

RFQ 14MISC9
QUALIFICATION OF FOREIGN LANGUAGE INTERPRETERS

FACT SHEET

A. **Overview:** This recommendation is to establish a contract with multiple qualified local individuals to provide oral foreign language interpreting services for Frederick County Public Schools (FCPS).

1. **Request for Qualifications participation:**

126 companies notified
37 companies submitted Request for Qualifications

2. **Request for Qualifications were received from:**

Albuquerque, Carmen (Rockville, MD)
Almonte, Josie (Frederick, MD)
Archange-Desir, Marie (Frederick, MD)
Baeza, Mariana (Frederick, MD)
Bosaz, Chiuwah (Frederick, MD)
Carey-Bentz, Janet (Frederick, MD)
Castro-Cobb, Iris (Ijamsville, MD)
Chavarria, Amalia (Frederick, MD)
Delsalto, Doris (Frederick, MD)
Duarte, Bernardita (Frederick, MD)
Duran, Vivian (Frederick, MD)
Esche, Marina (Frederick, MD)
Figueroa, Daniela (Frederick, MD)
Gates, Maria (Frederick, MD)
Han, Boknam (Belle) (Frederick, MD)
Hasna, Marina (Frederick, MD)
Hemingway, Lucia (Emmitsburg, MD)
Luai, Andrew (Frederick, MD)
Maslowicz, Anna (Frederick, MD)
Miles, Carmen (New Market, MD)
Mills, Yu-Chiung (Greencastle, PA)
Min, Soe (Frederick, MD)
Monteiro, Nevza (Frederick, MD)
Narvaez, John (Frederick, MD)
O'Byrne, Tatjana (Myersville, MD)
Osorio-Hernandez, Ligia (Adamstown, MD)
Panickar, Malgorzata (Frederick, MD)
Pombrol, Aida (Frederick, MD)
Rodrigues, Maria (Point of Rocks, MD)
Smith, Beatriz (Frederick, MD)
Smith, Claudia (Frederick, MD)
Smith, Gissela (Clarksburg, MD)
Soler, Carlin (Frederick, MD)
Soler, Josmayre (Frederick, MD)
Telelanguage, Inc. (Portland, OR)
Valenzuela, Hugo (Frederick, MD)
Woo, Bandee (Frederick, MD)

3. **Other Facts:**

- The initial contract period is effective from the date of application approval through June 30, 2016, with one two-year renewal option available.
- FCPS will accept applications from prospective interpreters on an open enrollment basis in order to maintain a sufficient pool of interpreters to meet our needs.

- Applications for individuals are reviewed for completeness by the Purchasing Department and the applicants are screened for language skill proficiency through the office of English Language Learners (ELL).
- Interpreters are assigned work on the basis of skill and availability. FCPS does not guarantee a minimum number of hours of assignment to any individual.
- Interpreters are paid \$32.00 per hour with no additional compensation for materials or mileage.
- Telelanguage, Inc. is not recommended for approval because they are an agency and charge more per hour than FCPS pays to individuals.
- The contract will be administered by Larry Steinly, Supervisor of ELL.

4. **Source of Funding:** FY15 Approved Operating Budget and contingent upon FY16 Operating Budget Board approval.

B. **Recommendation:** Staff recommends that RFQ 14MISC9, Qualification of Foreign Language Interpreters, be awarded to the above named individuals. Staff further recommends that additional applicants be added to the list of qualified interpreters on an open enrollment basis.

C. **Action taken by the Board (Purchasing use only):**

<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> Deferred	<input type="checkbox"/> Other	BL/kl
<input type="checkbox"/> Date	<input type="checkbox"/> Date	<input type="checkbox"/> Date	<input type="checkbox"/> Date	BOE Meeting: 07.09.14