



Academic Placement Plan

Student Services

Subject/Grade Acceleration

Frederick County Public Schools

191 South East Street

Frederick, Maryland 21701

Form # 416-01-F01

December 2025

Clear Form

INSTRUCTIONS: This form should be used to document the process when a student has been recommended for subject or grade acceleration. Prior to completion of this form, the Advanced Academics office and school shall meet with the parent/guardian to outline the options for acceleration, the implications thereof, and determine additional data needed. Once a complete data profile is compiled, there will then be a follow-up meeting to discuss subject or grade level acceleration placement and completion of this form.

Name of Student: _____
First Middle Last

Student ID: _____

School: _____

Date of Birth: _____

Current Subject/Grade Level Placement: _____

Requested Subject/Grade Level Placement: _____

Explanation for Request (May Attach Additional Rationale or Documentation): _____

Data Used to Determine Placement (Attach Data Reports): _____

In accordance with FCPS Regulation 416-01, the following conditions for provisional/probationary placement have been discussed and communicated:

- Initial conference with School, Student, Parent Guardian Date: _____
- Follow-up Placement Meeting Date: _____
- Recommended subject/grade level placement: _____
- Action Steps/Conditions to support placement which include:
 - School Responsibilities
 - Student Responsibilities
 - Parent/Guardian Responsibilities
 - Indicators for Determining Success of Placement
- Attached Academic Placement Plan (School-developed)

The following timeline for provisional/probationary placement has been developed:

- Start Date: _____
- Review Date(s): _____
- End Date: _____

Approval of Agreement, Action Steps/Conditions, and Responsibilities

Principal: _____ (print) Date: _____
_____ (signature)

Teacher/Teacher Specialist: _____ (print) Date: _____
_____ (signature)

School Counselor: _____ (print) Date: _____
_____ (signature)

Parent/Guardian: _____ (print) Date: _____
_____ (signature)

Student: _____ (print) Date: _____
_____ (signature)