

BID 15T3
VEHICLE TOWING AND RECOVERY

FACT SHEET

A. **Overview:** This recommendation is to establish a contract for vehicle towing and recovery for all vehicles owned and operated by Frederick County Public Schools (FCPS). Bids were received on April 21, 2015.

1. **Bid participation:**

27 companies notified
1 company submitted a bid
1 company submitted a "No Bid" response

2. **Bids were received from:**

Mark's Equipment Service, Inc. (Frederick, MD)

3. **Other facts:**

- The contract term will be effective from June 1, 2015 through May 31, 2016, with two additional one-year renewal options available.
- Pricing for towing is stated in terms of charge per hook up and charge per mile. Pricing for recovery is stated in terms of winching/craning time and standing time. Pricing for mechanical work, cleanup work, or emergency support is stated in terms of an hourly charge per person, per hour.
- The amount spent during the contract term was approximately \$14,000. FCPS does not guarantee any minimum quantity or amount of services.
- The contract administrator will be Mark Maggitti, Fleet Maintenance Manager.

4. **Source of Funding:** FY15 Approved Operating Budget approval.

B. **Recommendation:** Staff recommends the contract for Bid 15T3, Vehicle Towing and Recovery be awarded to Mark's Equipment Services, Inc., of Frederick, MD, at the rates shown on the attached Bid Tabulation, in an unspecified dollar amount.

C. **Action taken by the Board (Purchasing use only):**

<u>BM/kap</u> Approved	_____ Denied	_____ Deferred	_____ Other	BM/kap
<u>05.01.15</u> Date	_____ Date	_____ Date	_____ Date	BOE Mtg. 05.13.15

BID 15T3, VEHICLE TOWING AND RECOVERY
BID TABULATION

		Mark's Equipment Service, Inc.				
<u>SECTION I - FLAT RATE CHARGE PER HOOK-UP:</u>						
Item No.	Description	Flat Rate Charge Per Hook-Up		Estimated Annual Tows		Total Estimated Charges
1	Vehicles up to 10,000 lbs. G.V.W., including but not limited to passenger cars and light trucks	\$ 75.00	x	20	=	\$ 1,500.00
2	Vehicles from 10,001 lbs. to 20,000 lbs. G.V.W., including but not limited to medium trucks	\$ 100.00	x	20	=	\$ 2,000.00
3	Vehicles over 20,000 lbs. G.V.W., including but not limited to heavy trucks and buses	\$ 110.00	x	75	=	\$ 8,250.00
EXTENDED TOTAL SECTION I (Sum Total Items 1 thru 3):		\$ 11,750.00				
		Mark's Equipment Service, Inc.				
<u>SECTION II - CHARGE PER MILE:</u>						
Item No.	Description	Charge Per Mile	x	Estimated Annual Mileage.	=	Total Estimated Mileage
1	Vehicles up to 10,000 lbs. G.V.W., including but not limited to passenger cars and light trucks	\$ 1.75	x	400	=	\$ 700.00
2	Vehicles from 10,001 lbs. to 20,000 lb. G.V.W., including but not limited to medium trucks	\$ 1.95	x	400	=	\$ 780.00
3	Vehicles over 20,000 lbs. G.V.W., including but not limited to heavy trucks and buses	\$ 2.00	x	1500	=	\$ 3,000.00
EXTENDED TOTAL SECTION II (Sum Total Items 1 thru 3):		\$ 4,480.00				
		Mark's Equipment Service, Inc.				
<u>SECTION III - EMERGENCY RECOVERY:</u>						
Item No.	Description of Wrecker	Winching time per minute		Standing time per minute		Total Charges
1	Min. 25,000 lb. GVWR	\$ 1.75	+	\$ 1.10	=	\$ 2.85
2	Min. Mfr. Rating of 35 Ton Wrecker Body	\$ 2.75	+	\$ 2.00	=	\$ 4.75
EXTENDED TOTAL SECTION III (Sum Total Items 1 and 2):		\$ 7.60				

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<u>SECTION IV - DEAL LIFT CRANING/FLAT BED SECURING:</u>						
Item No.	a.) Description of County Equipment Description of Wrecker/Flat Bed	b.)	Craning time per minute (Wrecker)		Standing time per minute (Flatbed)	Total Charges
1.a.	Vehicles up to 10,000 lb. G.V.W., including but not limited to passenger cars and light trucks		\$ 1.75	+	\$ 1.10	= \$ 2.85
2.a.	Vehicles from 10,001 lb. to 20,000 lb. G.V.W., including but not limited to medium trucks		\$ 2.75	+	\$ 2.10	= \$ 4.85
3.a.	Vehicles over 20,000 lb. G.V.W., including but not limited to heavy trucks and buses		\$ 2.75	+	\$ 2.10	= \$ 4.85
		Mark's Equipment Service, Inc.				
<u>SECTION V - MECHANICAL WORK, CLEAN-UP WORK, EMERGENCY SUPPORT:</u>						
Item No.	Description		Charge Per Hour Per Agent		Award Factor	Total Charges
1	Mechanical Work (i.e. Pulling of Axles, Drive shafts)		\$ 35.00	x	60 hr.	= \$ 2,100.00
2	Non-HAZMAT Clean-up work (i.e. Accident Scene Clean-up, Cargo Transfer)		\$ 35.00	x	120 hr.	= \$ 4,200.00
3	Emergency Support - During County Designated Emergencies (i.e. Snowstorm, Hurricane, etc.)		\$ 120.00	x	20 hr.	= \$ 2,400.00
EXTENDED TOTAL SECTION V (Sum Total Items 1 thru 3):			\$ 8,700.00			
AGGREGATE TOTAL FOR SECTIONS I, II, III, IV & V: (Sum Total, Extended Totals – Sections I thru V)			\$ 24,950.15			