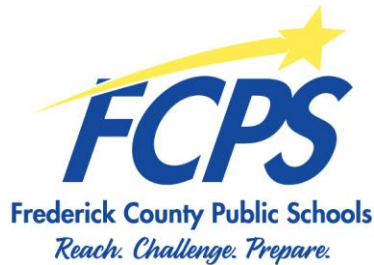


**Purchasing Office**  
191 South East Street  
Frederick, Maryland 21701  
301-644-5212 phone  
301-644-5213 fax



Stephen P. Starmer, C.P.M., Purchasing Manager  
Kim Miskell, Assistant Purchasing Manager  
**Billie Laughland, Buyer Specialist**  
Bill Meekins, Buyer Specialist  
Scott Bachtell, Buyer Specialist

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April 27, 2015

**REQUEST FOR PROPOSAL**

RFP 15MISC4, Playground Design Build Services and Bulk EWF Mulch Supply

The Board of Education of Frederick County will receive proposals for RFP 15MISC4, Playground Design Build Services and Bulk EWF Mulch Supply. Bids will be received and time stamped in the main lobby of Frederick County Public Schools (FCPS) at 191 South East Street, Frederick, MD 21701, prior to and time stamped no later than 2:00 P.M., local time, May 18, 2015. Proposals received after this time will be returned unopened. Vendors will be escorted to the Purchasing Department Conference Room 2B, at which time and place proposals will be publicly opened and read aloud.

A pre-proposal meeting will be held at 2:00 P.M., local time, May 6, 2015, 191 South East Street, Frederick, MD 21701. Potential bidders will meet in the Main Lobby and will be escorted to the Purchasing Department. Attendance at the pre-proposal meeting is not mandatory; however vendors are strongly encouraged to attend. Parking is available on Deck #5, All Saints Street.

**FCPS will accept all bid responses; however only companies having a current general application on file with FCPS will be considered for contract award. Applications are valid for a three year period.** If your company is not registered as a bidder you can obtain a general application from our website at [www.fcps.org/purchasing](http://www.fcps.org/purchasing). If you do not know if your company is registered please contact Robin Underwood, Vendor Specialist at [robin.underwood@fcps.org](mailto:robin.underwood@fcps.org).

To view and/or download this solicitation package please visit our webpage at: <http://www.fcps.org/bidlist>.

FCPS System does not discriminate in admissions, access, treatment, or employment in its programs or activities on the basis of race, color, gender, age, national origin, religion, or disability. For more information, contact the Executive Director of Legal Services at 301-696-6851.

The Board of Education of Frederick County, Maryland, reserves the right to reject any and all bids and to waive any informalities or irregularities in bidding.

By order of the Board of Education of Frederick County, Maryland.

Purchasing Agent:

Billie Laughland, Buyer Specialist