



Temporary Administrative Attendance Waiver Application and Contract

Frederick County Public Schools
191 South East Street
Frederick, Maryland 21701

FCPS Form 400-33F
[Regulation 400-33](#)
April 2026

Clear Form

In the case of a special education student, any decision to adjust the school day schedule shall be made through the individualized education program (IEP) team to ensure that a free, appropriate, public education continues to be provided and all rights are afforded under the Individuals with Disabilities Education Act (IDEA). The IEP team will acquire the appropriate documentation to support the decision. In the case of a special education student, please see FCPS Regulation 400-33.

Person Completing Form _____ School _____

Student Name _____ ID _____ Grade _____ Date _____

Address _____ Phone No. _____

Student Demographic: IEP ML 504 Current GPA _____

An attendance waiver for a student in grades 9, 10, and 11 will only be approved as an exception.

The student's time away from school must be used to promote college and career readiness experiences and/or promote the wellbeing of the student.

Reason for requesting temporary administrative attendance waiver: (select one)

Mental/Physical Health: A documented condition exists, and the school team, in collaboration with families, determines a full academic schedule might create or aggravate the student's wellbeing.

Financial Need: The student will benefit from early dismissal to work in addition to attending required classes.

Best Interest: The school team, in collaboration with families, determines that a temporary administrative waiver is in the best interest of the student.

Other: _____

Forms will only be accepted during the following months: August, September, November, January, and June. Outside of this window, forms will only be reviewed by the High School Instructional Director due to unforeseen circumstances.

Waiver For: Semester 1 Block 1 Block 2 Block 3 Block 4

Semester 2 Block 1 Block 2 Block 3 Block 4

Approval of the Director of High Schools or Designee is mandatory for all attendance waivers.

Provide specific details supporting reasons for request:

