



Application to Request an Advisory Opinion – Ethics Panel

FCPS Form 109F.1
[Policy 109](#) / [Policy 305](#)
January 2025

Clear Form

Board of Education of Frederick County
191 South East Street, Frederick, Maryland 21701

I (we) hereby request an Advisory Opinion relative to the Ethics Policy established by the Board of Education in Policy 109, *Board and Board Candidate Ethics*, or Policy 305, *Conflict of Interests and Employee Ethics*, regarding the following:

Requester Information

(Each individual joining this Application should complete this section. Do not use abbreviations.)

Name: _____ Telephone: _____

Position/Title _____ Work Location: _____

Description of Responsibilities: _____

Factual Background

(Check all that you believe may apply.)

I believe my (our) request involves one or more of the following checked topics:

- | | |
|---|---|
| <input type="checkbox"/> Conflict of Interest | <input type="checkbox"/> Financial Disclosures |
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Gifts, Gratuities, Discounts |
| <input type="checkbox"/> Non-Profit Organizations | <input type="checkbox"/> Political Activity |
| <input type="checkbox"/> Prestige of Office of Personal Benefit | <input type="checkbox"/> Royalties / Personal Gain |
| <input type="checkbox"/> Stock Ownership | <input type="checkbox"/> Post-FCPS Employment |
| <input type="checkbox"/> Employment, Outside Employment,
Financial Interests | <input type="checkbox"/> Other (include a statement regarding the topic
in the factual background statement below) |

My (our) request involves the following factual background.

(Please print or type in the space below or attach a written statement. Use additional pages as necessary.)

Advisory Opinion Request No. _____



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I (we) hereby declare and affirm under the penalties of perjury that the contents of this document and any attachment(s) are true and correct to the best of my/our knowledge, information, and belief.

REQUESTER(S):

(Type/Print)

(Signature)

(Type/Print)

(Signature)

(Type/Print)

(Signature)

Date Application Submitted: _____

SUBMIT THIS APPLICATION TO THE ATTENTION OF:

Board of Education of Frederick County
Ethics Panel
c/o FCPS Legal Services Division
Attn: Chief Legal Counsel
191 South East Street
Frederick, Maryland 21701

In lieu of a mailed copy, the Application may be submitted by e-mail as a PDF to the attention of FCPS' Chief Legal Counsel at: LegalServices@fcps.org.

Advisory Opinion Request No. _____