



Gang-Related Incident Reporting Form

Frederick County Public Schools
191 South East Street
Frederick, Maryland 21701

FCPS Form 400-87F
[Regulation 400-87](#)
March 2023

Clear Form

This is a form to report alleged gang activity and similar destructive or illegal group behavior or to report reprisal or retaliation against individuals who report gang activity and similar destructive or illegal group behavior or who are victims, witnesses, bystanders, or others with reliable information about an act of gang activity and similar destructive or illegal group behavior which occurred on school property, on school buses, or at school-sponsored events.

Per the *Safe Schools Act of 2010*, all school employees must report, in writing, any incidence of suspected gang activity or similar destructive or illegal group behavior to the principal and to the supervisor of Security and Emergency Management.

Upon receiving a report, the principal will complete the Gang-Related Incident Reporting form if it has not already been completed by the person making the report. The Gang-Related Incident Reporting form is a secure document that is to be retained in the principal's office with a copy sent to the supervisor of Security and Emergency Management. The supervisor of Security and Emergency Management will review all reports and conduct follow-ups as warranted.

The supervisor of Security and Emergency Management will develop and maintain a database of incidents reported and the subsequent investigations.

Definitions:

Gang: "Criminal Gang" means a group or association of three or more persons whose members:

- (1) Individually or collectively engage in a pattern of criminal gang activity;
- (2) Have as one of their primary objectives or activities the commission of one or more underlying crimes, including acts by juveniles that would be underlying crimes if committed by adults; and
- (3) Have in common an overt or covert organizational or command structure.

Gang Activity: "Pattern of Criminal Gang Activity" means the commission of, attempted commission of, conspiracy to commit, or solicitation of two or more underlying crimes or acts by a juvenile that would be an underlying crime if committed by an adult.

- (a) Activities on or near school vehicles or property. A person may not threaten an individual, or a friend or family member of an individual with use of physical force or violence to coerce, induce, or solicit the individual to participate in or prevent the individual from leaving a criminal gang: (1) in a school vehicle, as defined under 11-154 of the Transportation Article or (2) in, or within 1,000 feet of real property owned or leased to an elementary school, secondary school, or county board of education and used for elementary or secondary education.
- (b) Applicability - Subsection (a) of this section applies whether or not: (1) school was in session at the time of the crime or (2) the real property was being used for purposes other than school purposes at the time of the crime.

6. Please describe what happened:

7. What actions were taken to investigate this incident? (Choose all that apply.)

- | | |
|---|---|
| <input type="checkbox"/> Interviewed victim | <input type="checkbox"/> Interviewed victim's parent/guardian |
| <input type="checkbox"/> Interviewed alleged offender(s) | <input type="checkbox"/> Interviewed alleged offender's parent/guardian |
| <input type="checkbox"/> Interviewed witnesses | <input type="checkbox"/> Examined physical evidence |
| <input type="checkbox"/> Witness statements collected in writing | <input type="checkbox"/> Conducted student record review |
| <input type="checkbox"/> Interviewed school nurse | <input type="checkbox"/> Obtained copy of police report |
| <input type="checkbox"/> Reviewed any medical information available | <input type="checkbox"/> Other (specify) |
| <input type="checkbox"/> Interviewed teachers and/or school staff | |

8. Is there any additional information you would like to provide? (e.g., Name of gang, clique, crew, or group, if known.)

Signature: _____ **Date:** _____

Signature: _____

Date: _____