



## Appeal Form: Level 3 Transportation Appeal

Clear Form

Board of Education of Frederick County

191 South East Street  
Frederick, Maryland 21701

FCPS Form 200-14-F01

[Regulation 200-14](#)

October 2025

### DIRECTIONS

Before completing this form, please review [Regulation 200-14, Transportation Appeal Process](#). All appeals must be filed within **30 days** of the level 2 decision; late submissions will not be accepted. No remedies that require a change in Board Policy will be considered.

### APPEAL INFORMATION *(Please Print)*

|                        |  |
|------------------------|--|
| Name of Appellant      |  |
| Mailing Address        |  |
| Email Address          |  |
| Preferred Phone Number |  |

### EVENT INFORMATION *(Please Print)*

|                 |  |
|-----------------|--|
| Name of Student |  |
| School Name     |  |

### HISTORY OF PRIOR APPEALS *(Please Print)*

|                                                                |  |
|----------------------------------------------------------------|--|
| Level 1: Date Concern to Manager of Transportation             |  |
| Level 1: Date of Decision (within 5 days of Concern)           |  |
| Level 2: Date Concern to Director of Transportation            |  |
| Level 2: Date of Decision (within 10 days of level 1 decision) |  |

### APPEAL DESCRIPTION *(Please Print)*

Briefly describe the reason you are appealing the decision in this matter. *Limit 1000 characters.*

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Citation of any laws, policies, regulations, or rules you believe were violated, and how. *Limit 1000 characters.*

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A concise statement of the facts supporting your position. Provide a concise statement of the issues and specific areas you are disagreeing with regarding the decision or action: *Limit 1000 characters.*

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A statement of the relief or remedy you are seeking (the outcome you want the Superintendent to order). *Limit 1000 characters.*

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Copies of all relevant documents or evidence. List by name and attach to this appeal filing. *Limit 1000 characters.*

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#### Signatures

|                                        |  |
|----------------------------------------|--|
| Appellant Signature (Digital Accepted) |  |
|----------------------------------------|--|

|                |  |
|----------------|--|
| Date of Appeal |  |
|----------------|--|

#### Completed Forms

Submit your completed appeal form and supporting documents to the Chief Operating Officer by the required deadline.

The form should be sent electronically to the Chief Operating Officer:

[COO@fcps.org](mailto:COO@fcps.org)

If hard copy submission is preferred, documents should be mailed to  
Frederick County Public Schools

Chief Operating Officer  
191 South East Street  
Frederick, MD 21701

*Incomplete appeals may be dismissed. Late submissions will not be considered.*

*Additional space as needed. Limit: 5000 characters.*