



## Concept Proposal for a Charter School – Key Components

Frederick County Public Schools  
191 South East Street  
Frederick, Maryland 21701

FCPS Form 400-84F3  
[Regulation 400-84](#)  
March 2023

Clear Form

### Frederick County Public Schools (FCPS) Concept Proposal for a Charter School Key Components

The purpose of a quality charter school in Frederick County is to establish an alternative means within the existing system for innovative learning opportunities and creative educational approaches to improve the education of students. Providing a pre-submission concept proposal gives the applicant an opportunity to informally share information and receive feedback from the Board of Education. In order for the Board to respond meaningfully, the following key components should be included in the concept proposal:

1. Information regarding founding group (members, including background and education; officers; tax status of organization, etc.
2. General vision, mission, and identified focus of the school
3. General education program goals and objectives including:
  - How the school would improve the academic performance of FCPS
  - How the school would enhance the curricular and instructional programs of FCPS
  - How the school would address improved student performance on accountability measures such as Maryland School Assessment (MSA) and High School Assessment (HSA)
4. Population to be served (geographic area; grade levels; number of students initially, when at full capacity; number of students currently FCPS students, etc.)
5. Verification of general support for such a school including:
  - Manpower
  - Fiscal support (sources, recurring or one-time)
6. General governance structure
7. General plan for the location of a facility

Board of Education of Frederick County  
 Concept Proposal for a Charter School  
 Review Checklist

The purpose of a quality charter school in Frederick County is to establish an alternative means within the existing system for innovative learning opportunities and creative educational approaches to improve the education of students. Providing a pre-submission concept proposal gives the applicant an opportunity to informally share information and receive feedback from the Board of Education. This checklist is a mechanism for the Superintendent to gather information regarding the concept proposal that is attached. Please review and provide any information that you believe is important feedback regarding the proposal. Additionally, please list any questions/concerns/suggestions or impact that needs to be considered.

	Addressed	Not Addressed	Comments
1. Information regarding founding group: <ul style="list-style-type: none"> <li>• Members, including background and education</li> <li>• Officers</li> <li>• Tax status of organization, etc.</li> </ul>			
2. General vision, mission, and identified focus of the school			
3. General educational program goals and objectives including: <ul style="list-style-type: none"> <li>• How the school would improve the academic performance of FCPS.</li> <li>• How the school would enhance the curricular and instructional programs of FCPS</li> <li>• How the school would address improved student performance on accountability measures such as Maryland School Assessment (MSA) and High School Assessment (HAS)</li> </ul>			
4. Population to be served (geographic area; grade levels; number of students initially, when at full capacity; number of students currently FCPS students, etc.)			
5. Verification of general support for such a school including: <ul style="list-style-type: none"> <li>• Manpower</li> <li>• Fiscal support (sources, recurring or one-time)</li> </ul>			
6. General governance structure			
7. General plan for the location of a facility			

On the back of the form, please list any questions/concerns/suggestions or impact regarding this proposal.

Submitted by: \_\_\_\_\_  
 (please print)

\_\_\_\_\_ Date

\_\_\_\_\_  
 Signature