

**Agenda Item Details**

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Meeting Feb 26, 2014 - Board of Education Meeting  
Category 6. Regular Meeting - Action Consent  
Subject 6.04 RFQ 14MISC2, Request for Qualifications of Roofing Contractors  
Type Action (Consent)

Staff reviewed the above referenced request for qualifications and recommends approval by the Board of Education as part of its consent agenda.

Submitted by:	Stephen P. Starmer Purchasing Manager	Approval:	Theresa R. Alban, Ph.D.
	Leslie R. Pellegrino Executive Director of Fiscal Services		Superintendent of Schools

[02.26.14 14MISC2 Req for Qual of Roof Cntrs.pdf \(426 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**Motion & Voting**

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Move approval of the Consent Agenda.

Lillian G. Wherry supported the motion.

Motion by Zakir Bengali, second by Jean A Smith.

Final Resolution: Motion Carries

Yea: Colleen E Cusimano, Zakir Bengali, Kathryn B Groth, April F Miller, Joy Schaefer, Jean A Smith, Brad W Young

JP H

BOARD OF EDUCATION OF FREDERICK COUNTY

BOARD AGENDA ITEM

BOARD MEETING DATE: February 26, 2014

TITLE: RFQ 14MISC2, Request for Qualifications of Roofing Contractors

Agenda Type: ☐ Report/Information ☐ Discussion ☐ Action ☒ Action/Consent Only  
Session: ☒ Regular ☒ Work Session ☐ Closed ☐ Public Hearing

Executive Summary

- Please Identify:
- |                                      |  |                                |
|--------------------------------------|--|--------------------------------|
| 1. Existing situation and background | 3. Key Issues and costs                | 6. Feedback/evaluation process |
| 2. Short/long term goals             | 4. Possible Solutions                  | 7. Recommendations             |
|                                      | 5. Pros and cons of possible solutions |                                |

Staff reviewed the above referenced request for qualifications and recommends approval by the Board of Education as part of its consent agenda.

Submitted by:	Stephen P. Starmer Purchasing Manager	Approval:	
	Leslie R. Pellegrino Executive Director of Fiscal Services		Superintendent of Schools

JH

**RFQ 14MISC2**  
**REQUEST FOR QUALIFICATIONS OF ROOFING CONTRACTORS**

**FACT SHEET**

A. **Overview:** This recommendation is to qualify roofing contractors for eligibility to bid on large roofing projects.

1. **Request for Qualifications participation:**

66 companies notified  
16 companies submitted Request for Qualifications

2. **Request for Qualifications were received from:**

\*Autumn Contracting, Inc. (Springfield, VA)  
R.D. Bean, Inc. (Beltsville, MD)  
\*Chu Contracting, Inc. (Chantilly, VA)  
CitiRoof Corporation (Columbia, MD)  
Cole Roofing Company, Inc. (Baltimore, MD)  
\*Goel Services, Inc. (Washington, DC)  
Heidler Roofing Services, Inc. (Hagerstown, MD)  
\*Island Contracting, Inc. (Beltsville, MD)  
J & K Contracting, Inc. (Capitol Heights, MD)  
Kalkreuth Roofing and Sheet Metal (Frederick, MD)  
Kline Associated Roofing Contractors, Inc. (Hagerstown, MD)  
Ruff Roofers, Inc. (Baltimore, MD)  
Simpson of Maryland, Inc. (Hanover, MD)  
Simpson Unlimited, Inc. (Manassas, VA)  
Tecta America East, LLC (Jessup, MD)  
Vatica Contracting, Inc. (Hyattsville, MD)

\*Indicates Minority Business Enterprise

3. **Other Facts:**

- Regulation 200-030, Pre-qualification of Contractors for Construction Services establishes a procedure for qualifying roofers for large roofing projects. Roofing contractors will be evaluated on their qualifications, experience, manufacturer authorization and certifications, financial information, and other pertinent data. Only the most qualified companies will be recommended as eligible to receive bidding documents for roofing projects over \$250,000.00.
- The qualification period will be effective for a five-year period, from the date of award through December 31, 2018. The qualification period may be extended on an annual basis for three additional years. Annually, during the life of the contract, Frederick County Public Schools (FCPS) will accept letters of interest from prospective contractors to become qualified. The open enrollment period will be September 1 through September 30.
- The contract will be administered by Roger Fritz, Director of Construction Management.

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B. **Recommendation:** Staff recommends the roofing contractors on the attached Technical Review Summary be approved to receive bid documents for projects over \$250,000 through December 31, 2018.

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C. **Action taken by the Board (Purchasing use only):**

<u>AB</u> Approved	_____ Denied	_____ Deferred	_____ Other	KM/ab
<u>2/26/14</u> Date	_____ Date	_____ Date	_____ Date	BOE Meeting: 02.26.14

### Review Committee Evaluation Points

	Reviewer 1	Reviewer 2	Reviewer 3	Reviewer 4	Average
Autumn Contracting, Inc.	61	83	72	72	72.00
Chu Contracting, Inc.	62	82	72	72	72.00
Giti Roof Corporation	75	70	73	72	72.50
Cole Roofing Co., Inc.	73	95	94	87	87.25
Goel Services					
Heidler Roofing	71	91	89	83	83.50
Island Contracting, Inc.					
J&K Contracting, Inc.	64	79	69	70	70.50
Kalkreuth Roofing & Sheet Metal	65	85	95	81	81.50
Kline Assoc. Roofing Contractor	60	77	77	71	71.25
R.D. Bean, Inc.	67	86	76	76	76.25
Ruff Roofers	68	89	75	77	77.25
Simpson of Maryland, Inc.	73	88	91	84	84.00
Simpson Unlimited, Inc.	65	83	73	73	73.50
Tecta America Roofing Redefined					
Valica Contracting, Inc.	66	77	70	71	71.00

#### **Minimum Qualifications:**

- Licensed to perform business in the State of Maryland.
- Meet Frederick County Public Schools (FCPS) minimum insurance requirements.
- Minimum aggregate bonding capacity of \$3 million.
- Must be in the roofing business for a minimum of seven years.
- Must fully complete FCPS Questionnaire form.
- Must provide a complete listing of six projects on FCPS questionnaire form.
- Authorization by the roofing manufacture(s) to install the proposed BUR roofing system(s) on FCPS projects.

#### **Applications were scored and ranked based on the following criteria:**

- Longevity and stability of firm and employees.
- Proximity to Frederick County, Maryland (within 60 miles).
- Work experience.
- References.
- Other information requested in the Contractor's Questionnaire for Roof Replacement, Roofing for New Construction, and/or Major Repair Projects.