, 2016

RFP 16T5, Contracted Bus Services

The Board of Education of Frederick County will receive request for proposals for RFP 16T5, Contracted Bus Services. RFP's will be received and time stamped in the main lobby of Frederick County Public Schools (FCPS) at 191 South East Street, Frederick, MD 21701, prior to and time stamped no later than 2:00 p.m., local time on May 16, 2016. RFP's received after this time will be returned unopened. Vendors will be escorted to the Purchasing Department Conference Room C2B, at which time and place bids will be publicly opened and read aloud.

A pre-proposal meeting will not be held. In lieu of a pre-proposal meeting, potential bidders are requested to submit written questions to Kim Miskell at kim.miskell@fcps.org. Submissions of questions are required no later than 4:00 p.m., local time on May 6, 2016. An addendum will be posted on-line, if applicable.

FCPS will accept all proposal responses; however only companies having a current general application on file with FCPS will be considered for contract award. Applications are valid for a three year period. If your company is not registered as a bidder you can obtain a general application from our website at www.fcps.org/purchasing. If you do not know if your company is registered please contact Robin Underwood, Vendor Specialist at robin.underwood@fcps.org.

To view and/or download this solicitation package please visit our webpage at: <http://www.fcps.org/bidlist>.

FCPS System does not discriminate in admissions, access, treatment, or employment in its programs or activities on the basis of race, color, gender, age, national origin, religion, or disability. For more information, contact the Executive Director of Legal Services at 301-696-6851.

The Board of Education of Frederick County, Maryland, reserves the right to reject any and all bids and to waive any informalities or irregularities in bidding.

By order of the Board of Education of Frederick County, Maryland.

Purchasing Agent: Kim Miskell
Assistant Purchasing Manager