

Purchasing Office
191 South East Street
Frederick, Maryland 21701
301-644-5210 phone
301-644-5213 fax



Stephen P. Starmer, C.P.M.,
Purchasing Manager
Kim Miskell, Assistant Purchasing Manager
Billie Laughland, Buyer Specialist
Bill Meekins, Buyer Specialist
Scott Bachtell, Buyer Specialist

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ADDENDUM # 1

RFP 15A2, Architectural/Engineering Consultant Services

RFP DUE DATE: April 29, 2015, 10:00 AM

This addendum is being issued to clarify questions submitted by vendors for RFP 15A2, Architectural/Engineering Consultant Services.

Questions and Answers

1. On page 20 of the referenced RFP (Section V.C.11) it states, "The intention of this project is to establish prime contracts only with participating firms. As such, proposals which name sub-consultants will not be considered."

Does this mean that only Prime firms who can provide all services requested can submit and no sub-consultants are to be used?

A/E firms submitting are not to include information regarding sub-contractors.

2. Is this RFP submission for individual A/E firms or for a team?

A/E firms submitting are not to include information regarding sub-contractors.

3. On pages 16-17, it references the submission for the "A/E Firm" and notes the types of consulting services these projects will entail (m/e/p, structural, civil, etc.) Does this imply that the architect will be priming the submission and including a full team of sub-consultants? Are each of the consulting disciplines allowed to submit individually as prime (we are m/e/p engineering) with a team of sub-consultants?

A/E firms submitting are not to include information regarding sub-contractors.

4. Can you please confirm that you are only looking for information from the Prime firm and do not want any sub consultants/teaming information included in the SF 330 documents?

A/E firms submitting are not to include information regarding sub-contractors.

5. It seems that the RFP is asking for only Prime contractors, which means that we should not include any information regarding potential teaming with engineering consultants in our response, but submit just our firms' architectural qualifications. Can you please just verify that for me? We have had a few contacts already from engineering firms asking to team and just want to make sure we understand the desired scope.

A/E firms submitting are not to include information regarding sub-contractors.

6. On page 20 of the RFP, under C. Submittals, Part 2 – Company Profile, there are letters a. through h. outlining specific information to be included. It seems as though most of this information will be included when we fill out the “Technical Proposal Form” which begins on page 25 of the RFP. Do you want us to also provide this information separately in a narrative format as part of our Profile, or as long as it is included in response to questions on the provided form, is that enough?

The information may be provided on the Technical Proposal form only.

7. “11. The intention of this project is to establish prime contracts only with participating firms. As such, proposals which name sub-consultants will not be considered.” Does this mean you only want an architectural firm to submit for architecture and not with an entire A/E team?

A/E firms submitting are not to include information regarding sub-contractors.

Thank you,



Kim Miskell
Assistant Purchasing Manager

KM:mg

cc: Brian Staiger, Senior Project Manager, Construction Management Dept.