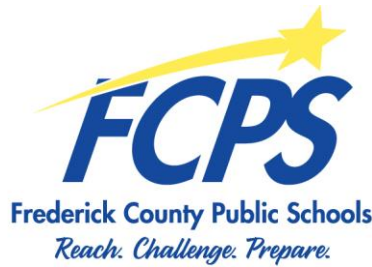


Purchasing Office
191 South East Street
Frederick, Maryland 21702
301-644-5212 phone
301-644-5213 fax



Stephen P. Starmer, C.P.M.,
Purchasing Manager
Kim Miskell, Assistant Purchasing Manager
Billie Laughland, Buyer Specialist
Bill Meekins, Buyer Specialist
Scott Bachtell, Buyer Specialist

November 10, 2015

ADDENDUM 1
Bid 16M5, Propane Gas

DUE DATE: November 19, 2015 at 2:00 P.M.

As a result of the pre-bid meeting held on November 5, 2015, the following revisions and clarifications are being made. No additional questions will be entertained prior to the bid opening.

1. All sites must be bid in order to be considered for award.
2. Freight costs do not need to be listed separately. The mark-up is intended to cover all overhead, transportation and profit.
3. FCPS does not plan to purchase propane tanks in lieu of leasing them.
4. Bidders will need to contact the appropriate Frederick County licensing authority to determine if permits are needed to switch out tanks at the sites where we lease tanks from our current vendor, Amerigas. All tanks are leased and above ground, except at Liberty Elementary, which has an underground tank that is owned by FCPS.
5. Catocin High School has three tanks, and the correct sizes are 500/1000/1000 gallons.
6. The base price of propane shall be based on the OPIS weekly Monday price, and verifiable in the Wall Street Journal, Market Data Center on Tuesdays.
7. Information regarding our current contract pricing can be found posted on our website: www.fcps.org/purchasing; click on "Solicitations and Awards" and then click on "Awarded Solicitations"; use Ctrl F to search for bid 11M2.

Thank you for your interest in Frederick County Public Schools.

Sincerely,

Ms. Billie Laughland

Billie Laughland
Buyer Specialist
billie.laughland@fcps.org

Attachments: Pre-Bid Meeting Attendance Rooster (1 page)

BWL/kl

cc: Charlie Dalphon, Energy/Utility Services Coordinator
Bid File

Frederick County Public Schools
Purchasing Department
PRE-BID MEETING ATTENDANCE ROSTER

BID 16M5, PROPANE GAS

MEETING DATE/TIME: NOVEMBER 5, 2015 @ 11:00 AM

NAME (PLEASE PRINT)	FIRM REPRESENTED (PLEASE PRINT)	PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS
BILLIE LAUGHMAN	Co. Name: Fcps Purchasing Address: Fcps Purchasing			
Lise Graham	Co. Name: Aero Energy Address: 8038B Liberty Rd, MD	717-577-5806		Lgraham@AeroEnergy.com
Paul Perkins	Co. Name: Blossman Gas Address: 107 W Main St Beechville, VA	540-6848		p4perkins@BlossmanGas.com
	Co. Name: Address:			
	Co. Name: Address:			
	Co. Name: Address:			
	Co. Name: Address:			
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	Co. Name: Address:			
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