



Transportation Appeal

Chief Operating Officer Level (i.e., Superintendent's designee)

Frederick County Public Schools
191 South East Street
Frederick, Maryland 21701

FCPS Form 200-14F
[Regulation 200-14](#)
March 2023

Clear Form

An appellant may use this form to provide the basis for appeal after seeking a decision at Steps 1 and 2 as outlined in FCPS Regulation 200-14. The form should be sent to the Chief Operating Officer, 191 South East Street, Frederick, MD 21701 within 30 days of the Step 2 decision.

NOTE: If the remedy being sought is to change an existing policy, the avenue of appeal is through public comment at a regularly scheduled Board of Education meeting or submittal of documentation directly to the Board of Education requesting consideration for a change in Board policy.

1. Appellant's name, address, and daytime telephone number (to be provided for each appellant):

Name: _____ Address: _____ Phone: _____

Name: _____ Address: _____ Phone: _____

Name: _____ Address: _____ Phone: _____

Name: _____ Address: _____ Phone: _____

2. Provide a concise statement of the issues and specific areas you are disagreeing with regarding the decision or action:

3. Provide a concise statement of facts to support your appeal:

4. State all laws, policies, regulations, etc. which you believe have been violated or misapplied in this case and how:

5. Identify and attach all documents on which you will rely in presenting your appeal:

6. State the relief or remedy you want from the chief operating officer in this appeal:

Appellant Signature

Date

See FCPS Regulation 200-14 *Transportation Appeal Process* for additional information on the appeal process.

Office use

Received by: _____

Reviewed by: _____

Dated received: _____

Date reviewed: _____

Comments: