

**Purchasing Office**  
191 South East St  
Frederick, Maryland 21701  
301-644-5209 phone  
301-644-5213 fax



**Stephen P. Starmer, C.P.M.,**  
**Purchasing Manager**  
Kim Miskell, Asst. Purchasing Manager  
Billie Laughland, Buyer Specialist  
Bill Meekins, Buyer Specialist  
Scott Bachtell, Buyer Specialist

---

April 29, 2016

**ADDENDUM 3**  
**RFP 16I1, Repair Services for Musical Instruments**

**REVISED DUE DATE: May 10, 2016 at 2:00 P.M.**

Please be advised of the following additional clarifications:

1. Page 9 Instrument Category V. Item #3., Replace Valve Felts, Clean Inside, Adjust, Yamaha Tuba--the statement "Clean Inside" means cleaning of just the valve casings.
2. On the REVISED Form of Proposal, Part 2, issued as part of Addendum 2, the "Cost Plus Mark-Up %" refers to parts.

Sincerely,

*Ms. Billie Laughland*

Billie Laughland  
Buyer Specialist  
[billie.laughland@fcps.org](mailto:billie.laughland@fcps.org)

BWL/kl

cc: Susan Thomas, Curriculum Specialist for Elementary Visual Performing Arts  
Randy Rumpf, Curriculum Specialist for Secondary Visual Performing Arts  
Bid File