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April 1, 2014

To: Qualified Affordable Care Act (ACA) Software Solution Providers

Re: Affordable Care Act (ACA) Workforce Tracking and Reporting Solutions

Frederick County Public Schools (FCPS) is soliciting the services of a qualified vendor to provide services and software associated with Eligibility Tracking, Cost and Risk Modeling, Unintended Impact Monitoring, Compliance Reporting, and Ongoing Support as it pertains to the Affordable Care Act.

FCPS is seeking a software solution to assist our staff in understanding the options, impacts, as well as, quantify potential consequences of impending decisions. The services and software will need to be flexible in order to allow for FCPS existing business practices and any legislation changes that may occur.

FCPS has 66 schools serving approximately 40,000 students. FCPS serves a growing county that is geographically Maryland's largest. During the Fiscal Year 2013, FCPS issued approximately 8,200 W-2 forms.

FCPS is **not** requesting fee/cost proposals at this time.

Responses to this Solicitation

Affordable Care Act (ACA) Software Solution Providers are to submit the following via email:

1. A Letters of Interest with a brief overview of your firms capabilities

After a review of submitted Letter of Interest(s) the following will be requested:

2. A live on-line demonstration of your product and capabilities at a date and time to be mutually agreed upon by FCPS and Vendor.

To:

Frederick County Public Schools
Attention: Mr. Scott Bachtell, Buyer Specialist
Purchasing Department
191 South East Street, Frederick, Maryland 21701
Email: scott.bachtell@fcps.org

Due no later than April 15, 2013:

Firms will be notified in writing if they are or are not selected. Negative or no responses to this solicitation will not negatively affect your firm regarding future solicitations.

Questions regarding this solicitation should be sent to Ms. Colette Baker, Senior Benefits Manager, colette.baker@fcps.org and Mr. Scott Bachtell, Buyer Specialist, scott.bachtell@fcps.org

FCPS reserves the right to reject any/all proposals and waive any irregularities associated with this solicitation and resulting selection. Award of a contract is contingent upon receiving the necessary funding.

Purchasing Agent: Mr. Scott Bachtell,
Buyer Specialist