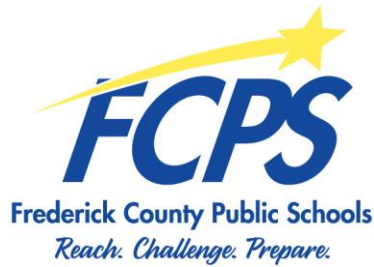


Purchasing Office
191 South East Street
Frederick, Maryland 21702
301-644-5212 phone
301-644-5213 fax



Stephen P. Starmer, C.P.M.,
Purchasing Manager
Kim Miskell, Assistant Purchasing Manager
Billie Laughland, Buyer Specialist
Bill Meekins, Buyer Specialist
Scott Bachtell, Buyer Specialist

September 4, 2015

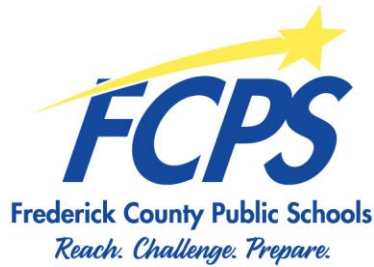
ADDENDUM 1

Bid 16MISC3, Environmental/Industrial Hygiene Services

REVISED DUE DATE: September 15, 2015 at 2:00 P.M.

As a result of the pre-proposal meeting held on September 1, 2015, the following revisions and clarifications are being made. No additional questions will be entertained prior to the bid opening.

1. The revised bid due date is September 15, 2015, at 2:00 P.M.
2. Regarding the Organization and Experience evaluation criteria (Pages 20 and 21 of the solicitation), FCPS will conduct the evaluation based on the information bidders provide in their Technical Proposal, and an interview, if requested by FCPS.
3. Regarding the requirement to provide a copy of a license to do business in the State of Maryland (Section 2 of FCPS Supplemental Questionnaire to AIA Form 305), bidders may provide a current Certificate of Good Standing from the Maryland Department of Assessments and Taxation or a Certificate of Incorporation in Maryland.
4. FCPS will not provide copies of asbestos inspection reports for review. However, previous contract pricing information is available on the FCPS website at: www.fcps.org/purchasing. Click on the 'Solicitations and Awards' link located under the Bidder Information section. Click on "Awarded Solicitations". Use the Ctrl F function to search for "11MISC9".
5. Approximately 34 buildings, constructed prior to 1988, are likely to contain asbestos materials (as currently identified in AHERA survey data).
6. Inspections shall not take place during the school day under most circumstances. The Form of Proposal reflects pricing categories for regular and premium time, in order to accommodate most work scenarios.
7. Change to Bid Specifications:
A certified industrial hygienist must be a permanent employee of the bidder and may not be sub-contracted. This requirement is added on page 21, #12. MINIMUM QUALIFICATIONS AND DOCUMENTATION, Section 1. ORGANIZATION, as #g. Also this change is reflected in a Revised Supplemental Questionnaire.
8. Addition to Bid Specifications:
Bidders are requested to **add** an APPENDIX to their Technical Proposal to include a brief summary of their standard operating procedures, QA/QC procedures and/or organizational chart to show how they intend to support FCPS if selected for award.



-
9. The types of services provided by an “Industrial Hygiene Technician” vs. a “Field Technician/Inspector” could vary, depending upon how cross trained a vendor’s staff is, the number of staff and the like. In our experience administering this contract, the two terms are usually interchangeable. For example, we must have AHERA trained persons do AHERA-related work, such as inspections, monitoring, etc. A person being sent to do XRF for lead paint must be XRF trained. Some firms may have both field techs and IH techs that meet some of both of these criteria. What the company calls that person and how the company chooses who staffs a certain job is their call. FCPS expects whoever they assign to be qualified and experienced.
 10. A REVISED Form of Proposal, pages 34 and 35, has been amended to include PCM sample pricing.
 11. A REVISED FCPS Supplemental Questionnaire to AIA Form 305, pages 31-33, has been amended to clarify that the C.I.H. may be part time, but must be a permanent employee.

Thank you for your interest in Frederick County Public Schools.

Sincerely,

Ms. Billie Laughland

Billie Laughland
Buyer Specialist
billie.laughland@fcps.org

Attachments: Pre-Bid Meeting Attendance Rooster (1 page)
REVISED Form of Proposal (2 pages)
REVISED Supplemental Questionnaire to AIA Form 305 (3 pages)

BWL/kl

cc: Laura Olsen, Environmental Health and Safety Manager
Roger Fritz, Director of Construction Management
Bid File

Frederick County Public Schools
Purchasing Department
PRE-BID MEETING ATTENDANCE ROSTER

BID 16MISC3, ENVIRONMENTAL / INDUSTRIAL HYGIENE SERVICES

MEETING DATE/TIME: 9/1/15 @ 2:00 PM

NAME (PLEASE PRINT)	FIRM REPRESENTED (PLEASE PRINT)	PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS
BILLIE LAUSHLAND	FCPS - PURCHASING			
Bill Mikalik	Co. Name: Applied Environmental, Inc. Address: 200 Fairbrook Dr. Herndon, VA 20171	703-648-0822	703-648-0575	Wm.Kalik@appeenv.com
Corey Rugelberg	Co. Name: AEROSOL MONITORING & ANALYSIS Address: 1331-A Ashmun Rd Naples, MD 21076	410.684.3324	410.684.3384	KRUGELBERG@AMCONSULTING.COM
Terry Reed	Co. Name: GSM Group, Inc. Address: 1047 N. Park Rd. - Reading, PA 19610	610-221-2000	610-621-2001	terry.reed@smgroup.com
JANET ALKHAZ	Co. Name: TREATWATER Address: 6655 KENICKS BLVD GREENBELT, MD 21040	410 997-4458	410 997-8713	Jonathan.Felkatz@TIFE420.net
John Conway	Co. Name: Green Street Environmental Address: 6304 Blair Hill Lane #2 Bethesda, MD 20814	(410) 296-8800	(410) 296-8801	jconway@greenstreet-environmental.com
DEAN SUNSERL	Co. Name: ECS MID-ATLANTIC Address: 5112 PEGASUS CT, SUITE 5 FREDERICK, MD	(301) 668-4303	202-668-5711	eschaber@ecslimited.com
PATRICK RUSH	Co. Name: SALUT Address: 1818 New York Ave, NE #107 Washington, DC 20002	202-852-1433	202-852-1434	patrick@salut.com
Andrew Hanson	Co. Name: Boggs Environmental Address: 200 W. Main St Middleton, MD 21769	301-694-5687	301-694-9799	ahanson@boggsenvironmental.com
David Pak	Co. Name: FH SERVICES Address: 6601 CHANDLER ST BETHESDA, MD 20814	410-633-4000		David@fhservices.us
Laura Olsen	Co. Name: FCPS Address:	301-644-5172	301-644-5175	laura.olsen@fcps.org

PAGE ___ OF ___

FREDERICK COUNTY PUBLIC SCHOOLS
BID 16MISC3
ENVIRONMENTAL/INDUSTRIAL HYGIENE SERVICES

REVISED COST PROPOSAL

The undersigned proposes to perform Environmental Consulting and Industrial Hygiene Services, on an "indefinite quantity" basis, to FCPS. Work will be performed at any facility and shall be performed in strict accordance with the specifications and cost and technical proposals. Costs include all labor, materials, supervision, equipment and incidentals necessary and required for project completion, as follows:

I. LABOR COSTS:

	<u>Regular Time</u> (7am-5pm weekdays)	<u>Premium Time</u> (5pm-7am incl. Holidays and weekends)
1. Senior Management or Principal of Company	\$_____/Hr.	\$_____/Hr.
2. Certified Industrial Hygienist	\$_____/Hr.	\$_____/Hr.
3. Project Manager	\$_____/Hr.	\$_____/Hr.
4. Industrial Hygienist Technician	\$_____/Hr.	\$_____/Hr.
5. Other (such as Geologist, etc.)	\$_____/Hr.	\$_____/Hr.
6. Field Technician/Inspector	\$_____/Hr.	\$_____/Hr.
7. CADD Operator	\$_____/Hr.	\$_____/Hr.
8. Administrative Support	\$_____/Hr.	\$_____/Hr.

II. SAMPLE COSTS:

9. TEM Samples (24 hour normal weekday T.A.T.)*	\$_____/Sample
10. TEM Samples (Weekend T.A.T. between 5 pm Friday and 6 am the following Monday)	\$_____/Sample
11. TEM Samples (Processed over Federal Holiday)	\$_____/Sample
12. TEM Samples (3 day T.A.T., not weekend or Federal Holiday)	\$_____/Sample
13. PLM Bulk Samples (24 hour normal weekday T.A.T.)*	\$_____/Sample
14. PLM Bulk Samples (Weekend T.A.T. between 5 pm Friday and 6 am the following Monday)	\$_____/Sample
15. PLM Bulk Samples (Processed over Federal Holiday.)	\$_____/Sample
16. PLM Bulk Samples (2 to 5 day T.A.T., not weekend or Federal Holiday)	\$_____/Sample
17. PCM Samples—Taken on site—The cost shall be included in the hourly labor rate provided above.	
18. PCM Bulk Samples (24 hour normal weekday T.A.T.)*	\$_____/Sample
19. PCM Bulk Samples (Weekend T.A.T. between 5 pm Friday and 6 am the following Monday)	\$_____/Sample
20. PCM Bulk Samples (Processed over Federal Holiday.)	\$_____/Sample
21. PCM Bulk Samples (2 to 5 day T.A.T., not weekend or Federal Holiday)	\$_____/Sample

***Note:** Turnaround time (T.A.T.) for TEM, PLM and PCM samples is based on close of workday that sample is collected to close of business (5:00 p.m.) next day to report verbal and/or written results to FCPS. For example, TEM sample collected on Wednesday by 5:00 p.m. that day; sample results due to FCPS by at least verbally, 5:00 p.m. on Thursday.

22. Microbial Samples:

Culturable Fungi – colony count and species id	\$ _____ Air/Sample
	\$ _____ Wipe/Sample
Culturable Bacteria – colony count and species id	\$ _____ Air/Sample

23. Lead Samples:

Lead in air/personnel	\$ _____ Air/Sample
Lead on surface	\$ _____ Wipe/Sample

III. RENTAL EQUIPMENT COSTS:

A. The following types of equipment are the most commonly used on our projects. It is assumed and strongly encouraged that the costs associated with most of the equipment listed below be considered overhead and be calculated into the labor and sample rates. If the costs are included in the rates listed under labor and samples, mark “INC” for “included”. If there is a separate charge associated with the use of any of this equipment, state the daily cost for rental, as follows:

1. ASBESTOS ABATEMENT MONITORING:

a. Buck Pumps, SKC Pumps, High Volume Sampling Pumps, Rotometers	\$ _____/day
b. Phase Contrast Microscope	\$ _____/day
c. Other _____	\$ _____/day

2. INDOOR AIR QUALITY:

a. TSI Q-Trak (or similar handheld IAQ device)	\$ _____/day
b. IAQ-Calc (or similar handheld IAQ device)	\$ _____/day
c. TSI Direct Read Dust Meter (or similar dust meter)	\$ _____/day
d. Moisture Meter	\$ _____/day
e. Other _____	\$ _____/day

3. MICROBIAL:

a. Sampling Equipment (Anderson, etc.)	\$ _____/day
b. Other _____	\$ _____/day

4. MISCELLANEOUS:

a. XRF	\$ _____/day
b. Ionizing Radiation Detector	\$ _____/day
c. Other _____	\$ _____/day

IV. REIMBURSABLE COSTS:

Provide costs for all work not listed above, or supplemental to the above, for which the contractor will require reimbursement/payment (i.e., copying, etc.). Mileage, travel time, and routine report writing are to be included in rates above and deviations will affect technical rating.

**FCPS SUPPLEMENTAL QUESTIONNAIRE TO AIA FORM 305—1986—CONTRACTOR'S
QUALIFICATION STATEMENT**

1 Organization (Complete 1.7 Only If a Branch Office Will Be Providing Services to FCPS)

1.7 Company Name: _____ DBA: _____

Corporate Federal ID Number: _____ DUNS Number: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email Address for Sending Purchase Orders: _____

Website Address: _____

ALL BIDDERS MUST COMPLETE THE REMAINDER OF THIS FORM

1.8 Name of Senior Manager or Principal Employee Administering this Contract:

Email Address: _____ Cell Phone: _____

1.9 List the names of key employees who would be assigned to FCPS projects. Identify if they are permanent or sub-contracted, and full or part time.

NOTE: ATTACH RESUMES, TRAINING CERTIFICATES AND LICENSES FOR EACH OF THESE PERSONNEL IN AN APPENDIX.

C.I.H.: _____ (Must be Permanent Employee) (Full or Part Time)

Project Manager: _____ (Permanent or Sub-Contracted) and (Full or Part Time)

I.H. Technician: _____ (Permanent or Sub-Contracted) and (Full or Part Time)

Field Technician/Inspector: _____ (Permanent or Sub-Contracted) and (Full or Part Time)

Other (such as Geologist, etc.):

_____ (Permanent or Sub-Contracted) and (Full or Part Time)

_____ (Permanent or Sub-Contracted) and (Full or Part Time)

_____ (Permanent or Sub-Contracted) and (Full or Part Time)

1.10 Confirm that your company is not affiliated with any abatement or remediation contractors and has an independent operation. _____

2 Licensing

2.3 Include a copy of your license to do business in the State of Maryland.

3 Experience

DISREGARD SECTIONS 3.1 ON THE AIA A305 FORM AND COMPLETE THIS QUESTION INSTEAD:

3.1 Indicate if your firm is qualified and can provide these tests/services:

Asbestos Testing_____	Phase I Environmental (ASTM E1527-00) _____
Asbestos Air Monitoring_____	Phase II Environmental (ASTM E1903-97 or latest) _____
TEM (24HR) _____	Lead Air Monitoring_____
TEM (3 Day) _____	Confined Space Testing_____
PCM_____	Confined Space Training _____
Lead Testing_____	AHERA Surveys_____
Radon Testing_____	IAQ Testing _____
Other(s): If needed, attach list in an appendix _____	

DISREGARD SECTIONS 3.4, 3.5 AND 3.6 ON THE AIA A305 FORM AND COMPLETE THESE QUESTIONS INSTEAD:

3.4 Describe any of the services checked above that are not provided by your firm but will be performed by a third party sub-consultant or laboratory. Identify the testing lab(s), consultants, and the services they perform. Include addresses and telephone numbers.

3.5 What is your anticipated response time in an emergency? _____

3.6 Is your firm accessible on evenings, weekends and holidays if needed? _____

3.7 Have you performed any contractual work with Frederick County Public Schools? If so, list the project(s) and date(s).

4 References (Additional Trade)

DISREGARD SECTIONS 4.1 ON THE AIA A305 FORM AND COMPLETE THIS QUESTION INSTEAD:

4.1 Provide the names and contact information of at least two abatement firms for whom you have provided environmental services in the past two years. FCPS will contact them as references.

#1 Company Name: _____

Name of Contact: _____ Title: _____

Email Address: _____ Phone: _____

#2 Company Name: _____

Name of Contact: _____ Title: _____

Email Address: _____ Phone: _____

4.4 Provide the names, titles and contact information for five contracts that most nearly meet an IDQ format, with references preferred for a non-profit agency or school system, within the State of Maryland. If no work has been performed in Maryland, list work that is registered with other states, and name the states. FCPS will contact them as references.

#1 Company Name: _____

Name of Contact: _____ Title: _____

Email Address: _____ Phone: _____

#2 Company Name: _____

Name of Contact: _____ Title: _____

Email Address: _____ Phone: _____

#3 Company Name: _____

Name of Contact: _____ Title: _____

Email Address: _____ Phone: _____

#4 Company Name: _____

Name of Contact: _____ Title: _____

Email Address: _____ Phone: _____

#5 Company Name: _____

Name of Contact: _____ Title: _____

Email Address: _____ Phone: _____

5 Financing and Insurance

DISREGARD SECTIONS 5.1 AND 5.2 ON THE AIA A305 FORM AND ONLY SUBMIT A BALANCE SHEET FOR TAX YEAR 2014 SHOWING ASSETS AND LIABILITIES

5.3 *SUBMIT A COPY OF YOUR COMPANY'S CERTIFICATE OF INSURANCE TO SHOW EVIDENCE OF CURRENT COVERAGE.

- 7 ATTACH FOUR SAMPLE REPORTS WRITTEN DURING THE 2013-2015 TIME PERIOD, PREFERABLY FOR SCHOOL PROJECTS, AS FOLLOWS: (1) AHERA SURVEY REPORT; (2) ASBESTOS ABATEMENT MONITORING REPORT; (3) LEAD PAINT REPORT; AND (4) INDOOR AIR QUALITY PROJECT REPORT.**